



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Professional Regulation

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JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

CAMILE LINDSAY
Director

July 23, 2025

Office of the Secretary of State
Index Department
Administrative Code Division
111 East Monroe
Springfield, Illinois 62756

Dear Administrator:

Please find enclosed for publication in the next issue of the *Illinois Register*:

1. One original copy of the Notice of Adopted Amendments of Part 1150, the Illinois Architecture Practice Act of 1989, Part 1255, the Registered Interior Designers Act, Part 1270, the Illinois Professional Land Surveyor Act of 1989, Part 1380, The Professional Engineering Practice Act of 1989 and Part 1480, The Structural Engineering Practice Act of 1989 of Title 68 of the Illinois Administrative Code.
2. One original copy of the Certificate of Adopted Amendments.
3. One original copy of the text for filing with the Department's permanent rules.
4. The Certification of No Objection from the Joint Committee on Administrative Rules.

Sincerely,

Craig Cellini
Rules Coordinator

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DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION

NOTICE OF ADOPTED AMENDMENTS

- 1) Heading of the Part: The Professional Engineering Practice Act of 1989
- 2) Code Citation: 68 Ill. Adm. Code 1380
- 3)

<u>Section Numbers:</u>	<u>Adopted Actions:</u>
1380.210	Amendment
1380.230	Amendment
1380.242	Amendment
1380.250	Amendment
1380.260	Amendment
1380.275	Amendment
1380.280	Amendment
1380.285	Amendment
1380.290	Amendment
1380.300	Amendment
1380.325	Amendment
- 4) Statutory Authority: Implementing the Professional Engineering Practice Act of 1989 [225 ILCS 325] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law) [20 ILCS 2105/2105-15(7)]
- 5) Effective Date of Rule:
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this rulemaking contain incorporations by reference? No
- 8) A copy of the adopted amendments, including any material incorporated by reference, is on file in the agency's principal office and is available for public inspection.
- 9) Notice of Proposal published in Illinois Register: 49 Ill. Reg. 2659; March 14, 2025
- 10) Has JCAR issued a Statement of Objections to this rulemaking? No
- 11) Differences between proposal and final version: There were no changes made by the Department and any changes made by JCAR were either technical/grammatical or for clarification purposes.

In the Authority note, “(a)” is added after “Section 2105-15(7)” in this adopted version and in the Act citation, “/2105-15(7)” was stricken from the proposed version.

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In Section 1380.210 a) 3) C), after “levels”, “and shall be part of the basic sciences requirement” is added to this adopted version.

In Section 1380.210 c) 1), “is considered to have met” was stricken from the proposed version and is replaced with “meets” in this adopted version and before “therefore,” “are” was stricken from the proposed version and is replaced with “is” in this adopted version.

In Section 1380.210 f) 1), “has not been evaluated will cause to” was stricken from the proposed version and is replaced with “seeks Division approval shall” in this adopted version.

In Section 1380.230 a) 9), “Professional Engineer” was stricken from the proposed version and is replaced with “professional engineer” in this adopted version.

In Section 1380.230 a) 12) B), after “unless”, “as” was deleted from the proposed version and is replaced with “the experience is” in this adopted version.

In Section 1380.242 e) 2), “Engineer Intern” was stricken from the proposed version and is replaced with “engineer intern” in this adopted version. and in that same Section 1380.242, subsection f), “(See Section 8 of the Act.)” is added to this adopted version.

In Section 1380.250 b) 1) A), “Engineer Intern” was stricken from the proposed version and is replaced with “engineer intern” in this adopted version and in subsection d), after “the applicant”, “if otherwise qualified” was stricken from the proposed version. Also, at the end of subsection e), “under Section 1380.230” is added to this adopted version and at the end of subsection f), “(See Section 8 of the Act.)” is added to this adopted version.

In Section 1380.260 b), “Engineer Intern” was stricken from the proposed version and is replaced with “engineer intern” in this adopted version.

Section 1380.260 b) 2) B) was deleted from the proposed version and is rewritten in this adopted version as follows:

“The NCEES civil/structural discipline has historically been accepted; however, because the exam was changed in April 2024 to solely consist of structural content and specifications, the exam is outside the scope of practice for a professional engineer and is no longer accepted.”.

Section 1380.275 c) 4), was deleted/stricken from the proposed version and rewritten in this adopted version as follows:

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“There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm.”.

The second/last sentence of Section 1380.275 d) 5) was stricken from the proposed version.

At the end of Section 1380.280 b), “(See Section 8 of the Act.)” is added to this adopted version. In that same Section 1380.280, in the first sentence of subsection c), “may” was deleted from the proposed version and is replaced with “will” in this adopted version and after “standards”, “by NCEES and the UK Engineering Council” is added to this adopted version. Also, in that same Section 1380.280, subsection g), “(See Section 8 of the Act.)” is added to this adopted version and subsection i) was deleted from the proposed version.

In Section 1380.285 a), before “desire”, “his or her” was stricken from the proposed version and replaced with “a” in this adopted version.

In Section 1380.290 a) 1), “(registration” was deleted from the proposed version and is replaced with “Professional”. Also, before “design”, “as a professional” was stricken and after “design”, “firm” was stricken from the proposed version and is replaced with “firms” in this adopted version. The parenthesis at the end of this subsection was also stricken from the proposed version.

In Section 1380.300 b) 2) A), after “work”, “in instances such as” was deleted from the proposed version and is replaced with “(e.g.,” and after “employment”, “, relocation)” is added to this adopted version.

In Section 1380.325 a) 7), “they” is stricken from the proposed version and is replaced with “the hours” in this adopted version. In 1380.325 e) 3), “Illinois Society of Professional Engineers (ISPE)” was stricken from the proposed version and is replaced with “Engineering Society of Illinois (ESI)” in this adopted version. Also, in this same Section 1380.325, subsection j), “may” was stricken from the proposed version and is replaced with “will” in this adopted version.

- 12) Have all the changes agreed upon by the Agency and JCAR been made as indicated in the agreement letter issued by JCAR? Yes
- 13) Will this rulemaking replace an Emergency Rule currently in effect? No
- 14) Are there any rulemakings pending on this Part? No

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- 15) Summary and purpose of rulemaking: These adopted amendments updated language throughout this Part for clarity, while also correcting or removing outdated information. These changes included reductions to experience requirements, removal of the TOEFL-iBT exam requirement for foreign education applicants and clarifying language surrounding professional design firms. These amendments also included moderate fee increases for application, renewal, certifications, and administrative fees, while also placing a cap on restoration fees. Finally, these amendments updated the Section regarding endorsement in order to clarify the application process for foreign applicants.
- 16) Information and questions regarding this adopted rulemaking shall be directed to:

Department of Financial and Professional Regulation
Attention: Craig Cellini
320 West Washington, 2nd Floor
Springfield, Illinois 62786
Craig.cellini@illinois.gov

(217) 785-0810 Fax: (217) 557-4451

The full text of the Adopted Amendments begins on the next page:

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NOTICE OF ADOPTED AMENDMENTS

TITLE 68: PROFESSIONS AND OCCUPATIONS

CHAPTER VII: DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION

SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

PART 1380

THE PROFESSIONAL ENGINEERING PRACTICE ACT OF 1989

Section

1380.210	Approved Engineering Program
1380.220	Definition of a Non-approved Program
1380.230	Approved Experience
1380.240	Application for Fundamentals of Engineering Examination (Repealed)
1380.242	Application for Enrollment as an Engineer Intern by Acceptance of Examination
1380.245	Application for the Principles and Practice of Engineering Exam (Part II) (Repealed)
1380.250	Application for Licensure as a Professional Engineer by Acceptance of Examination
1380.260	Examination
1380.270	Restoration
1380.275	Fees
1380.280	Endorsement
1380.285	Inactive Status
1380.290	Professional Design Firm
1380.295	Seal and Signature Requirements
1380.296	Acts Constituting the Practice of Professional Engineering Pursuant to Section 4 of the Act
1380.300	Standards of Professional Conduct
1380.305	Professional Engineer Complaint Committee
1380.310	Renewals
1380.320	Granting Variances
1380.325	Professional Development

1380.APPENDIX A Significant Dates for the Administration of the Act

1380.ILLUSTRATION A Professional Engineer Seal and Signature

AUTHORITY: Implementing the Professional Engineering Practice Act of 1989 [225 ILCS 325] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law) [20 ILCS 2105].

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SOURCE: Rules and Regulations Promulgated for the Administration of the Illinois Professional Engineering Act, effective March 10, 1976; codified at 5 Ill. Reg. 11055; codified and amended at 5 Ill. Reg. 14171, effective December 3, 1981; emergency amendment at 6 Ill. Reg. 916, effective January 6, 1982, for a maximum of 150 days; amended at 6 Ill. Reg. 7448, effective June 15, 1982; Part repealed at 9 Ill. Reg. 10038, effective June 18, 1985; new Part adopted at 9 Ill. Reg. 10040, effective June 18, 1985; amended at 10 Ill. Reg. 19507, effective November 5, 1986; amended at 11 Ill. Reg. 8767, effective April 20, 1987; recodified from Chapter I, 68 Ill. Adm. Code 380 (Department of Registration and Education) to Chapter VII, 68 Ill. Adm. Code 1380 (Department of Professional Regulation) pursuant to P.A. 85-225, effective January 1, 1988, at 12 Ill. Reg. 2942; amended at 14 Ill. Reg. 247, effective December 28, 1990; amended at 15 Ill. Reg. 17729, effective November 26, 1991; amended at 16 Ill. Reg. 15553, effective September 28, 1992; amended at 18 Ill. Reg. 14737, effective September 19, 1994; amended at 19 Ill. Reg. 16076, effective November 17, 1995; amended at 20 Ill. Reg. 6477, effective April 25, 1996; amended at 21 Ill. Reg. 13839, effective October 1, 1997; amended at 22 Ill. Reg. 16516, effective September 3, 1998; amended at 24 Ill. Reg. 625, effective December 31, 1999; amended at 24 Ill. Reg. 13727, effective August 28, 2000; amended at 26 Ill. Reg. 4688, effective March 11, 2002; amended at 27 Ill. Reg. 13301, effective July 16, 2003; amended at 34 Ill. Reg. 5623, effective March 30, 2010; amended at 36 Ill. Reg. 272, effective January 6, 2012; amended at 39 Ill. Reg. 14859, effective November 13, 2015; amended at 47 Ill. Reg. 876, effective January 5, 2023; amended at 49 Ill. Reg. _____, effective _____.

Section 1380.210 Approved Engineering Program

- a) The Department of Financial and Professional Regulation – Division of Professional Regulation ("Division") shall, upon the recommendation of the State Board of Professional Engineers ("the Board"), approve an engineering program as reputable and in good standing if it meets the following minimum criteria:
 - 1) The educational institution is legally recognized and authorized by the jurisdiction in which it is located to confer a baccalaureate degree in engineering.
 - 2) Faculty
 - A) The faculty shall have a sufficient number of full-time, or full-time equivalent, instructors to make certain that the educational obligations to the student are fulfilled. A program at the basic level shall have no fewer than 3 full-time faculty members whose primary commitment is to that program. If an institution relies on part-time faculty members, it shall demonstrate that, in addition to

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the commitment of at least 3 full-time equivalent faculty members, effective mechanisms are in place to provide adequate levels of student advising and faculty interaction, and faculty control over the curriculum.

- B) The faculty shall have demonstrated competence in their area of teaching as evidenced by appropriate degrees from professional colleges or institutions. Other evidence of faculty capability includes non-academic engineering experience, experience in teaching, ability to communicate effectively, participation in professional, scientific and other learned societies, licensure as a professional engineer and an interest in students' curricular activities.
 - C) Teaching loads shall allow time for research and professional development activities. Stimulation of students' minds requires faculty involvement in scientific and technological development and in instructional innovation.
- 3) Curriculum
- A) The curriculum shall include at least 4 academic years leading to the awarding of the baccalaureate degree while providing integration of the educational experience with the ability to apply the knowledge gained to the identification and solution of practical problems.
 - B) The overall curriculum shall include a minimum of 120 semester hours or their equivalent (e.g., 180 quarter hours) and shall include at least the following subjects:
 - i) Mathematics – 15 hours.
Mathematics shall be beyond trigonometry and emphasize mathematical concepts and principles rather than computations. Coursework in calculus (differential and integral) and differential equations at the baccalaureate level are required. Remaining coursework may include, but is not limited to, linear algebra, numerical analysis, matrix theory, probability, statistics, and advanced calculus. Courses in computer usage and/or programming shall not

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be used to satisfy the mathematics requirement.

- ii) **Basic Sciences – 15 hours.**
Basic sciences must include general chemistry and general calculus-based physics. Chemistry courses shall make up no less than 5 semester credit hours with at least 1 hour of laboratory experience and physics shall make up no less than 8 semester hours. Remaining basic science courses may include, but are not limited to, general biological sciences, earth sciences, advanced chemistry, advanced physics, and advanced biology.
- iii) **Engineering Sciences – 30 hours.**
Courses must be taught within the college/faculty of engineering (unless specifically taught by other faculty and the course substantially meets the standards as required by engineering faculty), have their roots in mathematics and basic sciences, and carry knowledge further toward creative application of engineering principles. Approved engineering courses include, but are not limited to, mechanics, thermodynamics, heat transfer electrical and electronic circuits, material science, transport phenomena engineering economics, and computer science (other than computer programming skills).
- iv) **Engineering Design – 15 hours.**
Coursework involves the conversion of resources to predetermined objectives. Courses must stress the establishment of objectives and criteria, synthesis, analysis, construction, testing, and evaluation to develop student creativity through open-ended problems and consideration of alternative solutions. The inclusion of realistic constraints, such as economic factors, safety, aesthetics, ethics, and social impact is appropriate. Examples of these subjects include design of: circuits, machines, power networks, process equipment and systems, and water treatment.
- v) **Humanities/Social Sciences – 15 hours.**
Coursework includes subjects in philosophy, history,

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literature, fine arts, religion, sociology, psychology, political science, economics, and foreign language (other than student's native language). Non-traditional courses may include social responsibility and professional ethics. Subjects such as accounting and management may only satisfy engineering electives and cannot be used to fulfill this course objective.

