



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Professional Regulation

Qualifications for Licensure:

Hair Braider Teacher (259)

Effective: 12/2024
Revised: 7/2025

READ ME FIRST

The Division of Professional Regulation hopes that you will find the below useful in successfully applying for a license in the State of Illinois. Carefully review this information as it will assist you in applying for your license and eliminate any processing delays.

Important:

- An application is active for three years from the date of receipt by the Department.
- Before contacting the Department, please review our FAQs for answers to most questions. <http://www.idfpr.illinois.gov/About/FAQ.html>)
- If your question is not addressed in our FAQ's, please contact the department at 1-800-560-6420.
- A Licensed Hair Braider Teacher is a person who has completed a program from a licensed hair braiding school or a licensed cosmetology school that is approved to teach hair braiding consisting of a minimum of 600 clock hours of hair braiding teacher instruction, or 500 clock hours of hair braiding teacher instruction with at least 2 years of practical experience as a hair braider within the past 5 years, and a passing grade on the final examination administered by the school.

LICENSE QUALIFICATIONS

Education:

- Complete 600 clock hours of instruction of a hair braiding teacher curriculum from a licensed hair braiding school or a licensed cosmetology school that is approved by the Department to teach hair braiding; or
- Complete 500 clock hours of instruction of a hair braiding teacher curriculum from a licensed hair braiding school or a licensed cosmetology school that is approved by the Department to teach hair braiding with 2 years of practical experience as a hair braider.

Examination:

- Earn a passing grade on the final examination administered by the school.

Experience:

- If applying for licensure based on 500 hours of instruction then the applicant must demonstrate at least 2 years of practical experience as a hair braider in the preceding 5 years. This evidence may be in the form of affidavits from at least 3 clients, coworkers or business owners who can verify the applicant's practice as a Hair Braider. Supporting document VE-COB may be used for this purpose.

REQUIRED SUPPORTING DOCUMENTS

Upload the required supporting documentation to your online application:

1. Proof of Education

- a. Official School Transcripts, including a passing grade on the final examination administered by the school.

2. Proof of Experience

- a. Affidavits from at least 3 clients, coworkers or business owners who can verify your practice as a Hair Braider; and/or
- b. [Supporting Document VE-COB](#)

IMPORTANT INFORMATION ONCE LICENSED

- All Hair Braider Teacher licenses expire on October 31 of each even-numbered year, regardless of issuance date.
- It is your responsibility to update your contact information including email address with the Department to ensure that you receive all courtesy renewal email reminders and other notifications.
- An inactive license is a license that has been placed on inactive status by the licensee, usually at renewal time. Typically, if you choose to reactivate your license you do not have to pay lapsed renewal fees if you placed your license on inactive status.
- The Barber, Cosmetology, Esthetics, Hair Braiding, and Nail Technology Act of 1985 (Act) ([225 ILCS 410/](#)) as well as the Administrative Code [68 Ill. Adm. Code, Section 1175](#) (Code) regulating this profession may be amended from time to time. It is the responsibility of a licensee under the Act to be aware of any changes that may affect their profession and make any necessary adjustments to remain in compliance with the Act and Code.
- The Department posts profession specific notices, statements and other information to the [IDFPR](#) website. Schools, educators, students and licensed professionals should visit the [IDFPR](#) website frequently, and their profession specific pages, to stay informed about the latest information and developments.