



IDFPR

Illinois Department of
Financial and Professional Regulation

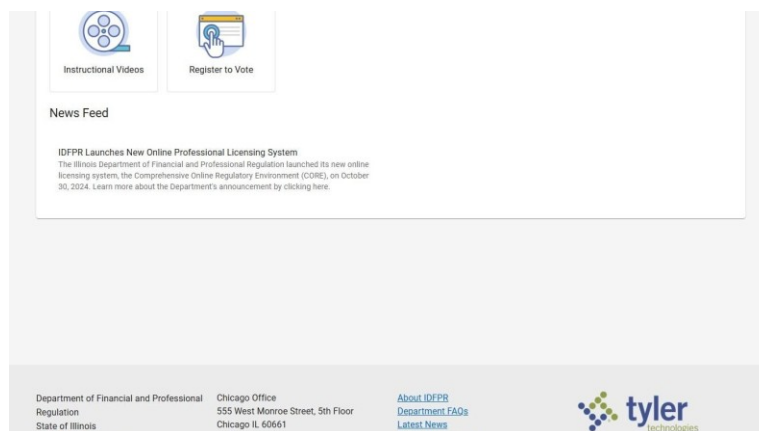
idfpr.illinois.gov

JB PRITZKER
Governor

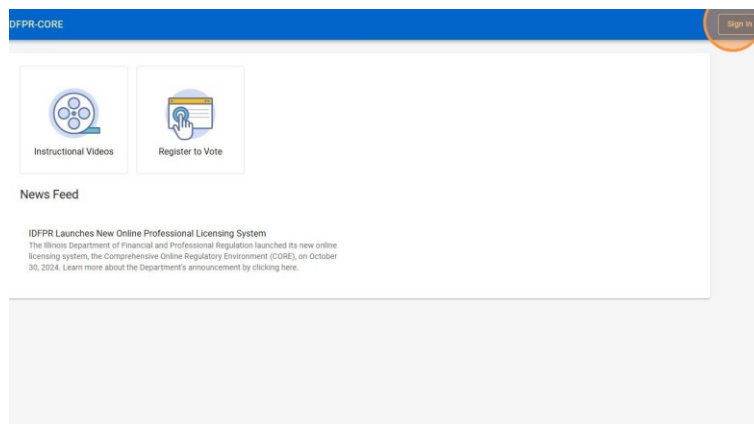
MARIO TRETO JR.
Secretary

Completing a Renewal Application and Making a Payment

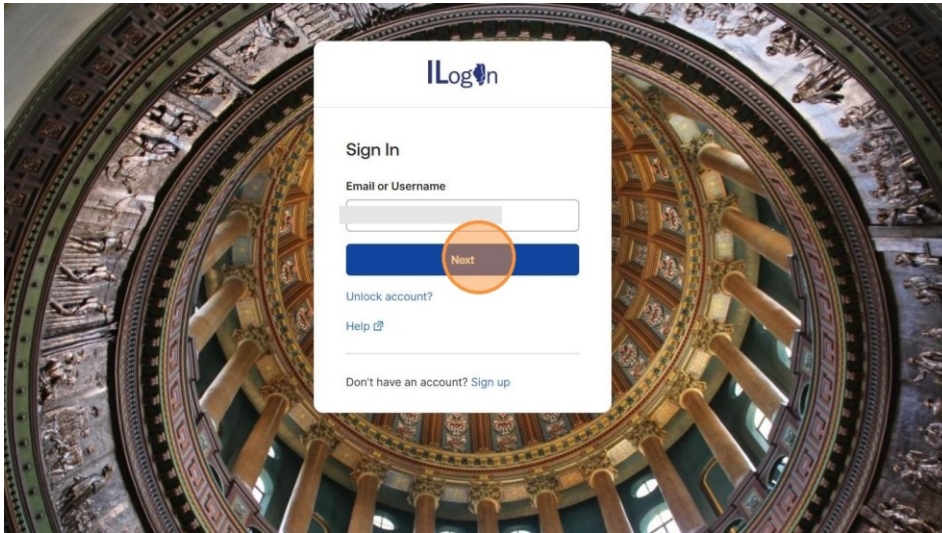
1. Navigate to the CORE portal. <https://ildfprprod.state-reg-central.tylerapp.com/portal/public>



