



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Professional Regulation

PROFESSIONAL LAND SURVEYOR:  
**NEXT STEPS**

## YOU'VE TAKEN AN NCEES EXAM... GREAT! NOW WHAT?

1. A grade notice will be posted to your NCEES account once NCEES scores the examination.
2. If you **FAILED** an NCEES examination, you must re-register with NCEES to sit for the next available exam.
3. If you **FAILED** the IL Jurisdictional examination, you must re-register with CTS and follow their instructions to sit for the next available exam.
4. If you **PASSED** an examination, review the below options for how to proceed.
5. If you have questions, please contact the Department at 217-524-3210 or [FPR.DesignUnit@Illinois.gov](mailto:FPR.DesignUnit@Illinois.gov)
6. **Pursuant to recent changes in the Rules for the administration of the Illinois PLS Act, all applicants are authorized to register and sit for the FS, PS and IL Jurisdictional exams without pre-approval by the Board; however, you must meet the requirements in effect at the time when you apply for enrollment or licensure.**

## APPLYING FOR ENROLLMENT AS A SURVEYOR INTERN (SI)

Requirements and application for the Surveyor Intern are available here: [Surveyor Intern enrollment](#)

Note - before applying, if you were previously pre-approved by the PLS Board on January 1, 2020 through now, please email our office to see if your application is still active.

Once our office receives the required items as applicable to your situation, the application will be reviewed by the Board and when approved, your enrollment application will be completed. At which point, you should receive an email from the Department containing a download link for your Illinois SI Certificate.

## APPLYING FOR AN IL PROFESSIONAL LAND SURVEYOR (PLS) LICENSE

Requirements and application for the Professional Land Surveyor License are available here: [PLS License](#)

Note - before applying, if you were previously pre-approved by the PLS Board on January 1, 2020 through now, please email our office to see if your application is still active.

Once our office receives the required items as applicable to your situation, the application will be reviewed by the Board and when approved, your enrollment application will be completed. At which point, you should receive an email from the Department containing a download link for your Illinois PLS License.

**See page two for important information once you are licensed.**

### **Important information once licensed.**

- All Professional Land Surveyor licenses expire on November 30th of even-numbered years, regardless of issuance date.
- You are exempt of the PDH requirement for your initial renewal.
- It is your responsibility to update your contact information including email address with the Department to ensure that you receive all courtesy renewal email reminders and other notifications.
- We highly recommend that you review the Code Enforcement Manual as it will provide a sample of what your Illinois license seal/stamp should look like and other useful information regarding your profession.
- **You may access the manual here:** [https://www.idfpr.illinois.gov/forms/DPR/Design\\_Code\\_Manual.pdf](https://www.idfpr.illinois.gov/forms/DPR/Design_Code_Manual.pdf)