



ISSUE 18 | FALL 2020  
JB Pritzker, Governor  
Deborah Hagan, IDFPR Secretary

# DESIGN TIMES

State of Illinois, Division of Professional Regulation. Boards for: Architects, Land Surveyors, Professional and Structural Engineers.



## PRE-RENEWAL IS OPEN FOR THE ARCHITECT, LAND SURVEYOR AND STRUCTURAL ENGINEER PROFESSIONS

The Architect, Land Surveyor and Structural Engineer professions are currently in pre-renewal and will expire on November 30, 2020. All active licensees were sent a courtesy renewal reminder email in the first week of September. If you did not receive this email, either the email address on record is no longer valid or the email may have been sent to your trash/spam folder.

**Ready to renew?** If you are familiar with our online license renewal process using your credit card, use the quick link here: [Online Credit Card Renewal](#)

**Not sure where to start?** To begin the renewal process for your individual license, simply select your profession under **Professions Currently in Renewal** below, then click the option on that professional renewal page for the action you wish to take, renew online or print the paper renewal form and mail it to the Department. <https://www.idfpr.com/Renewals/defaultSSL.asp>

### Reminder:

One hour of your total required CE/PDH hours must be in sexual harassment prevention training. The course may be taken by any CE/PDH provider regardless of the intended profession. For more information, you may review the FAQ document on the Department website by clicking on this [link](#).

As always, please let us know how we can serve you better by emailing your comments to us at: [fpr.prfgroup02@illinois.gov](mailto:fpr.prfgroup02@illinois.gov)

Sincerely,

**Kyle Lazell**

Design Licensing Manager // Board Liaison

## DID YOU KNOW?

For an online exam/license certification request, if you request a certification for your PE, SE or LS exam/license information to be sent to another jurisdiction or NCEES, all exams passed in Illinois will be sent on the same certification. A separate request is not needed for the FE or FS exam score (assuming it was passed in Illinois).

## EMERGENCY RULES NOTIFICATION

As a proactive measure to ensure the health and safety of licensees during the COVID-19 pandemic, the Division submitted an Emergency Rules packet to the Joint Committee on Administrative Review (JCAR) to clarify continuing education/professional development requirements for a number of professions, two of which being the **Professional Land Surveyor** and **Structural Engineer** professions.

In the current Administrative Rules for these two professions, limitations existed that would prohibit licensees from obtaining all required hours online. This Emergency Rules packet amends the current Administrative Rules to allow licensees the ability to complete all hours online, and was published on October 2, 2020 - [https://www.cyberdriveillinois.com/departments/index/register/volume44/register\\_volume44\\_issue\\_40.pdf](https://www.cyberdriveillinois.com/departments/index/register/volume44/register_volume44_issue_40.pdf)

The two relevant Sections of the Administrative Rules changed are listed below.

**Professional Land Surveyor:** [Section 1270.65 Professional Development](#)

**Structural Engineer:** [Section 1480.185 Continuing Education](#)

## MONTHLY ENFORCEMENT ACTIONS TAKEN

Information regarding disciplinary actions taken by IDFPR against unlicensed individuals and licensed professionals and businesses are public record and available on our website. Many of these actions are the final outcome of what began as a complaint submitted to the Department.

Recent enforcement actions are available below:

[June 2020 Enforcement Report](#)

## WHERE TO FIND IT ONLINE

To better serve applicants and licensees, several important functions may be found on the Department website to find what you are looking for quickly.

**Update your mail & email address** (NOTE: this is our main way to contact you): <https://www.idfpr.com/applications/LicenseReprint/Verify.aspx>

**Apply for a license:**  
<https://www.idfpr.com/Apps/NewApplications.asp>

**License Look-up:**  
<https://ilesonline.idfpr.illinois.gov/DFPR/Lookup/LicenseLookup.aspx>

**License Renewal** (during renewal period):  
<https://www.idfpr.com/Renewals/defaultSSL.asp>

**Download a license:**  
<https://www.idfpr.com/Applications/PrintMyLicense/select.asp>

**Review the Code Enforcement Manual:**  
[http://www.idfpr.com/forms/DPR/Design\\_Code\\_Manual.pdf](http://www.idfpr.com/forms/DPR/Design_Code_Manual.pdf)

**Registration for a Professional Design Firm:**  
<http://www.idfpr.com/Renewals/apply/forms/f1419lt.pdf>

**File a complaint:**  
<https://www.idfpr.com/Admin/Complaints.asp>

**Add or remove professional services from your firm:**  
[Change of Services Request](#)

**Request a license/exam certification/verification:**  
[Request Certification/Verification](#)

### Frequently Asked Questions:

To assist potential applicants for examinations and/or licensure, the Department created an F.A.Q. document for each design profession to address the most common questions the Department receives.

**Architect:** click [here](#)

**Land Surveyor:** click [here](#)

**Prof. Engineer:** click [here](#)

**Structural Engineer:** click [here](#)

## CE/PDH CREDIT

*Reading this newsletter provides credit toward your Illinois Design Profession license renewal requirement of Illinois state statutes, rules, professional conduct and ethics.*

*This shall serve notice and certify that the person named below has earned .25 CE/PDH by reading and comprehending this issue of the DesignTimes, Illinois DPR quarterly newsletter.*

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