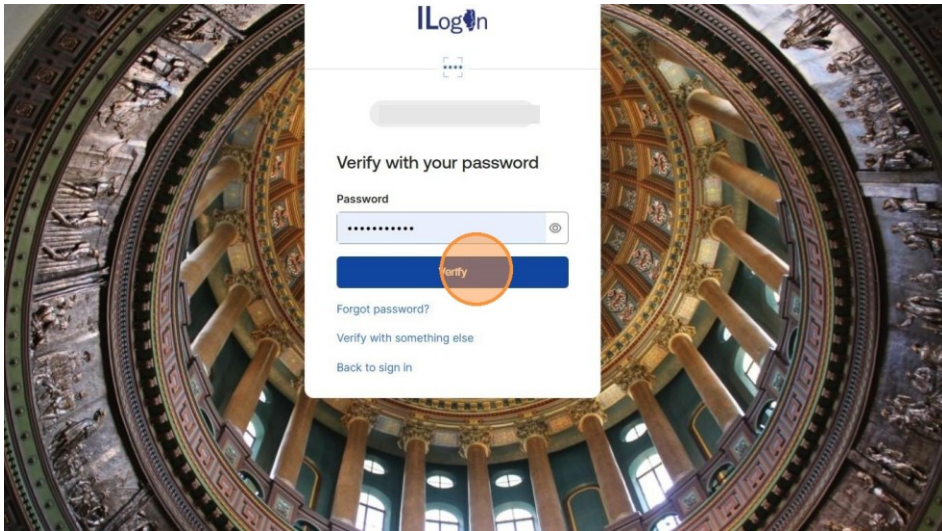
2. Click "Sign In"



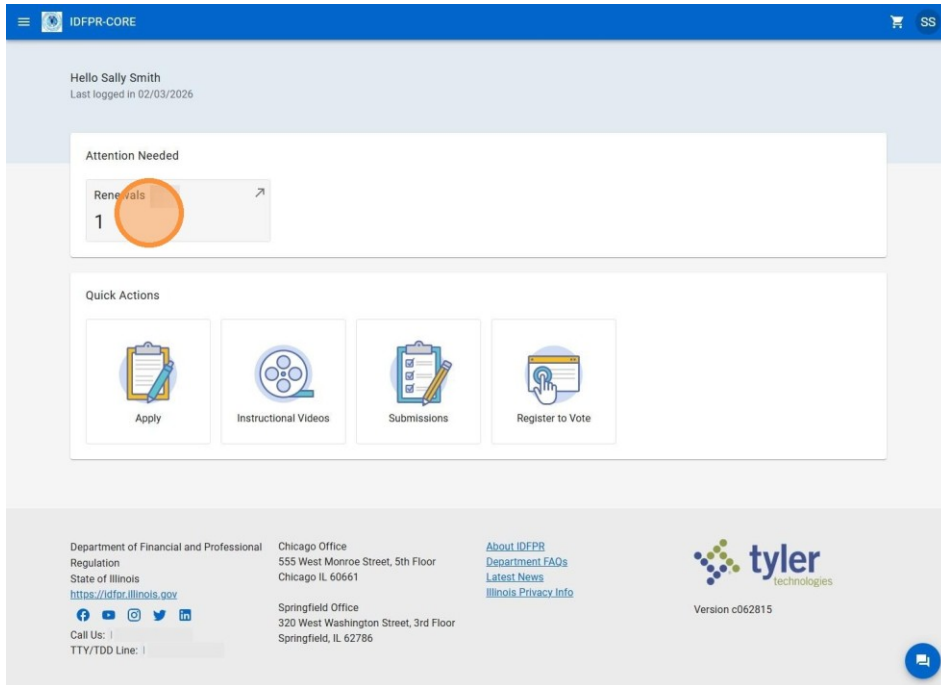
3. Enter your account name. This must be the email address you used when applying for your license. It is also listed on your renewal notice.



