



# Illinois Department of Financial & Professional Regulation

## Division of Banking

BRUCE RAUNER  
Governor

BRYAN A. SCHNEIDER  
Secretary

KERRI A. DOLL  
Director  
Division of Banking

TO: All Foreign Corporate Fiduciaries  
FROM: Kerri A. Doll, Director  
DATE: November 15, 2016  
SUBJECT: 2016 Annual Foreign Corporate Fiduciary Renewal

In accordance with the Corporate Fiduciary Act [205 ILCS 620/5-1 (h)], the Illinois Department of Financial & Professional Regulation, Division of Banking, hereby requests that you complete the attached forms concerning your authorization to act in a fiduciary capacity in Illinois. Additionally, the Act [205 ILCS 620/5-10(a)] authorizes the imposition of reasonable fees to recover the cost of administration of the Act. The current annual fee for a Foreign Corporate Fiduciary is \$100.00. **This Annual Report is due to the Department no later than December 9<sup>th</sup>, 2016. The report may be submitted electronically to [IL.BANKS@Illinois.gov](mailto:IL.BANKS@Illinois.gov).**

The Department will collect your regulatory fee on **December 30, 2016** via an Automated Clearing House (ACH) transaction for the calendar year 2016. The funds will be withdrawn from the account number & routing information we currently have on file for your institution. If your bank account information remains unchanged from last year, you only need return the Annual Foreign Corporate Fiduciary Report for 2016. If there is no ACH information listed or there was a change in your bank account information this year, **you are required to complete a “Designation for Automated Clearinghouse Payment of Regulatory Fees” form & submit the form to us no later than December 9<sup>th</sup>, 2016**. The ACH forms should be e-mailed or faxed to the contact listed on the bottom of the form. On **December 30, 2016** the Department will debit the \$100.00 fee from the account you have designated. Please ensure there are sufficient funds available in the account to meet your statutorily required fees. The funds should remain in the account for at least 10 days after December 30, 2016. **No other payment form will be accepted** in accordance with *Illinois Administrative Rule Title 38, Chapt.II, Sect. 375.70*.

**The completed Annual Report & ACH change form should be submitted to this office postmarked no later than December 9, 2016.** If you submit this report via fax or e-mail, it is not necessary to follow-up with a hard copy. If you are no longer acting in a fiduciary capacity in Illinois & desire to surrender your Certificate of Authority, please complete the enclosed Certificate of Executive Officer of a Foreign Corporate Fiduciary Desiring to Surrender its Certificate of Authority to Act in the State of Illinois form. Return the Certificate of Surrender form back to the Department with your original Certificate of Authority (COA) attached. If you wish to change the type of fiduciary powers you have been granted, you may contact our Corporate Activities office at [IL.Banks@Illinois.gov](mailto:IL.Banks@Illinois.gov).

**The completion of the annual report & submission of the annual fee are required under Illinois law. In accordance with the provisions of Section 5-9(d) of the Corporate Fiduciary Act [205 ILCS 620/5-9(d)], failure to complete the report form or submit the annual fee may result in a fine of \$100 per day for each day of noncompliance.**

Please contact Diana Rogers, Compliance Supervisor at (217) 524-5364 should you have any questions.

KAD:mcr  
Enclosures