- C) Laboratory experience is essential to an engineering education at both theoretical and practical levels and shall be part of the basic sciences requirement.
 - D) Computer-based experience shall be included in the program of each student. The program shall include technical computations, problem solving, data acquisition and usage, process control and computer-assisted design. The student shall have access to computational facilities in order to integrate these techniques into the program.
 - E) The program shall require that the student demonstrate competency in both written and oral communication. Curriculum will include composition courses exploring fundamentals of expository writing.
 - F) An understanding of ethical, social, economic and safety considerations shall be included in the engineering program.
 - G) For those institutions that elect to prepare a student to enter the profession at the advanced level, the curriculum shall satisfy the criteria set forth in this Section at the basic level, and shall include at least one year of additional study. That year shall include at least $\frac{2}{3}$ of a year of advanced mathematics, basic sciences, engineering sciences and engineering design. Of this component, at least $\frac{1}{3}$ of a year shall be devoted to engineering design. The program shall be designed toward a meaningful individual course of study and include thesis, research and/or special projects.
- 4) Facilities
- A) The laboratory facilities shall reflect the requirements of the offered educational program. The laboratory should provide for

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individual project work by the students and the faculty. The facilities shall be equipped with instruments and scientific equipment of a kind and quality to ensure the effective functioning of the laboratory.

- B) The libraries in support of the engineering program shall be both technical and nontechnical, to include books, journals and other reference material for collateral reading in connection with the instructional and research programs and professional work. The library collection shall reflect the existence of an active acquisition policy; this policy shall include specific acquisitions on the request and recommendation of the faculty of the engineering program. There shall be computer-accessible information centers and inter-library loan services for both books and journals. The library collections, whether centralized or decentralized, shall be readily available for use with the assistance of trained library staff, or through an open-stack arrangement, or both.
 - C) There shall be computer facilities accessible to the engineering students and faculty.
- 5) The institution shall maintain permanent student records that summarize the credentials for admission, attendance, grades and other records of performance.
- b) In determining whether a baccalaureate degree program should be approved, the Division shall take into consideration but not be bound by accreditation by the Accreditation Board for Engineering and Technology (ABET).
 - c) The Division, upon the recommendation of the Board, has determined that baccalaureate degree engineering programs accredited by the Engineering Accreditation Commission (EAC) of ABET meet the minimum criteria set forth in subsection (a) for an approved engineering program and are, therefore, approved, subject to review.
 - 1) The Division, upon the recommendation of the Board, has determined that the signed Mutual Recognition Program agreement between ABET and the Canadian Engineering Accrediting Board (CEAB) of the Canadian Council of Professional Engineers (CCPE) ~~meets~~ is considered to have met the minimum criteria as equivalent to the EAC/ABET accredited programs

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and ~~is~~are, therefore, approved, subject to review.

- 2) The Division, upon the recommendation of the Board, does not recognize ABET "substantially equivalent" programs as meeting the minimum criteria set forth in subsection (a) for an approved engineering program and are, therefore, not approved.
- d) The Division, upon the recommendation of the Board, has withdrawn program approval of the following programs accredited by the Engineering Accreditation Commission of ABET. Subsequent to notification, the Board reviewed the programs and determined that they do not meet the requirements of this Section and are, therefore, no longer approved. An applicant graduating from any of the following programs will have ~~the applicant's~~his or her transcript reviewed on a case-by-case basis to determine if ~~the applicant~~he or she meets Illinois requirements:
 - 1) Purdue University ~~—~~÷ Geomatic Engineering
 - 2) California State, Fresno ~~—~~÷ Civil and Geomatic Engineering and Construction, Major in Geomatics
 - 3) Ohio State ~~—~~÷ Geomatic Engineering
 - 4) New Mexico State ~~—~~÷ Surveying Engineering
 - 5) Ferris State University ~~—~~÷ Surveying Engineering
 - 6) University of Maine ~~—~~÷ Surveying Engineering Technology
- e) Withdrawal of Program Approval
 - 1) The following are grounds for withdrawal of approval of an engineering program or a program leading to a degree in basic engineering.
 - A) Non-compliance with any provisions of the Professional Engineering Practice Act of 1989 [225 ILCS 325] (~~the~~ "Act");
 - B) Non-compliance with any provision of this Part;
 - C) Fraud or dishonesty in furnishing documentation for evaluation of

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the program; or

D) Failure to continue to meet the criteria of an approved program as set out in this Section.

2) If the Board has reason to believe there has been any fraud or dishonesty in the furnishing of any documentation for the evaluation of a program on the part of any licensee, it shall refer such matter to appropriate Division personnel for any disciplinary action which might be appropriate under the Act.

3) A program whose approval is being reconsidered by the Division shall be given 15 days written notice prior to any recommendation by the Board and may either submit written comments or request a hearing before the Board.

f) Evaluation of Newly Submitted Programs

1) An educational institution with a baccalaureate degree program that seeks Division approval ~~shall have not been evaluated~~ will cause to be forwarded to the Division documentation concerning the criteria in this Section.

2) Once the Division has received the documentation or after 6 months have elapsed from the date of application, whichever is later, the Board will evaluate the program based on all documentation received from the school and any additional information the Division has received that will enable the Board to evaluate the program based on the criteria specified in this Section.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.230 Approved Experience

a) Each application shall be reviewed by the ~~Division or the Professional Engineer Board (Board)~~ to determine whether the applicant has shown evidence that the professional (non-structural) engineering experience meets the requirements for licensure as described in this Section. All experience shall have been acquired after conferral of the baccalaureate degree except as provided in subsections (a)(1), (a)(4), and (a)(5).

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- 1) Credit for one year of experience shall be given for completion of graduate study resulting in a master's degree in engineering from a U.S. university, including as part of a combined or dual-degree or co-terminal program where the baccalaureate degree requirements are being met simultaneously with the master's degree requirements.
- 2) Credit for two years of experience shall be given for completion of graduate study resulting in a doctoral~~doctor's~~ degree in engineering from a U.S. university.
- 3) The maximum credit for graduate study shall be 2 years.
- 4) Credit for one year of experience shall be given for a graduate of a university certified cooperative program.
 - A) An internship shall not qualify for co-op credit.
 - B) The co-op program shall consist of supervised industrial or field training to last at least one academic year and alternate with semesters of full-time academic education.
 - C) Applicants claiming credit for participation shall submit an official transcript reflecting university credit for completion of the co-op program.
 - D) All experience must be verified, on forms provided by the Division, by the supervising engineer who is licensed as a professional engineer.
- 5) Credit for professional engineering experience earned prior to~~PRIOR TO~~ conferral of a baccalaureate degree shall be given if the employment is full-time and if the applicant takes eight or more years to earn the degree as a part-time student, as provided for in Section (10)(b) of the Act [225 ILCS 325/10(b)].
- 6) All experience shall be gained under the supervision of a licensed professional engineer or a person legally practicing professional engineering pursuant to Section 3 of the Act [225 ILCS 325/3] who verifies the experience during which the applicant was doing work at a professional level, and the manner in which the work prepares the

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applicant for licensure as a professional engineer.

- 7) Credit for all necessary experience shall only be given for actual experience in the practice of professional engineering. Acceptable experience shall be within the definition of the practice as set forth in Section 4(o) of the Act [225 ILCS 325/4(o)] and shall require the application of technical knowledge and professional engineering principles.
- 8) The required engineering experience shall require the applicant to demonstrate progressive growth in quality, responsibility, and capability of making independent technical decisions, and be held accountable for the performance of the applicant's duties.
- 9) Engineering experience that is structural in nature shall not be accepted for the ~~professional engineer~~ Professional Engineer license as it is outside the scope of practice as set forth in Section 4(o) of the Act [225 ILCS 325/4(o)].
- 10) A maximum of three years of experience may be given for full-time teaching of upper division junior/senior courses or graduate courses in an approved engineering program as defined in Section 1380.210. An academic year of full-time instruction shall be considered equivalent to one year of experience as required for licensure. Instruction may not be done concurrently while enrolled as a student in an approved engineering program at any level. Instruction must be documented and certified via affidavit by the department chair or dean of the engineering program.
- 11) All experience must be verified and submitted on forms provided by the Division or as part of the National Council of Examiners for Engineering and Surveying ("NCEES") Record ("NCEES Record").
- 12) Experience gained outside of the U.S. may be accepted and shall be accompanied by certified documents detailing the requirements to legally practice professional engineering in the country and proof that the supervisor met those requirements at the time of supervision. ~~The applicant, at their expense and if necessary, is responsible for providing translation of documents into English for review by the Board. A maximum of four years of experience gained in this manner shall be given.~~

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- A) The applicant, at their expense and if necessary, is responsible for providing translation of documents into English for review by the Board.
 - B) A maximum of two years of experience gained in this manner shall be awarded, unless the experience is part of a recognized NCEES Mutual Recognition Agreement ("NCEES MRA"), as specified in Section 1380.280 of this Part.
- b) A post-graduate degree used to satisfy the educational requirements under Section 1380.220 shall not be eligible for use as experience credit.
- c) Experience Requirements
 - 1) ~~For a graduate from an approved program~~A)To be enrolled as an Engineer Intern, no experience is required.~~B)To be licensed as a Professional Engineer, 4 years of acceptable experience is required.~~
 - 2) ~~For a graduate from a non-approved program~~A)To be enrolled as an Engineer Intern, 4 years of acceptable experience is required.~~B)To be licensed as a Professional Engineer, 4 years of acceptable experience is required.~~

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.242 Application for Enrollment as an Engineer Intern by Acceptance of Examination

- a) An applicant who is in the senior year of an approved engineering baccalaureate degree program as set forth in Section 1380.210, including as part of a combined or dual-degree or co-terminal program where the baccalaureate degree requirements are being met simultaneously with the master's degree requirements, shall sit for the Fundamentals of Engineering exam (Part I) and then submit the application provided by the Division, required fee as specified in Section 1380.275, certification of passage of Part I, and an official transcript showing conferral of the degree within 12 months after sitting for the exam.
- b) An applicant who is a graduate of an approved engineering baccalaureate degree program as set forth in Section 1380.210, shall sit for the Fundamentals of

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Engineering exam (Part I) and then submit the application provided by the Division, required fee as specified in Section 1380.275, certification of passage of Part I, and an official transcript showing conferral of the degree.

- c) An applicant who is a graduate of a non-approved baccalaureate degree as set forth in Section 1380.220, shall sit for the Fundamentals of Engineering exam (Part I) and then submit the application provided by the Division, required fee as specified in Section 1380.275, certification of passage of Part I, and an official NCEES Credential Evaluation as specified in Section 1380.220(a)(1) ~~and experience verification forms completed by the supervisor, indicating the required 4 years of experience as specified in Section 1380.230.~~
 - 1) Applicants desiring to use post-graduate degrees as experience credit as specified in Section 1380.230 must submit an official conferred transcript for review and acceptance.
 - 2) Applicants claiming credit for participation in a cooperative program, as described in Section 1380.230(a)(4), must submit certification of participation with a brief description of the program, from the university and verification of supervision.
- d) ~~Applicants who graduated from a program outside the United States or its territories and whose first language is not English must provide the Division proof of passage of the Test of English as a Foreign Language Internet Based Test (TOEFL-iBT) with a minimum score of 26 on the speaking module and a total minimum integrated score of 88. In order to determine applicants whose first language is English, the applicant shall submit verification from the school that the program from which the applicant graduated certifying it was taught in English. However, any applicant who subsequently earned a post-graduate degree in engineering from an accredited educational institution in the United States or its territories shall not be subject to this requirement.~~
- de) Applicants will be approved enrollment as an engineer intern upon ~~Upon receipt of the application and all supporting documentation in complete order.~~
 - 1) ~~Persons with degrees from an approved engineering program will be enrolled as an Illinois Engineer Intern.~~
 - 2) ~~Persons with degrees from a non-approved program whose 4 years of acceptable experience is reviewed and approved by the Board, based on~~

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~~the criteria specified in Section 1380.230, shall be enrolled as an Illinois Engineer Intern.~~

- ~~ef)~~ Applicants will be deferred enrollment as an engineer intern~~Illinois Engineer Intern~~ if:
- 1) Persons with degrees from an approved engineering program who did not have the baccalaureate degree conferred within 12 months after passage of the Fundamentals of Engineering exam (Part I) shall be deferred enrollment as an Engineer Intern until their education meets the requirements of this Section.
 - 2) Persons with degrees from a non-approved program whose NCEES Credentials Evaluation does not meet the NCEES Engineering Education Standard~~4 years of experience is reviewed and not approved by the Board,~~ based on the criteria specified in Section 1380.220~~1380.230~~, shall be deferred enrollment as an Illinois engineer intern~~Engineer Intern~~ until their education~~experience~~ meets the requirements of this Section.
 - ~~3)~~ If an applicant fails to submit all required items for enrollment under the Act within three~~3~~ years after filing an application, the application shall expire and be denied. The applicant may, however, make a new application for enrollment accompanied by the required~~require~~ fee, and furnish proof of meeting the qualifications in effect at the time of new application. (See Section 8 of the Act.)

