



Illinois Department of Financial and Professional Regulation

Division of Professional Regulation

BRUCE RAUNER
Governor

BRYAN SCHNEIDER
Secretary

JAY STEWART
Director
Division of Professional Regulation

MEMORANDUM

To: ILLINOIS CERTIFIED SHORTHAND REPORTERS BOARD

Carole A. Bartkowicz, Member
Melissa Clagg, Member
Bernice E. Radavich, Member
Tana J Hess, Member
Christina Basis-Prinzi, Member
Mary Ann Casale, Member
Timothy Daw J.D., Public Member

From: Diane Green, Board Liaison

Date: February 18, 2016

Re: Business Meeting – March 4, 2016

The Illinois Certified Shorthand Reporters Board will convene for a general business meeting at 1:00 p.m., on Friday, March 4, 2016 in the Chicago office of the Department of Financial and Professional Regulation, Division of Professional Regulation, James R. Thompson Center 100 W. Randolph Conference Room 9-171A. The agenda is attached.

In order to ensure a quorum, please notify me at your earliest convenience if you are unable to attend this meeting. You may contact me at (217) 524-1981 or via my email address at diane.green@illinois.gov

This meeting is accessible to handicapped individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Handicapped persons planning to attend and needing special accommodations should contact me at least five days prior to the meeting to inform of their anticipated attendance.

Attachment

ILLINOIS CERTIFIED SHORTHAND REPORTERS BOARD
AGENDA

March 4, 2016

1:00 PM

- I. APPROVAL OF Minutes

- II. OLD BUSINESS
 - Discussion of CTS performance

- III. NEW BUSINESS
 - HB 4672

- IV. CLOSED SESSION

- V. APPLICATION REVIEW

- VI. CHAIRMAN TIME

- VII. BOARD LIAISON TIME