



This document was designed to assist potential candidates for enrollment as an Engineer Intern (EI) or licensure as a Professional Engineer (PE) in the State of Illinois by addressing the most common questions the Department receives. If your question is not listed here, please contact the Department's Technical Assistance line at 1.800.560.6420.

The Illinois Professional Engineering Practice Act and Administrative Rules and application forms are available here: <https://idfpr.illinois.gov/profs/profengineer.html>

EXAMINATIONS

Question: Am I eligible to take the Fundamentals of Engineering (FE) Examination and/or the Principles and Practice of Engineering (PE) Examination in Illinois?

Answer: Application to the Department is no longer required for exam approval. Candidates must register for the FE and/or PE exam at any time with NCEES at www.NCEES.org.

Once you have satisfied the education requirement, passed the applicable examination(s), and gained the applicable experience, submit your application to the Department for review by the Board.

Question: I registered with NCEES to take an examination in Illinois but my MyNCEES dashboard says pending Board approval? Now what?

Answer: This could be a result of two different situations.

- 1) If this is for the PE exam and you are an EAC/ABET graduate, to be approved, click VERIFY next to your education information and use the instructions in the right-hand column for how to have official transcripts sent to NCEES to verify this education. Once verified by NCEES, your exam registration should be approved.
- 2) If this is for the PE exam and your MyNCEES dashboard does not show that you have passed the FE exam, you must contact the jurisdiction where you passed the exam and have an official exam certification completed and uploaded to your dashboard.

Question: I recently passed the FE or PE Examination. Now what?

Answer: Your exam certification will remain active on your NCEES Dashboard and can be used when you choose to apply for enrollment as an Engineer Intern or for Licensure.

ENROLLMENT AS AN ENGINEER INTERN

Question: Is enrollment as an EI required in Illinois?

Answer: No. Enrollment is not a requirement of licensure in Illinois; however, many companies and design firms require it for employment or advancement opportunities.

Question: I want to be enrolled as an Illinois Engineer Intern. Now what?

Answer: To be enrolled as an Engineer Intern (EI), review the current requirements and application below.

- [Engineer Intern Enrollment - Requirements for License](#)
- [Engineer Intern Enrollment - Online License Application](#)

Question: I am a non-approved program applicant and my NCEES evaluation shows that I have deficiencies, will the Illinois Board accept my evaluation with the deficiencies?

Answer: No. Pursuant to Section 1380.220 of the Administrative Rules, to be accepted, you must satisfy the NCEES Engineering Education Standard.

INITIAL (FIRST) LICENSE

Question: I have passed both the FE and PE Examinations, but I am not licensed. Now what?

Answer: To be licensed as a Professional Engineer, review the current requirements and application below. Once your application and supporting documents are received and reviewed, your license will be issued unless an issue arises during the application review, in such case you should receive an email notice to correct the outstanding issue.

- [Professional Engineer License - Requirements for License](#)
- [Professional Engineer License - Online License Application](#)

Question: I have passed the PE Examination, but the FE exam was waived in another jurisdiction. Can I be licensed in Illinois?

Answer: Illinois law requires passage of both the FE and PE examinations for an initial license.

Question: I am a non-approved program applicant and my NCEES evaluation shows that I have deficiencies, will the Illinois Board accept my evaluation with the deficiencies?

Answer: No. Pursuant to Section 1380.220 of the Administrative Rules, to be accepted, you must satisfy the NCEES Engineering Education Standard.

Question: I have an NCEES Record. May I submit my Record as supplemental documentation to the application in lieu of my transcripts, experience forms and exam certifications?

Answer: Yes. We encourage all applicants to use the NCEES Record as it is a valuable resource to the applicant and may shorten the processing time of the application.

ENDORSEMENT OF LICENSE

Question: I am licensed as a Professional Engineer in another U.S. jurisdiction and want to be licensed in Illinois. Now what?