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.250 Application for Licensure as a Professional Engineer by Acceptance of Examination

- a) A license applicant shall have satisfied the education requirement as specified in Section 1380.210 or Section 1380.220, acquired the experience required by Section 1380.230 and passed the Fundamentals of Engineering (Part I) and the Principles and Practice of Engineering (Part II) examinations in compliance with Section 1380.260 prior to applying to the Division.
- b) A license applicant shall satisfy one of the following when applying:
 - 1) Applicant Enrolled as an Illinois Engineer Intern.
An applicant who is enrolled with the Division as an Illinois engineer

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intern shall file an application on forms provided by the Division and shall include, in addition the requirements of Section 8 of the Act [225 ILCS 325/8], the required fee specified in Section 1380.275 and the following:

- A) An official copy of ~~the applicant's~~ ~~his or her~~ Illinois engineer intern ~~Engineer-Intern~~ certificate indicating prior Board approval of the baccalaureate degree and passage of Part I of the required examinations.
 - B) Official certification for successful passage of Part II of the examination requirement as specified in Section 1380.260.
 - C) Experience verification forms completed by the supervisor, indicating the required experience earned as specified in Section 1380.230.
 - i) Applicants desiring to use post-graduate degrees as experience credit as specified in Section 1380.230 must submit an official conferred transcript for review and acceptance.
 - ii) Applicants claiming credit for participation in a cooperative program, as described in Section 1380.230(a)(4), must submit certification of participation with a brief description of the program, from the university and verification of supervision.
 - D) In lieu of the documentation specified in subsection (b)(1)(A), (B), and (C), an applicant may submit a current NCEES Record.
- 2) Applicant Not Enrolled as an Illinois Engineer Intern.
An applicant not enrolled as an Illinois engineer intern shall file an application on forms provided by the Division and shall include, in addition to the requirements of Section 8 of the Act [225 ILCS 325/8], the required fee specified in Section 1380.275 and the following:
- A) An official transcript showing conferral date for a degree from an approved engineering program as specified in Section 1380.210, or an official NCEES Credential Evaluation for a degree from a non-approved program verifying the degree meets the requirements

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specified in Section 1380.220(a).

- B) Certification of successful passage of Part I and Part II of the examination requirements as specified in Section 1380.260.
 - C) Experience verification forms completed by the supervisor, indicating the required experience earned as specified in Section 1380.230.
 - i) Applicants desiring to use post-graduate degrees as experience credit as specified in Section 1380.230 must submit an official conferred transcript for review and acceptance.
 - ii) Applicants claiming credit for participation in a cooperative program, as described in Section 1380.230(a)(4), must submit certification of participation with a brief description of the program, from the university and verification of supervision.
 - D) In lieu of the documentation specified in subsection (b)(2)(A), (B), and (C), an applicant may submit a current NCEES Record.
- c) Certification attesting the applicant has read and understands the Act and this
~~Part~~~~Applicants who graduated from a program, who graduated from a program~~
~~outside the United States or its territories and whose first language is not English~~
~~must provide the Division proof of passage of the Test of English as a Foreign~~
~~Language Internet Based Test (TOEFL iBT) with a minimum score of 26 on the~~
~~speaking module and a total minimum integrated score of 88. In order to~~
~~determine applicants whose first language is English; the applicant shall submit~~
~~verification from the school that the program from which the applicant graduated~~
~~was taught in English. However, any applicant who subsequently earned a post-~~
~~graduate degree in engineering from an accredited educational institution in the~~
~~United States or its territories shall not be subject to this requirement.~~
- d) Upon receipt of the application and all supporting documentation in complete order, the applicant's file will be reviewed by the Division for evaluation of the required experience as specified in Section 1380.230. Upon submitting an application with proof of satisfying the education requirements under Section 1380.210 or Section 1380.220, proof of passing both examinations, and

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acceptable experience, the applicant, ~~if otherwise qualified,~~ shall be granted a license to practice professional engineering in this State.

- e) ~~Any applicant~~ ~~Applicants will be deferred licensure as a professional engineer if: 1) Applicants whose experience is reviewed and not approved by the Board, based on the criteria specified in Section 1380.230, shall be deferred licensure as a professional engineer until the experience meets the requirements under Section 1380.230.~~
- f2) If an applicant fails to submit all required items for licensure under the Act within ~~three~~ 3 years after filing an application, the application shall expire and be denied. The applicant may, submit a new application for licensure accompanied by the required fee, and furnish proof of meeting the qualifications for licensure in effect at the time of new application. (See Section 8 of the Act.)

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.260 Examination

- a) Examinations for licensure are administered in a computer-based format. Applicants may attempt a particular NCEES exam one time per testing window and no more than three times in a 12-month approval period, which begins with the examinee's first attempt. Applicants must apply and register directly with the exam administrator to sit for the examinations and then apply to the Division upon successful passage.
- b) The examination for licensure as a professional engineer shall be divided into two Parts. If an applicant wishes only to be enrolled as an engineer intern ~~Engineer Intern~~, and if the applicant otherwise qualifies under Section 1380.242, the applicant shall be required to take only Part I of the examination.
- 1) Part I – Fundamentals of Engineering ("FE") Examination shall consist of problems or other examining techniques designed to evaluate the applicant's knowledge of the basic and engineering sciences and related subjects normally considered as the fundamentals of an engineering education.
- 2) Part II – Principles and Practice ~~practice~~ of Engineering ("PE") Examination shall consist of problems or other examining techniques relating to designs in or to the practice of professional engineering as

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described in Section 4(o) of the Act [225 ILCS 325/4(o)]. ~~The Structural I, Structural II, and 16-hour Structural examinations shall not satisfy the examination requirement for Part II.~~

- A) The NCEES Structural I, Structural II, PE Structural (multi-day) and 16-hour Structural examinations shall not satisfy the examination requirement for Part II.
- B) The NCEES civil/structural discipline has historically been accepted; however, because the exam was changed in April 2024 to solely consist of structural content and specifications, the exam is outside the scope of practice for a professional engineer and is no longer accepted.
- c) The examination administered by the Division shall be provided by the ~~National Council of Examiners for Engineering and Surveying (NCEES)~~. The specific examination content, length and method of administration shall be as determined by periodic evaluations of the test specifications by NCEES.
- d) Part I of the examination will be waived for an applicant who is licensed as a structural engineer and who received such license by passing the fundamentals of engineering examination administered under the Structural Engineering Practice ~~Licensing~~ Act of 1989 [225 ILCS 340].
- e) The scoring of the examinations and determination of scores shall be as approved by NCEES. Separate scores shall be given for Part I and Part II and shall be reported as pass or fail.
- f) An applicant who sits for both Parts I and II of the examination and passes only Part I shall be eligible to be enrolled as an Engineer Intern.
- g) Retake of Examination

 - 1) Applicants shall be required to retake only the Parts on which a passing score was not achieved.
 - 2) *If an applicant neglects, fails without an approved excuse, or refuses to take the next available examination offered for licensure under this Act within ~~three~~3 years after filing the application, the fee paid by the applicant shall be forfeited and the application denied. If an applicant*

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fails to pass an examination for licensure under this Act within ~~three~~ years after filing the application, the application shall be denied. However, such applicant may thereafter make a new application for examination, accompanied by the required fee (Section 9(b) of the Act [225 ILCS 325/9(b)]). New applications shall include proof of meeting the qualifications for examination in effect at the time of the new application except as provided in subsection (h).

- h) Successful scores of previously passed Parts of the examination shall be accepted for the purposes of licensure provided the applicant has met all other requirements for licensure as outlined in the Act. For such purposes, the most recent score on a Part shall be the score of record. In no circumstances shall the Division accept a previous passing score on a Part for an applicant whose score of record is a failing score.
- i) ~~Post-administration access to, or review of, examination materials by an examinee or an examinee's representative shall be in accordance with the NCEES exam policy. A candidate who fails an examination may not review his/her examination booklet or the associated answer sheets. Rescoring of the examination or any individual problem is not permitted; however, a retabulation of the numerical score will be permitted for paper examinations but no retabulation of a computer based examination is allowed.~~
- j) If an applicant has failed an examination, the examination may not be waived for licensure.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.275 Fees

The following fees shall be paid to the Department and are not refundable:

- a) Application Fees
 - 1) The fee for application for a license as a professional engineer is ~~\$175~~400.
 - 2) The application fee for a certificate of enrollment as an engineer intern is ~~\$55~~20.
 - 3) The application fee for a certificate of registration as a professional design

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firm is \$150~~75~~.

- 4) In addition, applicants for an examination shall be required to pay, ~~either to the Department or to the designated testing service~~, a fee covering the cost of determining an applicant's eligibility and providing the examination. Failure to appear for the examination on the scheduled date, at the time and place specified, after the applicant's application for examination has been received and acknowledged by the ~~Department or the designated testing service~~, shall result in the forfeiture of the examination fee.

b) Renewal Fees

- 1) The fee for the biennial renewal of a license is \$125~~shall be calculated at the rate of \$30 per year~~.
- 2) The fee for renewal of a certificate of registration as a professional design firm is \$150~~75~~ for the renewal period (~~See~~ Section 1380.310(c)).

c) General Fees

- 1) The fee for the restoration of a license other than from inactive status is \$50 plus payment of all lapsed renewal fees, but not to exceed \$425 for a professional engineer license and \$500 for a professional design firm.
- 2) There is no charge for the issuance of a replacement license for a license that has been lost or destroyed, or for issuance of a license with a change of name or address. Licenses are available electronically through the Department's website.
- 3) The fee for a certification of a licensee's record for any purpose is \$25~~20~~.
- 4) There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm.~~The fee to have the scoring of an examination administered by the Division reviewed and verified is \$20 plus any fee charged by the testing service.~~
- 5) The fee to change the services offered by the professional design firm is \$25.

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- 6) The fee to change the name of a managing agent for a professional design firm is \$25.
- d) Additional Fees
 - 1) Any person who delivers a check or other payment to the Department that is returned to the Department unpaid by the financial institution upon which it is drawn shall pay to the Department, in addition to the amount already owed to the Department, a fee of \$50.
 - 2) If the check or other payment was for a renewal or issuance fee and that person practices without paying the renewal fee or issuance fee and the fee for a returned check, an additional fee of \$100 shall be imposed.
 - 3) The fees imposed by this Section are in addition to any other discipline provided under the Act for unlicensed practice or practice on a nonrenewed license. The Division will notify the person that fees shall be paid to the Department by certified check or money order within 30 calendar days after the notification.
 - 4) If, after the expiration of 30 days from the date of the notification, the person has failed to submit the necessary remittance, the Division will automatically terminate the license or certificate or deny the application without hearing.
 - 5) If, after termination or denial, the person seeks a license or certificate, he or she shall apply to the Division for restoration or issuance of the license or certificate and pay all fees due to the Department. ~~The Department may establish a fee for the processing of an application for restoration of a license or certificate to pay all expenses of processing this application.~~
 - 6) The Director may waive the fees due under this Section in individual cases when the Director finds that the fees would be unreasonable or unnecessarily burdensome.
- e) All of the fees collected pursuant to this Section shall be deposited in the Design Professionals Administration and Investigation Fund. (See Section 20(c) of the Act [225 ILCS 325/20(c)].)

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(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.280 Endorsement

- a) Any person who holds an unexpired certificate of registration or license to practice professional engineering, issued under the laws of another state or territory of the United States, ~~or the District of Columbia, or a foreign country,~~ and who desires to become licensed by endorsement shall file an application, on forms provided by the Division, together with:
 - 1) The required fee specified in Section 1380.275.
 - 2) Proof of meeting requirements substantially equivalent to those in force in this State at the time of original or subsequent licensure by examination in the other state, territory, or foreign country~~jurisdiction~~, including official conferred college transcripts, and verification of experience.
 - 3) A certification by the jurisdiction of original licensure and certification of current licensure from the state, territory, or foreign country~~jurisdiction~~ of predominant active practice including the following:
 - A) The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance of the license;
 - B) The basis of licensure and a description of all licensure examinations by which the applicant was licensed in that jurisdiction and the date of successful passage of the examinations;
~~and~~
 - C) Whether the records of the licensing authority contain any record of disciplinary action taken or pending against the applicant; ~~and~~
 - D) Documentation submitted from a foreign country shall be translated into English, at applicant's own expense, for review by the Division.
- 4) If the qualifications of the applicant at the time of original licensure did not meet the requirements in effect at that time for licensure in this State, the applicant may submit additional certifications from other jurisdictions

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to indicate meeting the qualifications in effect in this State at the time of any later licensure.

- 5) In lieu of the documentation specified in subsections (a)(2), (3) and (9), an applicant may submit a current NCEES Record.
- 6) Non-approved program applicants shall, at their expense, submit an NCEES Credential Evaluation that verifies their degree meets the requirements specified in Section 1380.220(a). Applicants shall obtain the forms from NCEES Engineering and Surveying Credentials Evaluations, 200 Verdae Boulevard, Greenville, SC 29607.
- 7) Certification attesting the applicant has read and understands the Act and this Part~~Applicants who graduated from a program outside the United States or its territories and whose first language is not English must provide the Division proof of passage of the Test of English as a Foreign Language Internet Based Test (TOEFL iBT) with a minimum score of 26 on the speaking module and a total minimum integrated score of 88. In order to determine applicants whose first language is English; the applicant shall submit verification from the school that the program from which the applicant graduated was taught in English. However, any applicant who subsequently earned a post-graduate degree in engineering from an accredited educational institution in the United States or its territories shall not be subject to this requirement.~~
- 8) The Division may, in individual cases, upon the recommendation of the Board, waive a portion of the examination requirements after consideration of the quality of an applicant's engineering education and experience, including whether the applicant~~the or she~~ has graduated from an approved engineering program, has achieved special honors or awards, has had articles published in professional journals, has participated in the writing of textbooks relating to professional engineering, and any other attribute which the Board accepts as evidence that such applicant has outstanding and proven ability in the practice of professional engineering.
- 9) Acceptable Experience: Applicants for endorsement having obtained at least four years of the following acceptable experience after receipt of the baccalaureate degree, in accordance with Section 1380.230, shall be considered in compliance with the experience requirements of Section 10 of the Act [225 ILCS 325/10].:

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- A) ~~Under Section 10(a) of the Act, at least 4 years of acceptable experience after receipt of the baccalaureate degree, or~~
 - B) ~~Under Section 10(b) of the Act, at least 8 years of acceptable experience after receipt of the baccalaureate degree.~~
- 10) Appendix A of this Part outlines the licensure requirements in force during various periods and should be consulted by the applicant to aid in the evaluation of the applicant's~~his/her~~ qualifications.
- b) The Division, upon recommendation of the Board, may require an applicant applying from a foreign jurisdiction to take and pass the required examinations specified in Section 1380.260 of this Part, to verify the applicant has satisfactory knowledge and competence using U.S. building, energy conservation, fire, plumbing, mechanical, and accessibility codes and applicable design standards to safeguard the public health, safety, and welfare. (See Section 8 of the Act.)
 - c) The Division, upon recommendation of the Board, will accept an applicant applying under this Section through the NCEES United Kingdom Mutual Recognition Agreement ("MRA"), provided the applicant submits an NCEES Record that meets the requirements of the agreed upon NCEES MRA standards by NCEES and the UK Engineering Council, subject to review, to verify the examination and experience are non-structural in nature and complies with Section 4(o) of the Act [225 ILCS 325/4(o)].
 - d) The Division shall examine each endorsement application to determine whether the qualifications of the applicant at the time of original or subsequent licensure were substantially equivalent to the requirements then in force in this State.
 - e) When the accuracy of any submitted documentation listed in subsection (a), or the relevance or sufficiency of the course work or experience is questioned by the Division or the Board, because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking a license will be requested to provide such information as may be necessary and appear for an oral interview before the Board.
 - f) The Division shall either issue a license by endorsement to the applicant or notify such applicant of the reasons for the denial of the application. An applicant not qualified for licensure by endorsement will automatically be reviewed under the

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provisions of Section 1380.250.

