

# CONTINUING EDUCATION FACT SHEET FOR 2023 REAL ESTATE MANAGING BROKER RENEWAL

- The 2023 Managing Broker Renewal deadline is April 30, 2023
- Prior to renewing a license, the licensee shall complete the required courses as described below.

## Summary of Continuing Education (CE) Requirements

### If first issued a Managing Broker license before Feb. 1, 2021

- You must complete 24 hours of CE between May 1, 2021 and April 30, 2023. These 24 hours must include a 12-hour Broker Management CE course, 4 hours of Core CE, and 8 hours of elective CE that includes 1 hour of sexual harassment prevention training.
- [1-hour Sexual Harassment Prevention Training Course.](#)

### If first issued a Managing Broker license between Feb 1, 2021 and January 31, 2023

- If you completed your Managing Broker Pre-License education prior to May 1, 2021, you must complete 24 hours of CE between May 1, 2021 and April 30, 2023. These 24 hours must include a 12-hour Broker Management CE course, 4 hours of Core CE, and 8 hours of elective CE that includes 1 hour of sexual harassment prevention training.
- If you completed your Managing Broker Pre-License education May 1, 2021 or later, you must complete 12 hours of CE between May 1, 2021 and April 30, 2023. These 12 hours must include a minimum of 4 hours of Core CE and 8 hours of elective CE that includes one hour of sexual harassment prevention training.
- [1-hour Sexual Harassment Prevention Training Course](#)

### If first issued a Managing Broker license on or after Feb. 1, 2023

- You do not need to renew in 2023. Licenses issued after this date will have an expiration date of April 30, 2025.

## Certification of Compliance with Continuing Education (CE) Requirements

- 1) Each renewal applicant must certify on the renewal application full compliance with the CE requirements.
- 2) Attorneys admitted to practice law pursuant to Illinois Supreme Court rule are exempt from CE but must certify on the renewal application to full compliance with the CE requirements.
- 3) The Department may require additional evidence demonstrating compliance with the CE requirements. It is the responsibility of each renewal applicant to retain and produce evidence of such compliance upon request.

## Resources

CE and Pre-License Education must be obtained through an IDFPR approved Real Estate Education Provider.

- A list of approved Education Providers offering CE courses may be found at: <https://www.idfpr.com/DRE/Education/RECEList.asp>
- Your original date of licensure and current license status may be found using "License Lookup" at: <https://online-dfpr.micropact.com/lookup/licenselookup.aspx>
- Your list of completed CE courses may be found using the "CE Lookup" at: [https://www.idfpr.com/applications/CE\\_Lookup/](https://www.idfpr.com/applications/CE_Lookup/)
- Sexual Harassment Prevention Training Course FAQs <https://www.idfpr.com/FAQ/RealEstate/DRE%20-%20Sexual%20harassment%20training%20FAQs.pdf>