



**IDFPR**

Illinois Department of  
Financial and Professional Regulation

Division of Professional Regulation

# **Certification qualifications for:**

## **Surveyor Intern (028)**

Effective: 6/2018  
Revised: 12/2024

## READ ME FIRST

The Division of Professional Regulation hopes that you will find the below useful in successfully applying for registration in the State of Illinois. Carefully review this information as it will assist you in applying for your certification and eliminate any processing delays.

### Important:

- An application is active for three years from the date of receipt by the Department.
- Before contacting the Department, please review our FAQs for answers to most questions. <http://www.idfpr.illinois.gov/About/FAQ.html>
- If your question is not addressed in our FAQ's, please contact the department at 1-800-560-6420 or email us at [FPR.DesignUnit@Illinois.gov](mailto:FPR.DesignUnit@Illinois.gov)

## QUALIFICATIONS

### EDUCATION:

There are two (2) types of baccalaureate degrees that are accepted under the Land Surveyor Practice Act.

- **Approved degree:** baccalaureate degree in Land Surveying with 24 hours of LS coursework - Approved Program. (Section 1270.14 of the Administrative Rules).
- **Non-approved degree:** baccalaureate degree with 24 hours of LS coursework. (Section 1270.15 of the Administrative Rules).

Include official descriptions for land surveying courses to be reviewed by the Board for possible acceptance.

Acceptable coursework to satisfy the 24-hours of land surveying coursework requirement includes but is not limited to; fundamentals of land surveying, boundary surveying, route surveying, topographic surveying, descriptions, legal aspects, subdivision design, data computations and adjustments, map projections and geometric geodemy and photogrammetry. Note: The Board may also credit an advanced "CAD" course in this category.

### Foreign Educated Applicants:

If your baccalaureate degree was earned outside the United States, an NCEES Credential Evaluation of the baccalaureate degree is required, pursuant to Section 1270.5 & 1270.10 of the Administrative Rules. The educational courses must meet Illinois specific requirements, which may differ from the NCEES standard. Here is the link to start the process:

<https://ncees.org/ncees-services/credentials-evaluations>

### EXAMINATION:

Pursuant to Section 1270.20 of the Administrative Rules, passage of the NCEES Fundamentals of Surveying (FS) examination is required for enrollment as a surveyor intern.

## REQUIRED SUPPORTING DOCUMENTS

### OFFICIAL TRANSCRIPTS:

- Applicants who graduated from a U.S. or Canadian University must upload official transcripts showing the conferral date for any degree you wish to claim.
- Foreign education applicants submitting an NCEES evaluation do not need to submit additional copies of their foreign transcripts, simply upload a document indicating that the NCEES evaluation will be sent to the Illinois PLS Board.

### EXAM CERTIFICATION:

- Applicants must certify they have sent an FS exam certification to the Illinois Board through their MyNCEES account.

## IMPORTANT INFORMATION ONCE ENROLLED

- The Surveyor Intern certificate does not expire.
- It is your responsibility to update your contact information including email address with the Department.