- g) If an applicant fails to submit all required items for licensure under the Act within three years after filing an application, the application shall expire and be denied. The applicant may submit a new application for licensure accompanied by the required fee and furnish proof of meeting the qualifications for licensure in effect at the time of new application. (See Section 8 of the Act.)

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.285 Inactive Status

- a) Any licensed professional engineer who notifies the Division ~~in writing~~ on forms prescribed by the Division may elect to place ~~their~~his or her license on inactive status and shall be excused from the payment of renewal fees until ~~the licensee~~he or she notifies the Division ~~in writing of~~ his or her desire to resume active status.
- b) Any licensee seeking restoration from inactive status shall do so in accordance with Section 1380.270 of this Part.
- c) Any licensed professional engineer or professional design firm whose license is on inactive status shall not practice engineering in the State of Illinois. Practicing or offering to practice on a license which is on inactive status shall be considered unlicensed activity and shall be grounds for discipline pursuant to Section 24 of the Act [225 ILCS 325/24].
- d) Any professional design firm~~Inactive status is not available for a Professional Design Firm~~ that notifies the Division on forms prescribed by the Division and submits evidence that the firm will no longer be offering services in Illinois, may elect to place the firm license on inactive status and shall be excused from the payment of renewal fees until the licensee notifies the Division of the desire to resume active status.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.290 Professional Design Firm

- a) Persons who desire to practice professional engineering in this State in the form of a corporation, professional service corporation, ~~partnership~~, professional limited liability company, ~~limited liability company~~, limited liability partnership,

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limited partnership, partnership, or sole proprietorship (if the sole proprietorship is conducting or transacting business under an assumed name in accordance with the Assumed Business Name Act [805 ILCS 405]) shall, in accordance with Section 23 of the Act [~~225 ILCS 325/23~~], file an application with the Division, on forms provided by the Division, together with the following:

- 1) For Corporations or Professional Service Corporations
Professional~~(registration as a professional design firms~~ firm shall meet the registration requirements of Section 12 of the Professional Service Corporation Act [805 ILCS 10/12].
 - A) The name of the corporation and its registered address, the names of all members of the board of directors, and the name of the state and license number for each director who is a licensed design professional.
 - B) ~~A copy of the Articles of Incorporation bearing the seal of the office, in the jurisdiction in which the Corporation is organized, whose duty it is to register corporations under the laws of that jurisdiction. If it is a foreign corporation, a copy of the certificate of authority to transact business in this State issued by the Secretary of State is also required. The purpose clause of the Articles of Incorporation or certificate of authority shall designate that the corporation is authorized to provide professional engineering services. Each corporation shall remain active and in good standing with the Secretary of State in order to maintain a professional design firm registration.~~
 - BE) A signed and dated resolution of the board of directors of the corporation designating a regular full-time employee of the corporation who is an Illinois licensed professional engineer as the managing agent in charge of the professional engineering activities in Illinois. The Illinois license number of the professional engineer designated as the managing agent shall also be included in the resolution.
 - CD) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the corporation, if applicable.

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DE) A certificate of good standing from the Illinois Secretary of State and a copy of the latest annual report, if applicable.

2) For Partnerships:

A) General

- i) A copy of the signed and dated partnership agreement authorizing the partnership to provide professional engineering services. The agreement shall contain the name of the partnership, its business address and the names of all general partners. The name of the state in which each partner is licensed as a design professional and the license number shall be listed on the application.
- ii) A signed and dated resolution of the general partners designating a regular full-time employee of the partnership who is an Illinois licensed professional engineer as the managing agent in charge of the professional engineering activities in this State. The license number of the managing agent shall be included in the resolution.
- iii) A copy of the partnership documentation bearing the stamp of the county clerk where the partnership has been filed.
- iv) A letter or certificate from the county clerk where an assumed name has been filed, if applicable.

B) Limited Partnership

- i) A copy of the signed and dated partnership agreement indicating that it has been filed with the Illinois Secretary of State authorizing the partnership to provide professional engineering services. The partnership agreement shall contain the name of the partnership, its business address and the name of each partner. The name of the state in which each partner is licensed as a design professional and the license number shall be listed on the application.

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- ii) A signed and dated resolution adopted by the partners designating a full-time employee of the partnership who is an Illinois licensed professional engineer in this State as the managing agent in charge of the professional engineering services. The Illinois license number of the professional engineer designated as the managing agent shall also be included in the resolution.
 - iii) A certificate of good standing from the Illinois Secretary of State ~~and a copy of the latest annual report, if applicable.~~
 - iv) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the limited partnership, if applicable.
- 3) For Professional Limited Liability Companies, ~~Limited Liability Companies~~, or Limited Liability Partnerships:
 - A) An application containing the name of the professional limited liability company, ~~limited liability company~~, or limited liability partnership, the business address and the members/partners of the company/partnership, the name of the state in which each is licensed and the license number of each design professional who is a member or partner.
 - B) A signed and dated resolution of the members or partners designating a regular full-time employee of the company who is an Illinois licensed professional engineer as the managing agent in charge of the professional engineering activities in this State. The license number of the managing agent shall also be included in the resolution.
 - C) ~~A copy of the operating agreement or partnership agreement filed with the Secretary of State stating the company or partnership is authorized to offer professional engineering services.~~
 - C~~D~~) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the professional

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limited liability company or; limited liability company, or partnership, if applicable.

DE) A certificate of good standing from the Illinois Secretary of State and a copy of the latest annual report, if applicable.

4) For Sole Proprietorships with an Assumed Name:

A) An application containing the name of the sole proprietorship and its business address and the name and Illinois license number of the professional engineer who owns and operates the business.

B) A letter or certificate from the county clerk where an assumed name has been filed.

5) A list of all Illinois office locations at which the corporation, professional service corporation, professional limited liability company, limited liability company/partnership, limited partnership, partnership, or sole proprietorship provides professional engineering services.

6) The fee required in Section 1380.275.

b) A professional design firm may designate more than one managing agent in charge of professional engineering activities. However, a licensee designated as the managing agent may not serve as a managing agent for more than one corporation, professional service corporation, professional limited liability company, limited liability company/partnership, limited partnership, or partnership doing business in Illinois.

c) Upon receipt of the documents listed in subsection (a) and review of the application, the Division shall issue a registration authorizing the corporation, professional service corporation, professional limited liability company, limited liability company/partnership, limited partnership, partnership, or sole proprietorship to engage in the practice of professional engineering or notify the applicant of the reason for the denial of the application.

d) Each corporation, professional service corporation, professional limited liability company, limited liability company/partnership, limited partnership, partnership, or sole proprietorship shall be responsible for notifying the Division within 30 days after any changes in:

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- 1) The membership of the board of directors, members/partners of the professional limited liability company, limited liability ~~company/partnership~~, limited partnership, partnership, or the general partners;
 - 2) The licensure status of the general partners, members/partners of the professional limited liability company, limited liability ~~company/partnership~~, limited partnership, partnership, or any of the licensed design professional members of the board of directors; and
 - 3) An assumed name.
- e) Each corporation, professional service corporation, professional limited liability company, limited liability ~~company/partnership~~, limited partnership, ~~or partnership, or sole proprietorship~~ shall be responsible for notifying the Division, in writing, by certified mail, within 10 business days after the termination or change in status of the managing agent. Thereafter, the corporation, professional service corporation, professional limited liability company, limited liability ~~company/partnership~~, limited partnership, ~~or partnership, or sole proprietorship~~, if it has so informed the Division, has 30 days to notify the Division of the name and license number of the professional engineer licensed in Illinois who is the newly designated managing agent.
- f) Any failure to notify the Division as required in subsections (d) and (e) or any failure of the corporation, professional service corporation, professional limited liability company, limited liability ~~company/partnership~~, limited partnership, ~~or partnership, or sole proprietorship~~ to continue to comply with the requirements of Section 23 of the Act [225 ILCS 325/23] will subject the corporation, professional service corporation, professional limited liability company, limited liability ~~company or partnership, limited partnership, partnership, or sole proprietorship~~ to the loss of its registration to practice professional engineering in Illinois.
- g) Sole Proprietorships. A sole proprietorship who is conducting or transacting business under the real name of the professional engineer who has an active Illinois license will not be required to file an application and comply with the requirements set forth in this Section. However, if the sole proprietorship operates under an assumed name, the sole proprietor shall file an application in accordance with subsection (a)(4). Any sole proprietorship not owned and operated by an Illinois licensed professional engineer shall be prohibited from

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offering professional engineering services to the public.

- h) In addition to the seal requirements in Section 14 of the Act [225 ILCS 325/14], all documents or technical submissions prepared by the design firm shall contain the design firm registration number issued by the Division.
- i) There is no fee to change the name of a professional design firm within the same business entity type; however, a change of business entity type requires a fee as defined in Section 1380.275.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.300 Standards of Professional Conduct

To safeguard the health, safety, and welfare of the public and to maintain integrity and high standards of skill and practice of professional engineering, the following standards of professional conduct shall be binding on every licensee and on all Professional Design Firms authorized to offer or perform professional engineering services in Illinois.

- a) Licensees'~~A Licensee's~~ Obligation to the Public
 - 1) Licensees shall be cognizant that their first and foremost responsibility is to safeguard the public health, safety and welfare ~~of the public~~ when performing services for clients and employers.
 - 2) Licensees shall sign and seal only those plans, surveys, and other documents that conform to accepted professional engineering standards and that safeguard the public health, safety, and welfare ~~of the public~~.
 - 3) Licensees shall notify their employer or client and any other authority as may be appropriate when their professional judgment is overruled when the public health, safety, or welfare ~~of the public~~ is endangered.
 - 4) Licensees shall, to the best of their knowledge, include all relevant and pertinent information in an objective and truthful manner within all professional documents, statements, and testimony.
 - 5) Licensees shall express a professional opinion publicly only when it is founded upon an adequate knowledge of the facts and a competent evaluation of the subject matter.

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- 6) Licensees shall issue no statements, criticisms, or arguments on professional engineering matters that are inspired or paid for by interested parties, unless they explicitly identify the interested parties on whose behalf they are speaking and reveal any interest they have in the matters.
- 7) Licensees shall not partner, practice, or offer to practice with any person or firm that they know is engaged in fraudulent or dishonest business or professional practices.
- 8) Licensees who have knowledge or reason to believe that any person or firm has violated any rules or laws applying to the practice of professional engineering shall report it to the Division, may report it to appropriate legal authorities, and shall cooperate with the Division and those authorities as requested.
- 9) Licensees shall not knowingly provide false or incomplete information regarding an applicant in obtaining licensure.
- 10) Licensees shall comply with the licensing laws and rules governing the professional engineering profession in each of the jurisdictions in which they practice.

b) Licensees'~~Licensee's~~ Obligation to Employer and Clients

- 1) Licensees shall undertake assignments only when qualified by education or experience in the specific technical field of professional engineering involved.
- 2) Licensees shall not affix their signatures or seals to any plans, specifications, or other documents dealing with subject matter in which they lack competence, nor to any such plans, specifications, or other documents not prepared under their direct supervisory control.

A) In circumstances where a licensee in responsible charge of the work is unavailable to complete the work (e.g., death, incapacity, termination of employment, relocation), a successor licensee may take responsible charge by performing all professional services, including design criteria, recalculations, code research and compliance, and any other necessary and appropriate changes, in

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order to complete the project.

B) The successor licensee shall have control of and responsibility for the work product and the signed and sealed originals of all documents.

