



**Illinois Department of Financial and Professional Regulation**  
**Division of Banking**

**BRUCE RAUNER**  
Governor

**BRYAN A. SCHNEIDER**  
Secretary

**MICHAEL J. MANNION**  
Director  
Division of Banking

**AFFIDAVIT OF  
LOST, DESTROYED OR STOLEN RESIDENTIAL MORTGAGE LICENSE**

The attached Affidavit of Lost, Destroyed or Stolen Residential Mortgage License must be filed with the Division of Banking under the following circumstances:

The Residential Mortgage Licensee (Licensee) is requesting a duplicate original Residential Mortgage License (License).

The Licensee is ceasing all licensable activity but is unable to surrender its license(s) because the license(s) have been lost, destroyed or stolen.

The Licensee is ceasing licensable activity at an additional full service office(s) but is unable to surrender the license(s) of the affect office(s) because the license(s) have been lost, destroyed or stolen.

The Affidavit must be filed as part of (NOT instead of) the application for a duplicate original license, notice of ceasing licensable activity, or notice of closing additional full service office, as the case may be.



**AFFIDAVIT OF  
LOST, DESTROYED OR STOLEN RESIDENTIAL MORTGAGE LICENSE**

1. My name is [full name] and I am authorized to make and sign this affidavit on behalf of [Complete Licensee Name, Address, and License Number].
2. The Licensee [include in your affidavit all that apply]:
  - a. is requesting a duplicate original License(s) because:
    - i. the original License(s) Number(s) [list numbers] is (are) lost
    - ii. the original License(s) Number(s) [list] was (were) stolen
    - iii. the original License(s) Number(s) [list] was (were) destroyed
  - b. is ceasing all licensable activity and is unable to surrender the original License(s) because:
    - i. the original License(s) Number(s) [list numbers] is (are) lost
    - ii. the original License(s) Number(s) [list] was (were) stolen
    - iii. the original License(s) Number(s) [list] was (were) destroyed

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- c. is ceasing licensable activity at an additional full service office(s) and is unable to surrender the original License(s) because:
  - i. the original License(s) Number(s) [list numbers] is (are) lost
  - ii. the original License(s) Number(s) [list] was (were) stolen
  - iii. the original License(s) Number(s) [list] was (were) destroyed
- 3. Regarding Licenses declared lost in Item (2) above, the Licensee has made it best effort to locate such Licenses.
- 4. Regarding Licenses declared stolen in Item (2) above [circle one that applies]:
  - a. the Licensee is neither aware of any circumstances surrounding the robbery or theft of such Licenses nor who may possess such Licenses.
  - b. the Licensee is aware of circumstances surrounding the robbery or theft of the License as described in a Report filed with the Division under section 4-8.2 of the RMLA (attach a copy).
- 5. Regarding Licenses declared destroyed in Item (2) above, the Licensee states that such Licenses are neither in a form that may be used by another nor surrendered to the Division.

**Signature of Affiant:**

I declare under penalty of perjury that the information I have provided in this affidavit is true and correct to the best of my knowledge. The Licensee agrees to cooperate in any investigation or prosecution related to stolen licenses. The Licensee agrees to promptly notify and surrender Licenses it declares lost but later finds.

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn before me on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Notary Public

Stamp or Seal

My Commission Expires: \_\_\_\_\_