

**CERTIFICATION OF PHARMACY INTERN HOURS FROM ILLINOIS TO ANOTHER STATE:**

- Must hold an active Illinois Pharmacy Technician license at the time hours were completed.
- Must furnish a letter from your supervising pharmacist in Illinois on letterhead stationery stating the starting date and the ending date of employment and the **total** number of hours worked. The supervising pharmacist then must sign and date this statement. **Check stubs are not acceptable.** If you just graduated from College, furnish a letter from a Dean or Professor on letterhead stationery stating the **total** number of hours of practical training completed. **Your Social Security Number must also be included in the letter.** Also indicate in your letter which State you would like the letter to be sent to.
- Address letter to:

IDFPR – Division of Professional Regulation  
Drug Compliance Unit  
9511 Harrison Street, Suite LL50  
Des Plaines, IL 60016

Once the information requested is received, a letter will be sent directly to the State. If you would like a copy of the letter, please indicate so in the letter and provide a mailing address.