4. Click "Verify"

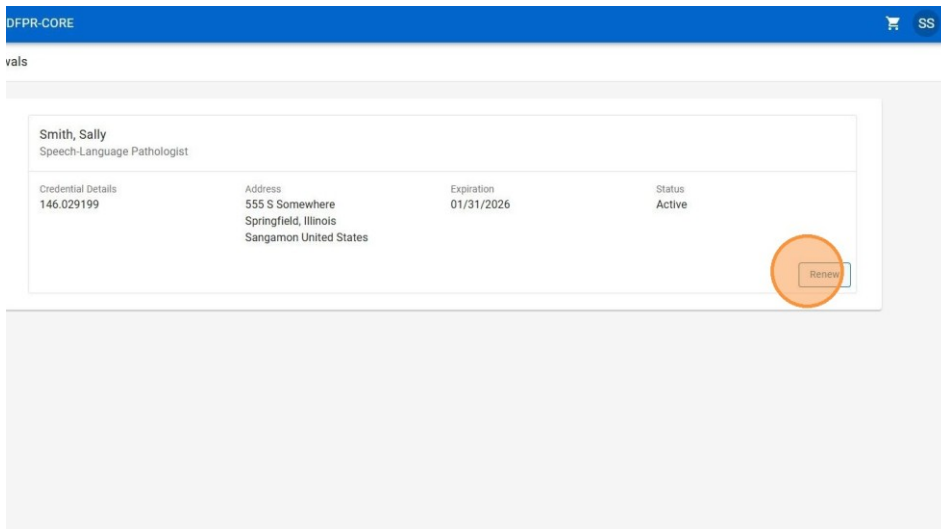


5. Click "Renewals Button"



The screenshot shows the IDFPF-CORE dashboard for user Sally Smith. At the top, it says "Hello Sally Smith" and "Last logged in 02/03/2026". Below this is a section titled "Attention Needed" which contains a "Renewals" button with the number "1" and an orange circle highlighting it. Underneath is a "Quick Actions" section with four icons: "Apply", "Instructional Videos", "Submissions", and "Register to Vote". The footer contains contact information for the Department of Financial and Professional Regulation, State of Illinois, including Chicago and Springfield offices, and the Tyler Technologies logo.

6. Verify the credential, then click **Renew**.



The screenshot shows the credential details for Sally Smith, a Speech-Language Pathologist. The page displays the following information:

Credential Details	Address	Expiration	Status
146.029199	555 S Somewhere Springfield, Illinois Sangamon United States	01/31/2026	Active

An orange circle highlights the "Renew" button in the bottom right corner of the credential details box.

7. Your application will now open. Follow the steps and complete the process.

questions.

Thank you for your interest in renewing your license from the Illinois Department of Financial and Professional Regulation. To ensure a smooth application process, please follow these steps:

- 1. Complete Application Form:** Fill out the electronic application form accurately and completely. Double-check all information to avoid errors or omissions.
- 2. Supporting Documents:** Gather all required supporting documents as listed in the application guidelines. This may include verification of continuing education or other relevant information.
- 3. Payment of Fees and Application Submission:** You will be required to pay the applicable fees before the application is submitted. **UNDERSTAND THAT FEES ARE NOT REFUNDABLE.**
- 4. Confirmation Receipt:** Once your application is received, you will be issued a confirmation receipt. Keep this receipt for your records, as it serves as proof of application submission and provides a Transaction Number for tracking purposes.
- 5. Follow-Up Communication:** Stay responsive to all communications from our office. If there is an issue with your application, you will receive a communication from the Department on your portal.

- Please ensure that you carefully read and follow these instructions to expedite your license application process. For more information or for additional resources, please visit our Professions and Industries Regulated by IDFP at: (<https://idfpr.illinois.gov/profs/proflist.html>) You may also call us at:)

I acknowledge that I have reviewed the above requirements for licensure. *

Yes

No

Email Address Info

Inactive Status

Continuing Educati
Question 2

Attestation

8. Enter the Attestation Person's Name.

IDFPR-CORE

Renewed Speech-Language Pathologist Renewal Application - TRAN-04310

Details Steps

Attestation

Hide Steps >

By entering my name in the below field, under penalty of perjury, I verify that all the attestations and information I have provided herein are true and correct.

