



# Nursing Home Administrator Adverse Action Report Form

Illinois Department of Financial and Professional Regulation - Division of Professional Regulation  
320 West Washington Street, 3<sup>rd</sup> Floor  
Springfield, Illinois 62786

- As set forth in the [Nursing Home Administrators Licensing and Disciplinary Act](#) (“Act”), licensees shall notify the Division in writing, using this form, within sixty (60) days after any adverse final action taken against you by any of the following:
  - Another licensing jurisdiction (any other state or any territory of the United States or any foreign state or country)
  - Governmental agency
  - Law enforcement agency
  - Court for the acts or conduct similar to acts or conduct which would constitute grounds for action as defined in the Act, or
  - Conduct that would constitute grounds for disciplinary action under the Act.

**Failure to submit any required report may result in disciplinary action under the Act.**

- Surrender of a license or authorization to practice as a nursing home administrator in another state or jurisdiction for acts or conduct similar to acts or conduct which would constitute grounds for action as defined in the Act.
- Adverse judgment, settlement, or award arising from a liability claim related to acts or conduct similar to acts or conduct which would constitute grounds for action as defined in the Act.
- Email complete signed forms to [FPR.DPREAU@illinois.gov](mailto:FPR.DPREAU@illinois.gov) within **sixty (60) days**.

Nursing Home Administrator Name:	License No.:
Nursing Home Administrator Email:	Telephone No.:
Nursing Home Administrator Address, City, State, Zip Code:	
<input type="checkbox"/> <i>check if address changed</i>	

### REPORT INFORMATION

Date and Time of Occurrence:
Description:
<i>Please use additional pages if needed and attach all relevant documentation.</i>

### CERTIFICATION

Under penalty of perjury, as provided by law pursuant to Section 1-109 of the Illinois Code of Civil Procedure, I herein certify that this Nursing Home Administrator Mandatory Reporting Form and the information herein are true and accurate. Failure to provide such a report to the Division shall be grounds for discipline as set forth in 225 ILCS 70/17.

Signature:	Date:
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