- 3) Licensees may accept assignments and assume responsibility for coordination of an assignment outside of their field of competence if each technical segment is signed and sealed by the licensee responsible for preparation of that technical segment.
- 4) Licensees shall not reveal facts, data, or information obtained in a professional capacity without the prior consent of the client, employer, or public body on which they serve except as authorized or required by the Act or this Part.
- 5) Licensees shall not solicit or accept gratuities, directly or indirectly, from contractors, their agents, or other parties in connection with work for employers or clients.
- 6) Licensees shall disclose to their employers or clients all known or potential conflicts of interest or other circumstances that could influence or appear to influence their judgment or the quality of their professional service or engagement.
- 7) Licensees shall not accept compensation, financial or otherwise, from more than one party for services pertaining to the same project, unless the circumstances are fully disclosed and agreed to in writing by all interested parties.
- 8) Licensees shall not solicit or accept a professional contract from a governmental body on which a principal or officer of their organization serves as a member. Conversely, licensees serving as members, advisors, or employees of a government body or department, who are the principals or employees of a private entity, shall not participate in decisions with respect to professional services offered or provided by that entity concern to the governmental body that they serve.
- 9) Licensees shall not use confidential information received in the course of their assignments as a means of making personal profit without the

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consent of the party from whom the information was obtained.

c) Licensees'Licensee's Obligation to Other Licensees

- 1) Licensees shall not falsify or permit misrepresentation of their, or their firm's professional qualifications. They shall not misrepresent or exaggerate their degree of responsibility in prior assignments nor the complexity of said assignments. Presentations incidental to the solicitation of employment or business shall not misrepresent pertinent facts concerning employers, employees, subconsultants, joint ventures, or past accomplishments.
- 2) Licensees shall not offer, give, solicit, or receive, either directly or indirectly, any commission, or gift, or other valuable consideration in order to secure work, and shall not make any political contribution with the intent to influence the award of a contract by public authority.
- 3) Licensees shall not injure or attempt to injure, maliciously or falsely, directly or indirectly, the professional reputation, prospects, practice, or employment of other licensees, nor indiscriminately criticize other licensees' work.
- 4) Licensees shall make a reasonable effort to inform another licensee whose work is believed to contain a material discrepancy, error, or omission that may impact the public health, safety, or welfare of the public, unless such reporting is legally prohibited.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.325 Professional Development

The professional development required as a condition for license renewal under the ~~Professional Engineering Act of 1989~~ is set forth in this Section. All professional engineers shall meet these requirements.

a) Professional Development Hours Requirements

- 1) Beginning with the November 30, 2005 renewal and every renewal thereafter, in order to renew a license as a professional engineer, a licensee shall be required to complete 30 professional development hours (PDHs)

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relevant to the practice of professional engineering or be exempt from the professional development requirements as provided in subsection (j). Failure to comply with these requirements may result in non-renewal of the professional engineer's license or other disciplinary action, or both. ~~A maximum of 15 qualifying PDHs gained within six months from the current renewal deadline and not used for the current renewal period may be carried over to the subsequent renewal period but shall not include the requirements for State statutes and this Part, professional conduct and/or ethics, or sexual harassment prevention training, which must be satisfied during each pre-renewal period. PDHs used in this manner must be documented on the appropriate Department issued form.~~

- 2) Beginning with the November 30, 2023 renewal and every renewal thereafter, the total professional development hours shall include:
 - A) A minimum of 1 hour of programs, courses or activities in the area of Illinois statutes and this Part that regulate professional engineers and professional engineering.
 - B) A minimum of 1 hour of programs, courses, or activities in the area of professional conduct and/or ethics.
- 3) Beginning with the November 30, 2021 renewal and every renewal thereafter, the total professional development hours shall include one+ hour of sexual harassment prevention training~~Sexual Harassment Prevention Training~~ which shall meet the requirements of 68 Ill. Adm. Code 1130.400. A licensee completing a course on sexual harassment prevention developed or offered by the Illinois Department of Human Rights pursuant to the Illinois Human Rights Act [775 ILCS 5], the licensee's employer or an acceptable provider listed within this Section, may count that course toward the one+ hour requirement under this Section. (See Section 2105-15.5 of the Civil Administrative Code of Illinois~~Department of Professional Regulation Law~~ [20 ILCS 2105/2105-15.5].)
- 4) A prerenewal period is the 24 months preceding November 30 of each odd-numbered year.
- 5) One professional development hour shall equal a minimum of 50 minutes of instruction or participation. If a program is taken that awards continuing

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education units (CEU) rather than professional development hours, one CEU equals 10 professional development hours of class in an approved continuing education course. A maximum of 12 PDHs may be earned within a 24-hour period, where a period begins at midnight.

- 6) Professional engineers licensed in Illinois but residing and practicing in other states shall comply with the professional development requirements set forth in this Section.
- 7) Professional development hours used to satisfy the professional development requirements of another jurisdiction may be applied to fulfill the professional development requirements of the State of Illinois if the hours they are substantially equivalent.
- 8) A maximum of 15 qualifying PDHs gained within six months from the current renewal deadline and not used for the current renewal period may be carried over to the subsequent renewal period but shall not include the requirements for State statutes and this Part, professional conduct and/or ethics, or sexual harassment prevention training, which must be satisfied during each prerenewal period. PDHs used in this manner must be documented on the appropriate Department-issued form.

b) Professional Development Activities shall include, but not be limited to:

- 1) Successful completion of a college or university course in the area of professional engineering, related sciences and engineering ethics. One semester hour completed shall equal 15 PDHs and one quarter hour shall equal 10 PDHs;
- 2) Successful completion of professional engineering courses or programs in which professional development hours are earned;
- 3) Active participation and successful completion of professional engineering programs, seminars, tutorials, workshops, short courses, ~~online~~ on-line or in-house courses. Credit will be given for self-study courses only if an examination has been completed by the licensee and graded by the sponsor;
- 4) Attending program presentations at related technical or professional meetings;

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- 5) Teaching or instructing. Teaching or instructing a professional engineer course, seminar, lecture, presentation or workshop shall constitute 3 PDHs for each hour spent in the actual presentation. Teaching credit shall be valid for the initial presentation only. Teaching credit shall not apply to faculty teaching regularly scheduled curriculum courses at a college, university or other educational institution;
- 6) Authoring papers or articles that appear in nationally circulated journals or trade magazines or presented to a university, professional society or organization. 10 PDHs per paper or presentation, but not both, are allowed for this activity;
- 7) Receiving a patent within the renewal period. ~~10~~ Ten PDHs may be earned per patent;
- 8) Active participation on a professional engineer board, committee or holding an office in a professional or technical society.
 - A) ~~2~~ Two PDHs will be awarded per committee membership or office held.
 - B) A maximum of 8 PDHs may be accepted per ~~prerenewal~~ pre-renewal period.
- c) All professional development programs, activities or courses shall:
 - 1) Contribute to the advancement, extension or enhancement of the professional skills and/or scientific knowledge of the licensee in practice of professional engineering;
 - 2) Foster the enhancement of general or specialized practice and values of professional engineering, related sciences and engineering ethics;
 - 3) Be developed and presented by persons with education and/or experience in the subject matter of the program; and
 - 4) Specify the course objectives and course content.
- d) Auditing or Restoration

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- 1) It shall be the responsibility of a licensee to maintain a record of PDHs for 6 years that includes one of the following:
 - A) Documentation consisting of the name and address of the sponsor or provider, the number of PDHs attended in each program, the date and place of the program and a certificate of attendance, and a brief statement of the subject matter, printed program schedules, registration receipts or other proof of participation; or
 - B) Transcripts or records of professional development hours maintained by an acceptable provider as set forth in subsection (e); or
 - 2) A log of activities by itself shall not be accepted as meeting the requirements of this subsection.
- e) Acceptable providers for structured educational activities shall include, but not be limited to:
- 1) National Council of Examiners for Engineering and Surveying (NCEES);
 - 2) National Society of Professional Engineers (NSPE);
 - 3) Engineering Society of Illinois (ISE)~~Illinois Society of Professional Engineers (ISPE)~~;
 - 4) American Council of Engineering Companies of Illinois (ACEC-IL);
 - 5) American Society of Civil Engineers (ASCE);
 - 6) Colleges, universities or other educational institutions;
 - 7) Technical or professional societies or organizations including manufacturers relating to professional engineering.
- f) The Division shall not pre-approve any individual courses or programs.
- g) PDHs that are structural in nature shall not be accepted unless licensee can substantiate how the course enhances their professional engineer license, since a

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professional engineer in Illinois cannot legally offer or perform structural services.

- h) Certification of Compliance with PDH Requirements
 - 1) Each renewal applicant shall certify, on the renewal application, full compliance with the professional development requirements set forth in this Section.
 - 2) The Division may require additional evidence demonstrating compliance with the PDH requirements as set forth in subsection (d). This additional evidence shall be required in the context of the Division's random audit. It is the responsibility of each renewal applicant to retain or otherwise produce evidence of compliance.
 - 3) When there appears to be a lack of compliance with PDH requirements, an applicant shall be notified in writing and may request an interview with the Board. At that time the Board may recommend that steps be taken to begin formal disciplinary proceedings as required by Section 10-65 of the Illinois Administrative Procedure Act [5 ILCS 100/10-65].
- i) Restoration of Nonrenewed License. Upon satisfactory evidence of compliance with PDH requirements, the Division shall restore the license upon payment of the required fee as provided in Section 1380.275.
- j) Waiver of PDH Requirements. A licensee ~~will~~may be waived from the professional development requirements if one of the criteria in subsection (j)(1) through (3) occur. If a waiver is claimed, it is required that the renewal fee and any documentation needed to support the waiver be submitted.
 - 1) A licensee shall not be required to report continuing education hours during the first biennial renewal period in which the licensee obtained initial licensure in Illinois, but shall be subject to the continuing education requirements for all subsequent biennial renewal periods.
 - 2) A licensee who is on full-time active duty in the military service of the United States, or is a licensee who is called to temporary active duty in the military service or Armed Forces of the United States for a period of time exceeding 120 consecutive days during the renewal period, when that

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activity or location restricts participation in a professional development program.

- 3) A licensee who demonstrates to the satisfaction of the Division that meeting these requirements would be an undue hardship by reason of disability, illness, or other clearly mitigating circumstances shall submit supporting documentation.
 - A) The documentation shall be in the form of a sworn statement by the licensee, statement from a licensed healthcare provider, or medical record showing the disability, illness, or circumstance preventing the licensee's participation in the continuing education program during a substantial part of the renewal period.
 - B) If the Division finds from the evidence that good cause has been shown for non-compliance, the Division may waive enforcement, extend the time within which the applicant shall comply, or establish a particular program or schedule of continuing education for the renewal period in which the undue hardship existed.
 - C) Consecutive waiver requests made for reasons of disability, illness, or other circumstances may be prima facie evidence for non-renewal of applicant's license based on an inability to actively engage in licensed practice.
- k) Any renewal applicant who, prior to the expiration date of the license, submits a request for a waiver, in whole or in part, pursuant to the provisions of this Section shall be deemed to be in good standing until the final decision on the application is made by the Division.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

CERTIFICATE OF ADOPTED AMENDMENTS

The Department of Financial and Professional Regulation certifies that the attached hereto is a true and correct copy of:

Heading of Part: The Professional Engineering Practice Act of 1989

Code Citation: 68 Ill. Adm. Code 1380

Sections Involved:

1380.210

1380.230

1380.242

1380.250

1380.260

1380.275

1380.280

1380.285

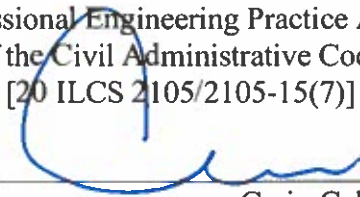
1380.290

1380.300

1380.325

which was duly amended by this agency.

Statutory Authority: Implementing the Professional Engineering Practice Act of 1989 [225 ILCS 325] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law) [20 ILCS 2105/2105-15(7)]



Craig Cellini
IDFPR Rules Coordinator

TITLE 68: PROFESSIONS AND OCCUPATIONS
CHAPTER VII: DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

PART 1380
THE PROFESSIONAL ENGINEERING PRACTICE ACT OF 1989

Section

- 1380.210 Approved Engineering Program
- 1380.220 Definition of a Non-approved Program
- 1380.230 Approved Experience
- 1380.240 Application for Fundamentals of Engineering Examination (Repealed)
- 1380.242 Application for Enrollment as an Engineer Intern by Acceptance of Examination
- 1380.245 Application for the Principles and Practice of Engineering Exam (Part II)
(Repealed)
- 1380.250 Application for Licensure as a Professional Engineer by Acceptance of
Examination
- 1380.260 Examination
- 1380.270 Restoration
- 1380.275 Fees
- 1380.280 Endorsement
- 1380.285 Inactive Status
- 1380.290 Professional Design Firm
- 1380.295 Seal and Signature Requirements
- 1380.296 Acts Constituting the Practice of Professional Engineering Pursuant to Section 4
of the Act
- 1380.300 Standards of Professional Conduct
- 1380.305 Professional Engineer Complaint Committee
- 1380.310 Renewals
- 1380.320 Granting Variances
- 1380.325 Professional Development

1380.APPENDIX A Significant Dates for the Administration of the Act

1380.ILLUSTRATION A Professional Engineer Seal and Signature

AUTHORITY: Implementing the Professional Engineering Practice Act of 1989 [225 ILCS 325] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law) [20 ILCS 2105].

SOURCE: Rules and Regulations Promulgated for the Administration of the Illinois Professional Engineering Act, effective March 10, 1976; codified at 5 Ill. Reg. 11055; codified and amended at 5 Ill. Reg. 14171, effective December 3, 1981; emergency amendment at 6 Ill.

Reg. 916, effective January 6, 1982, for a maximum of 150 days; amended at 6 Ill. Reg. 7448, effective June 15, 1982; Part repealed at 9 Ill. Reg. 10038, effective June 18, 1985; new Part adopted at 9 Ill. Reg. 10040, effective June 18, 1985; amended at 10 Ill. Reg. 19507, effective November 5, 1986; amended at 11 Ill. Reg. 8767, effective April 20, 1987; recodified from Chapter I, 68 Ill. Adm. Code 380 (Department of Registration and Education) to Chapter VII, 68 Ill. Adm. Code 1380 (Department of Professional Regulation) pursuant to P.A. 85-225, effective January 1, 1988, at 12 Ill. Reg. 2942; amended at 14 Ill. Reg. 247, effective December 28, 1990; amended at 15 Ill. Reg. 17729, effective November 26, 1991; amended at 16 Ill. Reg. 15553, effective September 28, 1992; amended at 18 Ill. Reg. 14737, effective September 19, 1994; amended at 19 Ill. Reg. 16076, effective November 17, 1995; amended at 20 Ill. Reg. 6477, effective April 25, 1996; amended at 21 Ill. Reg. 13839, effective October 1, 1997; amended at 22 Ill. Reg. 16516, effective September 3, 1998; amended at 24 Ill. Reg. 625, effective December 31, 1999; amended at 24 Ill. Reg. 13727, effective August 28, 2000; amended at 26 Ill. Reg. 4688, effective March 11, 2002; amended at 27 Ill. Reg. 13301, effective July 16, 2003; amended at 34 Ill. Reg. 5623, effective March 30, 2010; amended at 36 Ill. Reg. 272, effective January 6, 2012; amended at 39 Ill. Reg. 14859, effective November 13, 2015; amended at 47 Ill. Reg. 876, effective January 5, 2023; amended at 49 Ill. Reg. _____, effective _____.

