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JB Pritzker, Governor  
Deborah Hagan, IDFPR Secretary

# DESIGN TIMES

State of Illinois, Division of Professional Regulation. Boards for: Architects, Land Surveyors, Professional and Structural Engineers.



## SEXUAL HARASSMENT PREVENTION CE/PDH REQUIREMENT

At the end of 2018, legislators passed Public Act 100-0762 regarding Sexual Harassment Prevention Training and the necessity for continued training for all professions regulated by IDFPR.

Here's a link to the Act: <http://www.ilga.gov/legislation/publicacts/fulltext.asp?Name=100-0762&GA=100>

Here's the relevant part of the Act: (b) **For license renewals occurring on or after January 1, 2020** for a profession that has continuing education requirements, the required continuing education hours shall include at least one hour of sexual harassment prevention training.

The Civil Administration Rules for IDFPR have been adopted and were effective May, 10, 2019:

<http://www.ilga.gov/commission/jcar/admincode/068/068011300E04000R.html>

**To clarify the requirement:** All licensees must take the required class from a provider or sponsor that is acceptable under the Act and Rules for the respective profession. As there are no "approved" providers for the Design Professions, the Administrative Rules for each Design Profession lists several "accepted" providers for you to obtain the CE/PDH through. We recommend that you check with the respective Illinois Association/Society for your profession for any course offering they may have.

We will be working to include specific language regarding this new requirement into the Administrative Rules for each Design Professions CE/PDH requirement and will notify you when those have been adopted.

**Please note: The P.E. license renewal for 2019 is not subject to this requirement as it only applies to renewals beginning January 1, 2020.**

## PROFESSION ACTS SUNSET & RENEWAL

The Practice Acts for all four design professions were due to sunset at the end of 2019. The department worked with the respective state association/society during the Spring 2019 legislative session to ensure that each Statute (Act) would be renewed for another 10 years. The main changes made for all four were technical in nature and included email addresses, electronic applications, and streamlining the Department's language on hearings. The Architect Board also added a seventh member.

You may review the revisions that were signed into law by the Governor on August 9, 2019 by clicking on the link the below.

**Architect** - <http://www.ilga.gov/legislation/publicacts/101/PDF/101-0346.pdf>

**Land Surveyor** - <http://www.ilga.gov/legislation/publicacts/101/PDF/101-0312.pdf>

**Professional Engineer** - <http://www.ilga.gov/legislation/publicacts/101/PDF/101-0310.pdf>

**Structural Engineer** - <http://www.ilga.gov/legislation/publicacts/101/PDF/101-0312.pdf>

## MONTHLY ENFORCEMENT ACTIONS TAKEN

Information regarding disciplinary actions taken by IDFPR against unlicensed individuals, licensed professionals and businesses, including the date(s) of discipline and a brief synopsis are public record and available on our website below:

<https://www.idfpr.com/News/Disciplines/DiscReports.asp>

## WHERE TO FIND IT ONLINE

To better serve applicants and licensees, several important functions may be found on the Department website to ensure a quick and accurate interaction with the Department.

**Update your mail & email address** (NOTE: this is our main way to contact you):  
<https://www.idfpr.com/applications/LicenseReprint/Verify.aspx>

**Apply for a license:**  
<https://www.idfpr.com/Apps/NewApplications.asp>

**License Look-up:**  
<https://ilesonline.idfpr.illinois.gov/DPR/Lookup/LicenseLookup.aspx>

**License Renewal** (during renewal period):  
<https://www.idfpr.com/Renewals/defaultSSL.asp>

**Download a license:**  
<https://www.idfpr.com/Applications/PrintMyLicense/select.asp>

**Review the Code Enforcement Manual:**  
[http://www.idfpr.com/forms/DPR/Design\\_Code\\_Manual.pdf](http://www.idfpr.com/forms/DPR/Design_Code_Manual.pdf)

**Registration for a Professional Design Firm:**  
<https://www.idfpr.com/Applications/GetMyLicense/select.asp>

**File a complaint:**  
<https://www.idfpr.com/Admin/Complaints.asp>

**Add or remove professional services from your firm:**  
[Change of Services Request](#)

**Request a certification/verification:**  
[Request Certification/Verification](#)

## P.E. LICENSE RENEWAL

The Professional Engineer license is currently in renewal and will expire **November 30, 2019**.

All active licensees should have received an email from the department in the first part of September with instructions on how to renew the license online during the pre-renewal window.

Active licensees who wish to place their license on INACTIVE status when the pre-renewal window is open may do so through your online renewal account. You will need to log in to your account and elect to place your license on INACTIVE status.

Renewal login: [HERE](#)

**Note: If your address is outside the U.S. you are unable to renew your license online. You will need to print a renewal form and mail to the Department with the required fee in U.S. funds from a U.S. Bank.**



320 West Washington St  
Design Unit - 3rd FL  
Springfield, IL 62786

**Email:** [fpr.prfgroup02@illinois.gov](mailto:fpr.prfgroup02@illinois.gov)  
**Web:** [www.idfpr.com](http://www.idfpr.com)

 <http://twitter.com/IDFPR>

 [www.facebook.com/ILDFPR](http://www.facebook.com/ILDFPR)