Answer: Illinois offers individuals to be licensed by **endorsement**, provided they meet Illinois specific requirements. (Referenced in the Illinois PE Rules Section 1380.280). Once your application and supporting documents are received and reviewed, your license will be issued unless an issue arises during the application review, in such case you should receive an email notice to correct the outstanding issue.

- [Professional Engineer License - Requirements for License](#)
- [Professional Engineer License - Online License Application](#)

Question: I have passed PE Examination, but the FE exam was waived in another jurisdiction. Can I be licensed in Illinois?

Answer: Illinois law requires passage of both the FE and PE examinations for licensure; however, pursuant to Section 1380.280 of the PE Rules, a licensee applying by endorsement may submit a waiver request for review and consideration by the Board.

Question: I am a non-approved program applicant and my NCEES evaluation shows that I have deficiencies, will the Illinois Board accept my evaluation with the deficiencies?

Answer: No. Pursuant to Section 1380.220 of the Administrative Rules, to be accepted, you must satisfy the NCEES Engineering Education Standard.

Question: I have an NCEES Record. May I submit my Record as supplemental documentation to the application in lieu of my transcripts, experience forms and exam certifications?

Answer: Yes. We encourage all applicants to use the NCEES Record as it is a valuable resource to the applicant and may shorten the processing time of the application.

RESTORE AN INACTIVE OR EXPIRED LICENSE

Question: My Illinois license is expired/not-renewed and I want to restore it to active status. Now what?

Answer: Applicants for restoration of their Illinois license must meet the requirements of Section 1380.270 of the Administrative Rules at the time of application.

- 1) If your license has been expired for less than five (5) years, contact our license maintenance unit for assistance with reinstating your license – FPR.LMU@Illinois.gov
- 2) If your license has been inactive or expired/not-renewed for over five (5) years, please review the requirements here: <https://idfpr.illinois.gov/dpr/license-renewal-info.html>

PROFESSIONAL DESIGN FIRM REGISTRATION

Question: My Professional Design Firm is planning to do business in Illinois. Now what?

Answer: Offering or performing work in Illinois without proper license and authorization is a violation of each Design Profession Act. All firms offering professional services (Architecture, Professional Engineering, Structural Engineering and/or Land Surveying) in Illinois must be licensed by this Department as a Professional Design Firm and must also be authorized by the Illinois Secretary of State (IL SOS) to transact business in Illinois.

You must have an individual who is licensed in Illinois who will be dedicated as a managing agent-in-charge for each profession that you wish to offer (Professional Engineering and Structural Engineering are licensed separately in Illinois and neither can offer the other's services). If offering Land Surveying, each office in Illinois must have a resident Land Surveyor, licensed in Illinois. If offering Architecture, each office in Illinois must have a resident Architect, licensed in Illinois. For an Architect, that individual must be a Director/Member/Partner.

Please review the requirements and Professional Design Firm application forms here: [Design Firm Registration](#)

Question: Our Professional Design Firm is authorized for multiple professions by the Department but a Managing Agent for one of the professions is no longer with the firm or failed to renew his/her license. Now what?

Answer: The firm is required by law to notify the Department of any change in managing agent status within 10 business days and will need to appoint a new Managing Agent for the respective profession within 30 days after notifying the Department in order to continue offering services in Illinois.

Please review the requirements and change of managing agent form here: [Change of Managing Agent](#)

Important Note: If one profession of the firm's offering is not active, the entire firm license is automatically placed into INOPERABLE status. Offering or performing work in Illinois without an ACTIVE license is a violation of each Design Profession Act.

Question: Our Professional Design Firm would like to add OR remove a profession from our current offering. Now what?

Answer: Please use the instructions and form here: [Add/Remove a profession from your Design Firm](#)

Question: Our Professional Design Firm is currently NOT-RENEWED.

Now what?

Answer: Please use the instructions and form here: [Professional Design Firm Reinstatement Request](#)