Section 1380.210 Approved Engineering Program

- a) The Department of Financial and Professional Regulation – Division of Professional Regulation ("Division") shall, upon the recommendation of the State Board of Professional Engineers ("Board"), approve an engineering program as reputable and in good standing if it meets the following minimum criteria:
 - 1) The educational institution is legally recognized and authorized by the jurisdiction in which it is located to confer a baccalaureate degree in engineering.
 - 2) Faculty
 - A) The faculty shall have a sufficient number of full-time, or full-time equivalent, instructors to make certain that the educational obligations to the student are fulfilled. A program at the basic level shall have no fewer than 3 full-time faculty members whose primary commitment is to that program. If an institution relies on part-time faculty members, it shall demonstrate that, in addition to the commitment of at least 3 full-time equivalent faculty members, effective mechanisms are in place to provide adequate levels of student advising and faculty interaction, and faculty control over the curriculum.
 - B) The faculty shall have demonstrated competence in their area of teaching as evidenced by appropriate degrees from professional colleges or institutions. Other evidence of faculty capability includes non-academic engineering experience, experience in teaching, ability to communicate effectively, participation in professional, scientific and other learned societies, licensure as a professional engineer and an interest in students' curricular activities.
 - C) Teaching loads shall allow time for research and professional development activities. Stimulation of students' minds requires faculty involvement in scientific and technological development and in instructional innovation.
 - 3) Curriculum
 - A) The curriculum shall include at least 4 academic years leading to

the awarding of the baccalaureate degree while providing integration of the educational experience with the ability to apply the knowledge gained to the identification and solution of practical problems.

- B) The overall curriculum shall include a minimum of 120 semester hours or their equivalent (e.g., 180 quarter hours) and shall include at least the following subjects:
- i) Mathematics – 15 hours.
Mathematics shall be beyond trigonometry and emphasize mathematical concepts and principles rather than computations. Coursework in calculus (differential and integral) and differential equations at the baccalaureate level are required. Remaining coursework may include, but is not limited to, linear algebra, numerical analysis, matrix theory, probability, statistics, and advanced calculus. Courses in computer usage and/or programming shall not be used to satisfy the mathematics requirement.
 - ii) Basic Sciences – 15 hours.
Basic sciences must include general chemistry and general calculus-based physics. Chemistry courses shall make up no less than 5 semester credit hours with at least 1 hour of laboratory experience and physics shall make up no less than 8 semester hours. Remaining basic science courses may include, but are not limited to, general biological sciences, earth sciences, advanced chemistry, advanced physics, and advanced biology.
 - iii) Engineering Sciences – 30 hours.
Courses must be taught within the college/faculty of engineering (unless specifically taught by other faculty and the course substantially meets the standards as required by engineering faculty), have their roots in mathematics and basic sciences, and carry knowledge further toward creative application of engineering principles. Approved engineering courses include, but are not limited to, mechanics, thermodynamics, heat transfer electrical and electronic circuits, material science, transport phenomena engineering economics, and computer science (other than computer programming skills).

- iv) Engineering Design – 15 hours.
Coursework involves the conversion of resources to predetermined objectives. Courses must stress the establishment of objectives and criteria, synthesis, analysis, construction, testing, and evaluation to develop student creativity through open-ended problems and consideration of alternative solutions. The inclusion of realistic constraints, such as economic factors, safety, aesthetics, ethics, and social impact is appropriate. Examples of these subjects include design of: circuits, machines, power networks, process equipment and systems, and water treatment.
 - v) Humanities/Social Sciences – 15 hours.
Coursework includes subjects in philosophy, history, literature, fine arts, religion, sociology, psychology, political science, economics, and foreign language (other than student's native language). Non-traditional courses may include social responsibility and professional ethics. Subjects such as accounting and management may only satisfy engineering electives and cannot be used to fulfill this course objective.
- C) Laboratory experience is essential to an engineering education at both theoretical and practical levels and shall be part of the basic sciences requirement.
 - D) Computer-based experience shall be included in the program of each student. The program shall include technical computations, problem solving, data acquisition and usage, process control and computer-assisted design. The student shall have access to computational facilities in order to integrate these techniques into the program.
 - E) The program shall require that the student demonstrate competency in both written and oral communication. Curriculum will include composition courses exploring fundamentals of expository writing.
 - F) An understanding of ethical, social, economic and safety considerations shall be included in the engineering program.

- G) For those institutions that elect to prepare a student to enter the profession at the advanced level, the curriculum shall satisfy the criteria set forth in this Section at the basic level, and shall include at least one year of additional study. That year shall include at least $\frac{2}{3}$ of a year of advanced mathematics, basic sciences, engineering sciences and engineering design. Of this component, at least $\frac{1}{3}$ of a year shall be devoted to engineering design. The program shall be designed toward a meaningful individual course of study and include thesis, research and/or special projects.
- 4) Facilities
 - A) The laboratory facilities shall reflect the requirements of the offered educational program. The laboratory should provide for individual project work by the students and the faculty. The facilities shall be equipped with instruments and scientific equipment of a kind and quality to ensure the effective functioning of the laboratory.
 - B) The libraries in support of the engineering program shall be both technical and nontechnical, to include books, journals and other reference material for collateral reading in connection with the instructional and research programs and professional work. The library collection shall reflect the existence of an active acquisition policy; this policy shall include specific acquisitions on the request and recommendation of the faculty of the engineering program. There shall be computer-accessible information centers and inter-library loan services for both books and journals. The library collections, whether centralized or decentralized, shall be readily available for use with the assistance of trained library staff, or through an open-stack arrangement, or both.
 - C) There shall be computer facilities accessible to the engineering students and faculty.
- 5) The institution shall maintain permanent student records that summarize the credentials for admission, attendance, grades and other records of performance.
- b) In determining whether a baccalaureate degree program should be approved, the Division shall take into consideration but not be bound by accreditation by the Accreditation Board for Engineering and Technology (ABET).

- c) The Division, upon the recommendation of the Board, has determined that baccalaureate degree engineering programs accredited by the Engineering Accreditation Commission (EAC) of ABET meet the minimum criteria set forth in subsection (a) for an approved engineering program and are, therefore, approved, subject to review.
 - 1) The Division, upon the recommendation of the Board, has determined that the signed Mutual Recognition Program agreement between ABET and the Canadian Engineering Accrediting Board (CEAB) of the Canadian Council of Professional Engineers (CCPE) meets the minimum criteria as equivalent to the EAC/ABET accredited programs and is, therefore, approved, subject to review.
 - 2) The Division, upon the recommendation of the Board, does not recognize ABET "substantially equivalent" programs as meeting the minimum criteria set forth in subsection (a) for an approved engineering program and are, therefore, not approved.
- d) The Division, upon the recommendation of the Board, has withdrawn program approval of the following programs accredited by the Engineering Accreditation Commission of ABET. Subsequent to notification, the Board reviewed the programs and determined that they do not meet the requirements of this Section and are, therefore, no longer approved. An applicant graduating from any of the following programs will have the applicant's transcript reviewed on a case-by-case basis to determine if the applicant meets Illinois requirements:
 - 1) Purdue University – Geomatic Engineering
 - 2) California State, Fresno – Civil and Geomatic Engineering and Construction, Major in Geomatics
 - 3) Ohio State – Geomatic Engineering
 - 4) New Mexico State – Surveying Engineering
 - 5) Ferris State University – Surveying Engineering
 - 6) University of Maine – Surveying Engineering Technology
- e) Withdrawal of Program Approval

- 1) The following are grounds for withdrawal of approval of an engineering program or a program leading to a degree in basic engineering.
 - A) Non-compliance with any provisions of the Professional Engineering Practice Act of 1989 [225 ILCS 325] ("Act");
 - B) Non-compliance with any provision of this Part;
 - C) Fraud or dishonesty in furnishing documentation for evaluation of the program; or
 - D) Failure to continue to meet the criteria of an approved program as set out in this Section.
 - 2) If the Board has reason to believe there has been any fraud or dishonesty in the furnishing of any documentation for the evaluation of a program on the part of any licensee, it shall refer such matter to appropriate Division personnel for any disciplinary action which might be appropriate under the Act.
 - 3) A program whose approval is being reconsidered by the Division shall be given 15 days written notice prior to any recommendation by the Board and may either submit written comments or request a hearing before the Board.
- f) Evaluation of Newly Submitted Programs
- 1) An educational institution with a baccalaureate degree program that seeks Division approval shall be forwarded to the Division documentation concerning the criteria in this Section.
 - 2) Once the Division has received the documentation or after 6 months have elapsed from the date of application, whichever is later, the Board will evaluate the program based on all documentation received from the school and any additional information the Division has received that will enable the Board to evaluate the program based on the criteria specified in this Section.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.230 Approved Experience

- a) Each application shall be reviewed by the Board to determine whether the applicant has shown evidence that the professional (non-structural) engineering experience meets the requirements for licensure as described in this Section. All experience shall have been acquired after conferral of the baccalaureate degree except as provided in subsections (a)(1), (a)(4), and (a)(5).
 - 1) Credit for one year of experience shall be given for completion of graduate study resulting in a master's degree in engineering from a U.S. university, including as part of a combined or dual-degree or co-terminal program where the baccalaureate degree requirements are being met simultaneously with the master's degree requirements.
 - 2) Credit for two years of experience shall be given for completion of graduate study resulting in a doctoral degree in engineering from a U.S. university.
 - 3) The maximum credit for graduate study shall be 2 years.
 - 4) Credit for one year of experience shall be given for a graduate of a university certified cooperative program.
 - A) An internship shall not qualify for co-op credit.
 - B) The co-op program shall consist of supervised industrial or field training to last at least one academic year and alternate with semesters of full-time academic education.
 - C) Applicants claiming credit for participation shall submit an official transcript reflecting university credit for completion of the co-op program.
 - D) All experience must be verified, on forms provided by the Division, by the supervising engineer who is licensed as a professional engineer.
 - 5) Credit for professional engineering experience earned prior to conferral of a baccalaureate degree shall be given if the employment is full-time and if the applicant takes eight or more years to earn the degree as a part-time student, as provided for in Section (10)(b) of the Act [225 ILCS

325/10(b)].

- 6) All experience shall be gained under the supervision of a licensed professional engineer or a person legally practicing professional engineering pursuant to Section 3 of the Act [225 ILCS 325/3] who verifies the experience during which the applicant was doing work at a professional level, and the manner in which the work prepares the applicant for licensure as a professional engineer.
- 7) Credit for all necessary experience shall only be given for actual experience in the practice of professional engineering. Acceptable experience shall be within the definition of the practice as set forth in Section 4(o) of the Act [225 ILCS 325/4(o)] and shall require the application of technical knowledge and professional engineering principles.
- 8) The required engineering experience shall require the applicant to demonstrate progressive growth in quality, responsibility, and capability of making independent technical decisions, and be held accountable for the performance of the applicant's duties.
- 9) Engineering experience that is structural in nature shall not be accepted for the professional engineer license as it is outside the scope of practice as set forth in Section 4(o) of the Act [225 ILCS 325/4(o)].
- 10) A maximum of three years of experience may be given for full-time teaching of upper division junior/senior courses or graduate courses in an approved engineering program as defined in Section 1380.210. An academic year of full-time instruction shall be considered equivalent to one year of experience as required for licensure. Instruction may not be done concurrently while enrolled as a student in an approved engineering program at any level. Instruction must be documented and certified via affidavit by the department chair or dean of the engineering program.
- 11) All experience must be verified and submitted on forms provided by the Division or as part of the National Council of Examiners for Engineering and Surveying ("NCEES") Record ("NCEES Record").
- 12) Experience gained outside of the U.S. may be accepted and shall be accompanied by certified documents detailing the requirements to legally practice professional engineering in the country and proof that the supervisor met those requirements at the time of supervision.

- A) The applicant, at their expense and if necessary, is responsible for providing translation of documents into English for review by the Board.
 - B) A maximum of two years of experience gained in this manner shall be awarded, unless the experience is part of a recognized NCEES Mutual Recognition Agreement ("NCEES MRA"), as specified in Section 1380.280 of this Part.
- b) A post-graduate degree used to satisfy the educational requirements under Section 1380.220 shall not be eligible for use as experience credit.
- c) Experience Requirements
- 1) To be enrolled as an Engineer Intern, no experience is required.
 - 2) To be licensed as a Professional Engineer, 4 years of acceptable experience is required.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.242 Application for Enrollment as an Engineer Intern by Acceptance of Examination

- a) An applicant who is in the senior year of an approved engineering baccalaureate degree program as set forth in Section 1380.210, including as part of a combined or dual-degree or co-terminal program where the baccalaureate degree requirements are being met simultaneously with the master's degree requirements, shall sit for the Fundamentals of Engineering exam (Part I) and then submit the application provided by the Division, required fee as specified in Section 1380.275, certification of passage of Part I, and an official transcript showing conferral of the degree within 12 months after sitting for the exam.
- b) An applicant who is a graduate of an approved engineering baccalaureate degree program as set forth in Section 1380.210, shall sit for the Fundamentals of Engineering exam (Part I) and then submit the application provided by the Division, required fee as specified in Section 1380.275, certification of passage of Part I, and an official transcript showing conferral of the degree.
- c) An applicant who is a graduate of a non-approved baccalaureate degree as set forth in Section 1380.220, shall sit for the Fundamentals of Engineering exam (Part I) and then submit the application provided by the Division, required fee as specified in Section 1380.275, certification of passage of Part I, and an official NCEES Credential Evaluation as specified in Section 1380.220(a)(1).
 - 1) Applicants desiring to use post-graduate degrees as experience credit as specified in Section 1380.230 must submit an official conferred transcript for review and acceptance.
 - 2) Applicants claiming credit for participation in a cooperative program, as described in Section 1380.230(a)(4), must submit certification of participation with a brief description of the program, from the university and verification of supervision.
- d) Applicants will be approved enrollment as an engineer intern upon receipt of the application and all supporting documentation in complete order.
- e) Applicants will be deferred enrollment as an engineer intern if:
 - 1) Persons with degrees from an approved engineering program who did not have the baccalaureate degree conferred within 12 months after passage of the Fundamentals of Engineering exam (Part I) shall be deferred

enrollment as an Engineer Intern until their education meets the requirements of this Section.

