Log into [https://online-dfpr.micropact.com/](https://online-dfpr.micropact.com/) using your User ID and Password.

- If you have not yet registered, you will need to do so before you can log in by clicking the “Register” link.

**PLEASE NOTE:** If you hold both an individual Auctioneer license and an Auction Entity License a Renewal must be submitted for each separate online account.

Once logged in, click the Online Services link on the top right.

A drop down will appear. Click “Create/Continue a Renewal” link.
Click “Start” next to the appropriate License Number (if you hold multiple licenses, they may appear on this screen).

The Renewal Application will open and will ask you to answer a few questions.

- **IMPORTANT NOTE:** On question #2, only answer “Yes” if your address has moved to an address outside of the United States. If you need to update your address, you should answer “No” and then update via the “Edit Address” button.

You must answer all questions and submit the application to complete the renewal process. You may click “Close and Save” to complete the Application in the future. To start over, please click the “Restart” link.

If you should have any questions, please email [fpr.realestate@illinois.gov](mailto:fpr.realestate@illinois.gov)