



IDFPR
Illinois Department of
Financial and Professional Regulation
Division of Professional Regulation

Qualifications for Licensure: LICENSED SEX OFFENDER TREATMENT PROVIDER (272)

Effective: 12/2024
Revised: NN/NNNN

READ ME FIRST

The Division of Professional Regulation hopes that you will find the below useful in successfully applying for registration in the State of Illinois. Carefully review this information as it will assist you in applying for your registration and eliminate any processing delays.

Important:

- An application is active for three years from the date of receipt by the Department.
- Before contacting the Department, please [review our FAQs](#) for answers to most questions.
- If your question is not addressed in our FAQ's, please contact the department at 1-800-560-6420.

LICENSE QUALIFICATIONS

Qualifying License:

One must be licensed in one of the disciplines listed below (in Illinois or an equivalent license in another state): [Rules 68 IAC Section 1280.30](#).

- Physician and Surgeon
- Advanced Practice Nurse with Psychiatric Specialty
- Clinical Psychologist
- Licensed Clinical Social Worker
- Licensed Clinical Professional Counselor
- Licensed Marriage and Family Therapist

Training:

One must have completed 40 clock hours of training in sex offender evaluations, treatment, or management. The clock hours must comply with [Rules 68 IAC Section 1280.120](#).

Experience:

One must have completed 400 clock hours of supervised experience in the treatment of sex offenders in the last 4 years. At least 200 of the 400 hours must be face-to-face therapy with sex offenders. The experience must be completed under a qualified supervisor. [Rules 68 IAC Section 1280.40](#).

REQUIRED SUPPORTING DOCUMENTS

You will be required to provide all of the materials listed below:

QUALIFYING LICENSE.

One must upload a copy of an Illinois qualifying license or provide Certification of Licensure of an equivalent license in another state.

TRAINING.

One must provide certificates of participation or certificates of attendance to document the 40 clock hours of training. The training should be not older than 2 years. The training should be through an approved provider. Each certificate should list the name of the participant/applicant, the date of the program, the topic of the training, and the sponsor/provider.

EXPERIENCE.

Form [VE-SOTP](#), completed by a qualified supervisor.

Applicants licensed in another state must also provide:

Certification of Licensure from the other state/US jurisdiction. Certification of Licensure is detailed information about the license such as current status, issue and expiration date, and whether or not the license has been disciplined. The other state board or agency provides the information and CERTIFIES that it is true and correct as of a specific date.

You may use [form CT](#) to request Certification of Licensure from the other state board. Most states have their own format for this information. IDFPR will accept other states formats as long as it contains the required minimum information. If the Certification is only available online, you may print the online certification/verification and upload it. If the other state board will only send the certification directly to IDFPR, you will need to upload evidence of ordering the certification or confirmation of delivery to IDFPR.

IMPORTANT INFORMATION ONCE LICENSED

- All Sex Offender Evaluator and Treatment Provider licenses expire July 31 of odd years. The first licensure period may be less than 2 years. After the first renewal, the licensure cycle is 2 years. No Continuing Education is required for the first renewal.
- It is your responsibility to update your contact information including email address with the Department to ensure that you receive all courtesy renewal email reminders and other notifications.