Attestation Persons Name *

Attestation Date *

02/03/2026

Back Finish

- ✓ Welcome
- ✓ Personal Information
- ✓ Address Information
- ✓ Email Address Information
- ✓ Inactive Status
- ✓ Continuing Education - Question 1
- ✓ Continuing Education - Question 2
- ✓ Continuing Education - Question 3
- ✓ Child and Elder Abuse Reporting
- ✓ Child Support and Tax

9. Click "Finish"

Attestation
Steps >

I am entering my name in the below field, under penalty of perjury, I verify that all the attestations and information I have provided herein are true and correct.

Attestation Persons Name *
Core

Attestation Date *
03/2026


Back Finish

- ✓ Welcome
- ✓ Personal Information
- ✓ Address Information
- ✓ Email Address Information
- ✓ Inactive Status
- ✓ Continuing Education - Question 1
- ✓ Continuing Education - Question 2
- ✓ Continuing Education - Question 3
- ✓ Child and Elder Abuse Reporting
- ✓ Child Support and Tax
- ✓ Personal History Information
- Attestation

Department of Financial and Professional Regulation
Illinois

Chicago Office
555 West Monroe Street, 5th Floor
Chicago IL 60661

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10. Click "Please review the below submission for accuracy." Payment options are available at the bottom of this page.

DFPR-CORE

Speech-Language Pathologist Renewal Application - TRAN-04310

Summary Summary

Please review the below submission for accuracy. Payment options are available at the bottom of this page.

Welcome

Personal Information

Address Information

Email Address Information

Inactive Status

Continuing Education - Question 1

Continuing Education - Question 2

Continuing Education - Question 3

Child and Elder Abuse Reporting

Child Support and Tax

Welcome

Thank you for your interest in renewing your license from the Illinois Department of Financial and Professional Regulation. To ensure a smooth application process, please follow these steps:

Complete Application Form: Fill out the electronic application form accurately and completely. Double-check all information to avoid errors or omissions.

Supporting Documents: Gather all required supporting documents as listed in the application guidelines. This may include verification of continuing education or other relevant information.

Payment of Fees and Application Submission: You will be required to pay the applicable fees before the application is submitted. I UNDERSTAND THAT FEES ARE NOT REFUNDABLE.

Confirmation Receipt: Once your application is received, you will be issued a confirmation receipt. Keep this receipt for your records, as it serves as proof of application submission and provides a Transaction Number for tracking purposes.

Follow-Up Communication: Stay responsive to all communications from our office. If there is an issue with your application, you will

11. Click "Pay now"

es

ensed Speech Pathologist Renewal Application Late Fee
50.00

ensed Speech Pathologist Renewal Application Fee
100.00

tal
150.00

[Pay later](#) [Pay now](#)

Email Address Information

Inactive Status

Continuing Education - Question 1

Continuing Education - Question 2

Continuing Education - Question 3

Child and Elder Abuse Reporting

Child Support and Tax

Personal History Information

Attestation


Fees

Department of Financial and Professional Regulation
Illinois
dfr.illinois.gov

Chicago Office
555 West Monroe Street, 5th Floor
Chicago IL 60661

Springfield Office
320 West Washington Street, 3rd Floor
Springfield, IL 62786

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Version c062815

Facebook, Instagram, Twitter, LinkedIn icons

12. Click "Proceed to Payment"

← Shopping Cart

Here is a list of the items in your cart.

Name	Transaction Number	Applicant	Credential Number	Total Fee	Actions
Licensed Speech-Language Pathologist Renewal Application	TRAN-04310	Smith, Sally	146.029199	\$150.00	

Total: \$ 150.00

[Proceed to Payment](#)

13. Click "OK"

The screenshot shows a payment confirmation dialog box in the center of the screen. The dialog box has a white background and a dark border. It contains the text "Payment Confirmation" and "This will process payment for all of the items in the shopping cart." Below the text are two buttons: "Cancel" and "OK". The "OK" button is circled in orange. In the background, a shopping cart summary is visible, showing a table with columns for Name, Transaction Number, Applicant, Credential Number, Total Fee, and Actions. The total fee is \$150.00. Below the table is a "Proceed to Payment" button. At the bottom of the page, there is a footer with contact information for the Department of Financial and Professional Regulation, Chicago Office, and Springfield Office, along with the Tyler Technologies logo and version number c062815.