- 2) Persons with degrees from a non-approved program whose NCEES Credentials Evaluation does not meet the NCEES Engineering Education Standard, based on the criteria specified in Section 1380.220, shall be deferred enrollment as an Illinois engineer intern until their education meets the requirements of this Section.
- f) If an applicant fails to submit all required items for enrollment under the Act within three years after filing an application, the application shall expire and be denied. The applicant may, however, make a new application for enrollment accompanied by the required fee, and furnish proof of meeting the qualifications in effect at the time of new application. (See Section 8 of the Act.)

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.250 Application for Licensure as a Professional Engineer by Acceptance of Examination

- a) A license applicant shall have satisfied the education requirement as specified in Section 1380.210 or Section 1380.220, acquired the experience required by Section 1380.230 and passed the Fundamentals of Engineering (Part I) and the Principles and Practice of Engineering (Part II) examinations in compliance with Section 1380.260 prior to applying to the Division.
- b) A license applicant shall satisfy one of the following when applying:
 - 1) Applicant Enrolled as an Illinois Engineer Intern.
An applicant who is enrolled with the Division as an Illinois engineer intern shall file an application on forms provided by the Division and shall include, in addition the requirements of Section 8 of the Act [225 ILCS 325/8], the required fee specified in Section 1380.275 and the following:
 - A) An official copy of the applicant's Illinois engineer intern certificate indicating prior Board approval of the baccalaureate degree and passage of Part I of the required examinations.
 - B) Official certification for successful passage of Part II of the examination requirement as specified in Section 1380.260.
 - C) Experience verification forms completed by the supervisor, indicating the required experience earned as specified in Section 1380.230.
 - i) Applicants desiring to use post-graduate degrees as experience credit as specified in Section 1380.230 must submit an official conferred transcript for review and acceptance.
 - ii) Applicants claiming credit for participation in a cooperative program, as described in Section 1380.230(a)(4), must submit certification of participation with a brief description of the program, from the university and verification of supervision.
 - D) In lieu of the documentation specified in subsection (b)(1)(A), (B), and (C), an applicant may submit a current NCEES Record.

- 2) Applicant Not Enrolled as an Illinois Engineer Intern.
An applicant not enrolled as an Illinois engineer intern shall file an application on forms provided by the Division and shall include, in addition to the requirements of Section 8 of the Act [225 ILCS 325/8], the required fee specified in Section 1380.275 and the following:
- A) An official transcript showing conferral date for a degree from an approved engineering program as specified in Section 1380.210, or an official NCEES Credential Evaluation for a degree from a non-approved program verifying the degree meets the requirements specified in Section 1380.220(a).
 - B) Certification of successful passage of Part I and Part II of the examination requirements as specified in Section 1380.260.
 - C) Experience verification forms completed by the supervisor, indicating the required experience earned as specified in Section 1380.230.
 - i) Applicants desiring to use post-graduate degrees as experience credit as specified in Section 1380.230 must submit an official conferred transcript for review and acceptance.
 - ii) Applicants claiming credit for participation in a cooperative program, as described in Section 1380.230(a)(4), must submit certification of participation with a brief description of the program, from the university and verification of supervision.
 - D) In lieu of the documentation specified in subsection (b)(2)(A), (B), and (C), an applicant may submit a current NCEES Record.
- c) Certification attesting the applicant has read and understands the Act and this Part.
- d) Upon receipt of the application and all supporting documentation in complete order, the applicant's file will be reviewed by the Division for evaluation of the required experience as specified in Section 1380.230. Upon submitting an application with proof of satisfying the education requirements under Section 1380.210 or Section 1380.220, proof of passing both examinations, and

acceptable experience, the applicant shall be granted a license to practice professional engineering in this State.

- e) Any applicant whose experience is reviewed and not approved by the Board, based on the criteria specified in Section 1380.230, shall be deferred licensure as a professional engineer until the experience meets the requirements under Section 1380.230.
- f) If an applicant fails to submit all required items for licensure under the Act within three years after filing an application, the application shall expire and be denied. The applicant may, submit a new application for licensure accompanied by the required fee, and furnish proof of meeting the qualifications for licensure in effect at the time of new application. (See Section 8 of the Act.)

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.260 Examination

- a) Examinations for licensure are administered in a computer-based format. Applicants may attempt a particular NCEES exam one time per testing window and no more than three times in a 12-month approval period, which begins with the examinee's first attempt. Applicants must apply and register directly with the exam administrator to sit for the examinations and then apply to the Division upon successful passage.
- b) The examination for licensure as a professional engineer shall be divided into two Parts. If an applicant wishes only to be enrolled as an engineer intern, and if the applicant otherwise qualifies under Section 1380.242, the applicant shall be required to take only Part I of the examination.
 - 1) Part I – Fundamentals of Engineering ("FE") Examination shall consist of problems or other examining techniques designed to evaluate the applicant's knowledge of the basic and engineering sciences and related subjects normally considered as the fundamentals of an engineering education.
 - 2) Part II – Principles and Practice of Engineering ("PE") Examination shall consist of problems or other examining techniques relating to designs in or to the practice of professional engineering as described in Section 4(o) of the Act [225 ILCS 325/4(o)].
 - A) The NCEES Structural I, Structural II, PE Structural (multi-day) and 16-hour Structural examinations shall not satisfy the examination requirement for Part II.
 - B) The NCEES civil/structural discipline has historically been accepted; however, because the exam was changed in April 2024 to solely consist of structural content and specifications, the exam is outside the scope of practice for a professional engineer and is no longer accepted.
- c) The examination administered by the Division shall be provided by the NCEES. The specific examination content, length and method of administration shall be as determined by periodic evaluations of the test specifications by NCEES.
- d) Part I of the examination will be waived for an applicant who is licensed as a structural engineer and who received such license by passing the fundamentals of

engineering examination administered under the Structural Engineering Practice Act of 1989 [225 ILCS 340].

- e) The scoring of the examinations and determination of scores shall be as approved by NCEES. Separate scores shall be given for Part I and Part II and shall be reported as pass or fail.
- f) An applicant who sits for both Parts I and II of the examination and passes only Part I shall be eligible to be enrolled as an Engineer Intern.
- g) Retake of Examination
 - 1) Applicants shall be required to retake only the Parts on which a passing score was not achieved.
 - 2) *If an applicant neglects, fails without an approved excuse, or refuses to take the next available examination offered for licensure under this Act within three years after filing the application, the fee paid by the applicant shall be forfeited and the application denied. If an applicant fails to pass an examination for licensure under this Act within three years after filing the application, the application shall be denied. However, such applicant may thereafter make a new application for examination, accompanied by the required fee (Section 9(b) of the Act [225 ILCS 325/9(b)]). New applications shall include proof of meeting the qualifications for examination in effect at the time of the new application except as provided in subsection (h).*
- h) Successful scores of previously passed Parts of the examination shall be accepted for the purposes of licensure provided the applicant has met all other requirements for licensure as outlined in the Act. For such purposes, the most recent score on a Part shall be the score of record. In no circumstances shall the Division accept a previous passing score on a Part for an applicant whose score of record is a failing score.
- i) Post-administration access to, or review of, examination materials by an examinee or an examinee's representative shall be in accordance with the NCEES exam policy.
- j) If an applicant has failed an examination, the examination may not be waived for licensure.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.275 Fees

The following fees shall be paid to the Department and are not refundable:

a) **Application Fees**

- 1) The fee for application for a license as a professional engineer is \$175.
- 2) The application fee for a certificate of enrollment as an engineer intern is \$55.
- 3) The application fee for a certificate of registration as a professional design firm is \$150.
- 4) In addition, applicants for an examination shall be required to pay to the designated testing service, a fee covering the cost of determining an applicant's eligibility and providing the examination. Failure to appear for the examination on the scheduled date, at the time and place specified, after the applicant's application for examination has been received and acknowledged by the designated testing service, shall result in the forfeiture of the examination fee.

b) **Renewal Fees**

- 1) The fee for the biennial renewal of a license is \$125.
- 2) The fee for renewal of a certificate of registration as a professional design firm is \$150 for the renewal period (See Section 1380.310(c)).

c) **General Fees**

- 1) The fee for the restoration of a license other than from inactive status is \$50 plus payment of all lapsed renewal fees, but not to exceed \$425 for a professional engineer license and \$500 for a professional design firm.
- 2) There is no charge for the issuance of a replacement license for a license that has been lost or destroyed, or for issuance of a license with a change of name or address. Licenses are available electronically through the Department's website.
- 3) The fee for a certification of a licensee's record for any purpose is \$25.

- 4) There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm..
 - 5) The fee to change the services offered by the professional design firm is \$25.
 - 6) The fee to change the name of a managing agent for a professional design firm is \$25.
- d) Additional Fees
- 1) Any person who delivers a check or other payment to the Department that is returned to the Department unpaid by the financial institution upon which it is drawn shall pay to the Department, in addition to the amount already owed to the Department, a fee of \$50.
 - 2) If the check or other payment was for a renewal or issuance fee and that person practices without paying the renewal fee or issuance fee and the fee for a returned check, an additional fee of \$100 shall be imposed.
 - 3) The fees imposed by this Section are in addition to any other discipline provided under the Act for unlicensed practice or practice on a nonrenewed license. The Division will notify the person that fees shall be paid to the Department by certified check or money order within 30 calendar days after the notification.
 - 4) If, after the expiration of 30 days from the date of the notification, the person has failed to submit the necessary remittance, the Division will automatically terminate the license or certificate or deny the application without hearing.
 - 5) If, after termination or denial, the person seeks a license or certificate, he or she shall apply to the Division for restoration or issuance of the license or certificate and pay all fees due to the Department.
 - 6) The Director may waive the fees due under this Section in individual cases when the Director finds that the fees would be unreasonable or unnecessarily burdensome.
- e) All of the fees collected pursuant to this Section shall be deposited in the Design

Professionals Administration and Investigation Fund. (See Section 20(c) of the Act [225 ILCS 325/20(c)].)

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.280 Endorsement

- a) Any person who holds an unexpired certificate of registration or license to practice professional engineering, issued under the laws of another state or territory of the United States, the District of Columbia, or a foreign country, and who desires to become licensed by endorsement shall file an application, on forms provided by the Division, together with:
 - 1) The required fee specified in Section 1380.275.
 - 2) Proof of meeting requirements substantially equivalent to those in force in this State at the time of original or subsequent licensure by examination in the other state, territory, or foreign country, including official conferred college transcripts, and verification of experience.
 - 3) A certification by the jurisdiction of original licensure and certification of current licensure from the state, territory, or foreign country of predominant active practice including the following:
 - A) The time during which the applicant was licensed in that jurisdiction, including the date of the original issuance of the license;
 - B) The basis of licensure and a description of all licensure examinations by which the applicant was licensed in that jurisdiction and the date of successful passage of the examinations;
 - C) Whether the records of the licensing authority contain any record of disciplinary action taken or pending against the applicant; and
 - D) Documentation submitted from a foreign country shall be translated into English, at applicant's own expense, for review by the Division.
 - 4) If the qualifications of the applicant at the time of original licensure did not meet the requirements in effect at that time for licensure in this State, the applicant may submit additional certifications from other jurisdictions to indicate meeting the qualifications in effect in this State at the time of any later licensure.
 - 5) In lieu of the documentation specified in subsections (a)(2), (3) and (9), an

applicant may submit a current NCEES Record.

- 6) Non-approved program applicants shall, at their expense, submit an NCEES Credential Evaluation that verifies their degree meets the requirements specified in Section 1380.220(a). Applicants shall obtain the forms from NCEES Engineering and Surveying Credentials Evaluations, 200 Verdae Boulevard, Greenville, SC 29607.
 - 7) Certification attesting the applicant has read and understands the Act and this Part.
 - 8) The Division may, in individual cases, upon the recommendation of the Board, waive a portion of the examination requirements after consideration of the quality of an applicant's engineering education and experience, including whether the applicant has graduated from an approved engineering program, has achieved special honors or awards, has had articles published in professional journals, has participated in the writing of textbooks relating to professional engineering, and any other attribute which the Board accepts as evidence that such applicant has outstanding and proven ability in the practice of professional engineering.
 - 9) Acceptable Experience: Applicants for endorsement having obtained at least four years of acceptable experience after receipt of the baccalaureate degree, in accordance with Section 1380.230, shall be considered in compliance with the experience requirements of Section 10 of the Act [225 ILCS 325/10].
 - 10) Appendix A of this Part outlines the licensure requirements in force during various periods and should be consulted by the applicant to aid in the evaluation of the applicant's qualifications.
- b) The Division, upon recommendation of the Board, may require an applicant applying from a foreign jurisdiction to take and pass the required examinations specified in Section 1380.260 of this Part, to verify the applicant has satisfactory knowledge and competence using U.S. building, energy conservation, fire, plumbing, mechanical, and accessibility codes and applicable design standards to safeguard the public health, safety, and welfare. (See Section 8 of the Act.)
 - c) The Division, upon recommendation of the Board, will accept an applicant applying under this Section through the NCEES United Kingdom Mutual Recognition Agreement ("MRA"), provided the applicant submits an NCEES Record that meets the requirements of the agreed upon NCEES MRA standards

by NCEES and the UK Engineering Council, subject to review, to verify the examination and experience are non-structural in nature and complies with Section 4(o) of the Act [225 ILCS 325/4(o)].

