Online Services Portal: Dashboard

Contents

Online Services Portal Dashboard

Note: No information will appear in this tab until a license has been paid/submitted.

New Applications: Clicking this button will allow you to create or continue a new license application.

Renew Your License: This link will direct you to the IDFPR's Online Renewal page, where you can renew your profession or business license.

Create/Continue Application: Clicking this button will also allow you to create or continue a new license application.

License Application Status: Click this button to check the status of a pending license application.

Upload Document(s): Click this button to upload additional supporting documents for applications with deficient information.

More Online Services

License Lookup: Search and verify all Illinois professional license holders.

Change Address: Update your primary and mailing addresses in addition to your email and phone number.

Update My Contact Info: Update your user name, password, email address, and security questions.

My Licenses Tab

Note: information will not appear here until the user has paid/submitted their application.

License Type: Name of the profession or business type licensed.

License Number: License or credential number issued by the IDFPR.

License Status: Status of issued licenses (this will only show active licenses).

First Effective Date: Date in which the license was issued by the IDFPR.

Expiration Date: Last date in which the license must be renewed by.

View License: Click the link to view and/or print your license.

Contact Information Tab

Below is all of the contact information tied to your user record. You will not be able to view information in this tab until an application is submitted. If you have any questions or concerns about the information as displayed, please contact us at:

Phone: 1-800-560-6420
International: 1-312-281-0341

Name	Access ID	Date of Birth	Address	Email

Note: information will not appear here until the user has paid/submitted their application.

Name: Name of licensee as spelled on file.

Access ID: Unique identifier issued by the IDFPR.

Date of Birth: Birth date of licensee on file with the IDFPR.

Address: Public address of licensee currently on file with the IDFPR

Email: Email address currently on file with the IDFPR.

Login Information Tab

Note: information will not appear here until the user has paid/submitted their application.

User ID: Login username licensee created for the online portal account.

Email: Email address currently on file with the IDFPR.

Access ID: Unique identifier issued by the IDFPR.

Medical Facility Applicant Status Tab

Note: information will not appear here unless the user is a Medical Facility.

License Name: Name of Medical Facility's licensee.

Missing Requirement(s): Requirements or deficiency letters associated with that applicant's file with the IDFPR.