Name	Transaction Number	Applicant	Credential Number	Total Fee	Actions
Licensed Speech-Language Pathologist Renewal Application	TRAN-04310	Smith, Sally	146.029199	\$150.00	

Total: \$ 150.00

[Proceed to Payment](#)

Payment Confirmation
This will process payment for all of the items in the shopping cart.

[Cancel](#) [OK](#)

Department of Financial and Professional Regulation
State of Illinois
<https://idfpr.illinois.gov>

Chicago Office
555 West Monroe Street, 5th Floor
Chicago IL 60661

Springfield Office
300 West Washington Street, 2nd Floor

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tyler technologies

Version c062815

14. Click "Next Step: Add Payment Method"

The screenshot shows a billing contact information form on the left and a shopping cart summary on the right. The form has a dark header with the text "Billing Contact Information". It contains several input fields: Name (Sally Smith), Address, Street Address Continued, City, Country (United States), State, Zip Code, Email*, and Mobile Phone. At the bottom of the form is a blue button labeled "Next Step: Add Payment Method" with a right-pointing arrow. The shopping cart summary on the right has a dark header with the text "Shopping Cart" and a globe icon. It contains a table with columns for item name and price. The items are "Licensing Renewals (CORE)" for \$150.00, "Subtotal" for \$150.00, "Projected Card Fee" for \$3.38, and "Projected eCheck Fee" for \$0.85. Below the table is a red button labeled "Cancel Transaction". At the bottom of the page, there is a footer with text about fee information and a link to profession pages.

Billing Contact Information

Name: Sally Smith

Address:

Street Address Continued:

City:

Country: United States

State:

Zip Code:

Email*:

Mobile Phone:

[Next Step: Add Payment Method](#)

Shopping Cart

Licensing Renewals (CORE)	\$150.00
Subtotal	\$150.00
Projected Card Fee	\$3.38
Projected eCheck Fee	\$0.85

[Cancel Transaction](#)

Fee information may be found on your paper application, which is available via your respective profession page on idfpr.illinois.gov. For a full list of profession pages, [click here](#) and select your profession name to access the Profession's Acts & Rules, Licensure Applications, Forms, Certifications/Verifications, etc.

15. Click the "Name on Card" field.

The screenshot shows a payment interface with two main sections: "Payment Information" and "Shopping Cart".

Payment Information:

- Amount Due: \$ 150.00
- Payment: \$ 150 . 00
- Please select your Payment Method**
- Credit Card (with logos for VISA, Mastercard, DISCOVER, and American Express)
- Name on Card: [Empty field, highlighted with an orange circle]
- Card Number: [Empty field]
- Expiration Month: 02
- Expiration Year: 2026
- Security Code: [Empty field]
- Card Zip Code: [Empty field]
- eCheck

Shopping Cart:

- Licensing Renewals (CORE): \$150.00
- Subtotal: \$150.00
- Projected Card Fee: \$3.38
- Projected eCheck Fee: \$0.85
- Cancel Transaction button

16. Click "Next Step: Review Payment"

The screenshot shows the same payment interface as above, but with the "Name on Card" field filled with "Sally Core".

Payment Information:

- Amount Due: \$ 150.00
- Payment: \$ 150 . 00
- Please select your Payment Method**
- Credit Card (with logos for VISA, Mastercard, DISCOVER, and American Express)
- Name on Card: Sally Core
- Card Number: [Masked field]
- Expiration Month: 02
- Expiration Year: 2026
- Security Code: 111
- Card Zip Code: 44444
- eCheck

Shopping Cart:

- Licensing Renewals (CORE): \$150.00
- Subtotal: \$150.00
- Projected Card Fee: \$3.38
- Projected eCheck Fee: \$0.85
- Cancel Transaction button

Navigation:

- Back to Payment Information button
- Next Step: Review Payment button (highlighted with an orange circle)

