



## YOU'VE TAKEN AN NCEES EXAM... GREAT! NOW WHAT?

1. If you took the FE exam under the Structural Engineer Board authority, follow the information on the link here: [https://idfpr.illinois.gov/Forms/DPR/SE\\_Next%20Steps.pdf](https://idfpr.illinois.gov/Forms/DPR/SE_Next%20Steps.pdf)
2. A grade notice will be posted to your NCEES account once NCEES scores the examination.
3. If you **FAILED** the examination, you must re-register with NCEES to sit for the next available exam. If you are not an EAC/ABET candidate, you must also email IDFPR at [FPR.DesignUnit@Illinois.gov](mailto:FPR.DesignUnit@Illinois.gov) with your exam registration confirmation and NCEES ID # to be re-approved.
4. If you **PASSED** the examination, review the below options for how to proceed.
5. If you have questions regarding your application, please contact the Department at 217-524-3210 or [FPR.DesignUnit@Illinois.gov](mailto:FPR.DesignUnit@Illinois.gov)

## APPLYING FOR ENROLLMENT AS AN ILLINOIS ENGINEER INTERN (EI)

### EAC/ABET BS DEGREE APPLICANTS:

If you are a graduate from an approved BS program (U.S. EAC/ABET), you should have registered directly with NCEES to be approved to sit for the FE Exam. For EI Enrollment, you must submit the required application, fee, official transcript showing the conferral date of the BS degree and email your FE exam verification to the Department.

Apply for EI Enrollment here: [Online Application for Engineer Intern enrollment](#)

### ALL OTHER APPLICANTS:

If you **did not** graduate from an approved program as listed above, you should have been pre-approved by the Illinois PE Board to sit for the FE examination. For EI Enrollment, you need only submit the VE-PNG form for the required four (4) years of verified Professional (non-structural) engineering experience as the application you submitted for exam approval is your EI application.

The VE-PNG form is located inside the application packet here: [Application for Engineer Intern enrollment](#)

Once our office receives the required items listed above as applicable to you, it will be processed and your enrollment application will be completed. At which point, you should receive an email from the Department containing a download link for your Illinois EI Certificate.

## APPLYING FOR AN ILLINOIS PROFESSIONAL ENGINEER LICENSE

**See page two for license application information.**

## APPLYING FOR AN ILLINOIS PROFESSIONAL ENGINEER LICENSE

### **EAC/ABET BS DEGREE APPLICANTS:**

If you are a graduate from an approved BS program (U.S. EAC/ABET), you should have registered directly with NCEES to be approved to sit for the PE Exam. For licensure, you must submit the required application, fee, official transcript for your BS degree (or a copy of your Illinois EI certificate), VE-PNG form for your required four (4) years of Professional (non-structural) Engineering experience and email your PE exam verification to the Department.

Apply for PE license here: [Online Application for Professional Engineer License](#)

### **ALL OTHER APPLICANTS:**

If you **did not** graduate from an approved program as listed above, you should have been pre-approved by the Illinois PE Board to sit for the PE examination. For licensure, you need only submit the required experience - a total of eight (8) years of Professional (non-structural) Engineering experience (four years if you are enrolled as an Illinois EI). The experience must be submitted on the VE-PNG form.

The VE-PNG form is located at the end of the application packet here: [Application for PE Licensure](#)

### **Important information once licensed.**

- Once our office receives the required items listed above as applicable to you, your application will be processed and your PE license application will be completed. At which point, you should receive an email from the Department containing a download link for your Illinois PE license.
- All Professional Engineer licenses expire on November 30th of odd-numbered years, regardless of issuance date.
- You are exempt of the PDH requirement for your initial renewal.
- It is your responsibility to update your contact information including email address with the Department to ensure that you receive all courtesy renewal email reminders and other notifications.
- We highly recommend that you review the Code Enforcement Manual as it will provide a sample of what your Illinois license seal/stamp should look like and other useful information regarding your profession.
- **You may access the manual here:** [https://www.idfpr.illinois/forms/DPR/Design\\_Code\\_Manual.pdf](https://www.idfpr.illinois/forms/DPR/Design_Code_Manual.pdf)