

CONTINUING EDUCATION FACT SHEET FOR 2023 REAL ESTATE MANAGING BROKER RENEWAL

- The 2023 Managing Broker Renewal deadline is April 30, 2023
- Prior to renewing a license, the licensee shall complete the required courses as described below.

Summary of Continuing Education (CE) Requirements

If first issued a Managing Broker license before Feb. 1, 2021

- You must complete 24 hours of CE between May 1, 2021 and April 30, 2023. These 24 hours must include a 12-hour Broker Management CE course, 4 hours of Core CE, and 8 hours of elective CE that includes 1 hour of sexual harassment prevention training.
- [1-hour Sexual Harassment Prevention Training Course.](#)

If first issued a Managing Broker license between Feb 1, 2021 and January 31, 2023

- If you completed your Managing Broker Pre-License education prior to May 1, 2021, you must complete 24 hours of CE between May 1, 2021 and April 30, 2023. These 24 hours must include a 12-hour Broker Management CE course, 4 hours of Core CE, and 8 hours of elective CE that includes 1 hour of sexual harassment prevention training.
- If you completed your Managing Broker Pre-License education May 1, 2021 or later, you must complete 12 hours of CE between May 1, 2021 and April 30, 2023. These 12 hours must include a minimum of 4 hours of Core CE and 8 hours of elective CE that includes one hour of sexual harassment prevention training.
- [1-hour Sexual Harassment Prevention Training Course](#)

If first issued a Managing Broker license on or after Feb. 1, 2023

- You do not need to renew in 2023. Licenses issued after this date will have an expiration date of April 30, 2025.

Certification of Compliance with Continuing Education (CE) Requirements

- 1) Each renewal applicant must certify on the renewal application full compliance with the CE requirements.
- 2) Attorneys admitted to practice law pursuant to Illinois Supreme Court rule are exempt from CE but must certify on the renewal application to full compliance with the CE requirements.
- 3) The Department may require additional evidence demonstrating compliance with the CE requirements. It is the responsibility of each renewal applicant to retain and produce evidence of such compliance upon request.

Resources

CE and Pre-License Education must be obtained through an IDFPR approved Real Estate Education Provider.

- A list of approved Education Providers offering CE courses may be found at: <https://idfpr.illinois.gov/DRE/Education/RECEList.asp>.
- Your original date of licensure and current license status may be found using "License Lookup" at: <https://online-dfpr.micropact.com/lookup/licenselookup.asp>
- Your list of completed CE courses may be found using the "CE Lookup" at: <https://online-dfpr.micropact.com/celookup/>
- Sexual Harassment Prevention Training Course FAQs
<https://idfpr.illinois.gov/FAQ/RealEstate/DRE%20-%20Updated%20SHPT%20FAQ%202022.pdf>