- d) The Division shall examine each endorsement application to determine whether the qualifications of the applicant at the time of original or subsequent licensure were substantially equivalent to the requirements then in force in this State.
- e) When the accuracy of any submitted documentation listed in subsection (a), or the relevance or sufficiency of the course work or experience is questioned by the Division or the Board, because of lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant seeking a license will be requested to provide such information as may be necessary and appear for an oral interview before the Board.
- f) The Division shall either issue a license by endorsement to the applicant or notify such applicant of the reasons for the denial of the application. An applicant not qualified for licensure by endorsement will automatically be reviewed under the provisions of Section 1380.250.
- g) If an applicant fails to submit all required items for licensure under the Act within three years after filing an application, the application shall expire and be denied. The applicant may submit a new application for licensure accompanied by the required fee and furnish proof of meeting the qualifications for licensure in effect at the time of new application. (See Section 8 of the Act.)

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.285 Inactive Status

- a) Any licensed professional engineer who notifies the Division on forms prescribed by the Division may elect to place their license on inactive status and shall be excused from the payment of renewal fees until the licensee notifies the Division of a desire to resume active status.
- b) Any licensee seeking restoration from inactive status shall do so in accordance with Section 1380.270 of this Part.
- c) Any licensed professional engineer or professional design firm whose license is on inactive status shall not practice engineering in the State of Illinois. Practicing or offering to practice on a license which is on inactive status shall be considered unlicensed activity and shall be grounds for discipline pursuant to Section 24 of the Act [225 ILCS 325/24].
- d) Any professional design firm that notifies the Division on forms prescribed by the Division and submits evidence that the firm will no longer be offering services in Illinois, may elect to place the firm license on inactive status and shall be excused from the payment of renewal fees until the licensee notifies the Division of the desire to resume active status.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.290 Professional Design Firm

- a) Persons who desire to practice professional engineering in this State in the form of a corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship (if the sole proprietorship is conducting or transacting business under an assumed name in accordance with the Assumed Business Name Act [805 ILCS 405]) shall, in accordance with Section 23 of the Act [225 ILCS 325/23], file an application with the Division, on forms provided by the Division, together with the following:
 - 1) For Corporations or Professional Service Corporations
Professional design firms shall meet the registration requirements of Section 12 of the Professional Service Corporation Act [805 ILCS 10/12].
 - A) The name of the corporation and its registered address, the names of all members of the board of directors, and the name of the state and license number for each director who is a licensed design professional.
 - B) A signed and dated resolution of the board of directors of the corporation designating a regular full-time employee of the corporation who is an Illinois licensed professional engineer as the managing agent in charge of the professional engineering activities in Illinois. The Illinois license number of the professional engineer designated as the managing agent shall also be included in the resolution.
 - C) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the corporation, if applicable.
 - D) A certificate of good standing from the Illinois Secretary of State.
 - 2) For Partnerships:
 - A) General
 - i) A copy of the signed and dated partnership agreement authorizing the partnership to provide professional

engineering services. The agreement shall contain the name of the partnership, its business address and the names of all general partners. The name of the state in which each partner is licensed as a design professional and the license number shall be listed on the application.

- ii) A signed and dated resolution of the general partners designating a regular full-time employee of the partnership who is an Illinois licensed professional engineer as the managing agent in charge of the professional engineering activities in this State. The license number of the managing agent shall be included in the resolution.
- iii) A copy of the partnership documentation bearing the stamp of the county clerk where the partnership has been filed.
- iv) A letter or certificate from the county clerk where an assumed name has been filed, if applicable.

B) Limited Partnership

- i) A copy of the signed and dated partnership agreement indicating that it has been filed with the Illinois Secretary of State authorizing the partnership to provide professional engineering services. The partnership agreement shall contain the name of the partnership, its business address and the name of each partner. The name of the state in which each partner is licensed as a design professional and the license number shall be listed on the application.
- ii) A signed and dated resolution adopted by the partners designating a full-time employee of the partnership who is an Illinois licensed professional engineer in this State as the managing agent in charge of the professional engineering services. The Illinois license number of the professional engineer designated as the managing agent shall also be included in the resolution.
- iii) A certificate of good standing from the Illinois Secretary of State.
- iv) A copy of the authority to transact business under the

Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the limited partnership, if applicable.

- 3) For Professional Limited Liability Companies or Limited Liability Partnerships:
 - A) An application containing the name of the professional limited liability company or limited liability partnership, the business address and the members/partners of the company/partnership, the name of the state in which each is licensed and the license number of each design professional who is a member or partner.
 - B) A signed and dated resolution of the members or partners designating a regular full-time employee of the company who is an Illinois licensed professional engineer as the managing agent in charge of the professional engineering activities in this State. The license number of the managing agent shall also be included in the resolution.
 - C) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the professional limited liability company or limited liability partnership, if applicable.
 - D) A certificate of good standing from the Illinois Secretary of State.
- 4) For Sole Proprietorships with an Assumed Name:
 - A) An application containing the name of the sole proprietorship and its business address and the name and Illinois license number of the professional engineer who owns and operates the business.
 - B) A letter or certificate from the county clerk where an assumed name has been filed.
- 5) A list of all Illinois office locations at which the corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship provides professional engineering services.

- 6) The fee required in Section 1380.275.
- b) A professional design firm may designate more than one managing agent in charge of professional engineering activities. However, a licensee designated as the managing agent may not serve as a managing agent for more than one corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, or partnership doing business in Illinois.
- c) Upon receipt of the documents listed in subsection (a) and review of the application, the Division shall issue a registration authorizing the corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship to engage in the practice of professional engineering or notify the applicant of the reason for the denial of the application.
- d) Each corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship shall be responsible for notifying the Division within 30 days after any changes in:
 - 1) The membership of the board of directors, members/partners of the professional limited liability company, limited liability partnership, limited partnership, partnership, or the general partners;
 - 2) The licensure status of the general partners, members/partners of the professional limited liability company, limited liability partnership, limited partnership, partnership, or any of the licensed design professional members of the board of directors; and
 - 3) An assumed name.
- e) Each corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship shall be responsible for notifying the Division, in writing, by certified mail, within 10 business days after the termination or change in status of the managing agent. Thereafter, the corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship, if it has so informed the Division, has 30 days to notify the Division of the name and license number of the professional engineer licensed in Illinois who is the newly designated managing agent.

- f) Any failure to notify the Division as required in subsections (d) and (e) or any failure of the corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship to continue to comply with the requirements of Section 23 of the Act [225 ILCS 325/23] will subject the corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship to the loss of its registration to practice professional engineering in Illinois.
- g) Sole Proprietorships. A sole proprietorship who is conducting or transacting business under the real name of the professional engineer who has an active Illinois license will not be required to file an application and comply with the requirements set forth in this Section. However, if the sole proprietorship operates under an assumed name, the sole proprietor shall file an application in accordance with subsection (a)(4). Any sole proprietorship not owned and operated by an Illinois licensed professional engineer shall be prohibited from offering professional engineering services to the public.
- h) In addition to the seal requirements in Section 14 of the Act [225 ILCS 325/14], all documents or technical submissions prepared by the design firm shall contain the design firm registration number issued by the Division.
- i) There is no fee to change the name of a professional design firm within the same business entity type; however, a change of business entity type requires a fee as defined in Section 1380.275.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.300 Standards of Professional Conduct

To safeguard the health, safety, and welfare of the public and to maintain integrity and high standards of skill and practice of professional engineering, the following standards of professional conduct shall be binding on every licensee and on all Professional Design Firms authorized to offer or perform professional engineering services in Illinois.

- a) Licensees' Obligation to the Public
 - 1) Licensees shall be cognizant that their first and foremost responsibility is to safeguard the public health, safety and welfare when performing services for clients and employers.
 - 2) Licensees shall sign and seal only those plans, surveys, and other documents that conform to accepted professional engineering standards and that safeguard the public health, safety, and welfare.
 - 3) Licensees shall notify their employer or client and any other authority as may be appropriate when their professional judgment is overruled when the public health, safety, or welfare is endangered.
 - 4) Licensees shall, to the best of their knowledge, include all relevant and pertinent information in an objective and truthful manner within all professional documents, statements, and testimony.
 - 5) Licensees shall express a professional opinion publicly only when it is founded upon an adequate knowledge of the facts and a competent evaluation of the subject matter.
 - 6) Licensees shall issue no statements, criticisms, or arguments on professional engineering matters that are inspired or paid for by interested parties, unless they explicitly identify the interested parties on whose behalf they are speaking and reveal any interest they have in the matters.
 - 7) Licensees shall not partner, practice, or offer to practice with any person or firm that they know is engaged in fraudulent or dishonest business or professional practices.
 - 8) Licensees who have knowledge or reason to believe that any person or firm has violated any rules or laws applying to the practice of professional engineering shall report it to the Division, may report it to appropriate

legal authorities, and shall cooperate with the Division and those authorities as requested.

- 9) Licensees shall not knowingly provide false or incomplete information regarding an applicant in obtaining licensure.
- 10) Licensees shall comply with the licensing laws and rules governing the professional engineering profession in each of the jurisdictions in which they practice.

b) Licensees' Obligation to Employer and Clients

- 1) Licensees shall undertake assignments only when qualified by education or experience in the specific technical field of professional engineering involved.
- 2) Licensees shall not affix their signatures or seals to any plans, specifications, or other documents dealing with subject matter in which they lack competence, nor to any such plans, specifications, or other documents not prepared under their direct supervisory control.
 - A) In circumstances where a licensee in responsible charge of the work is unavailable to complete the work (e.g., death, incapacity, termination of employment, relocation), a successor licensee may take responsible charge by performing all professional services, including design criteria, recalculations, code research and compliance, and any other necessary and appropriate changes, in order to complete the project.
 - B) The successor licensee shall have control of and responsibility for the work product and the signed and sealed originals of all documents.
- 3) Licensees may accept assignments and assume responsibility for coordination of an assignment outside of their field of competence if each technical segment is signed and sealed by the licensee responsible for preparation of that technical segment.
- 4) Licensees shall not reveal facts, data, or information obtained in a professional capacity without the prior consent of the client, employer, or public body on which they serve except as authorized or required by the Act or this Part.

- 5) Licensees shall not solicit or accept gratuities, directly or indirectly, from contractors, their agents, or other parties in connection with work for employers or clients.
 - 6) Licensees shall disclose to their employers or clients all known or potential conflicts of interest or other circumstances that could influence or appear to influence their judgment or the quality of their professional service or engagement.
 - 7) Licensees shall not accept compensation, financial or otherwise, from more than one party for services pertaining to the same project, unless the circumstances are fully disclosed and agreed to in writing by all interested parties.
 - 8) Licensees shall not solicit or accept a professional contract from a governmental body on which a principal or officer of their organization serves as a member. Conversely, licensees serving as members, advisors, or employees of a government body or department, who are the principals or employees of a private entity, shall not participate in decisions with respect to professional services offered or provided by that entity concern to the governmental body that they serve.
 - 9) Licensees shall not use confidential information received in the course of their assignments as a means of making personal profit without the consent of the party from whom the information was obtained.
- c) Licensees' Obligation to Other Licensees
- 1) Licensees shall not falsify or permit misrepresentation of their, or their firm's professional qualifications. They shall not misrepresent or exaggerate their degree of responsibility in prior assignments nor the complexity of said assignments. Presentations incidental to the solicitation of employment or business shall not misrepresent pertinent facts concerning employers, employees, subconsultants, joint ventures, or past accomplishments.
 - 2) Licensees shall not offer, give, solicit, or receive, either directly or indirectly, any commission, or gift, or other valuable consideration in order to secure work, and shall not make any political contribution with the intent to influence the award of a contract by public authority.

- 3) Licensees shall not injure or attempt to injure, maliciously or falsely, directly or indirectly, the professional reputation, prospects, practice, or employment of other licensees, nor indiscriminately criticize other licensees' work.
- 4) Licensees shall make a reasonable effort to inform another licensee whose work is believed to contain a material discrepancy, error, or omission that may impact the public health, safety, or welfare, unless such reporting is legally prohibited.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1380.325 Professional Development

The professional development required as a condition for license renewal under the Act is set forth in this Section. All professional engineers shall meet these requirements.

- a) Professional Development Hours Requirements
 - 1) Beginning with the November 30, 2005 renewal and every renewal thereafter, in order to renew a license as a professional engineer, a licensee shall be required to complete 30 professional development hours (PDHs) relevant to the practice of professional engineering or be exempt from the professional development requirements as provided in subsection (j). Failure to comply with these requirements may result in non-renewal of the professional engineer's license or other disciplinary action, or both.
 - 2) Beginning with the November 30, 2023 renewal and every renewal thereafter, the total professional development hours shall include:
 - A) A minimum of 1 hour of programs, courses or activities in the area of Illinois statutes and this Part that regulate professional engineers and professional engineering.
 - B) A minimum of 1 hour of programs, courses, or activities in the area of professional conduct and/or ethics.
 - 3) Beginning with the November 30, 2021 renewal and every renewal thereafter, the total professional development hours shall include one hour of sexual harassment prevention training which shall meet the requirements of 68 Ill. Adm. Code 1130.400. A licensee completing a course on sexual harassment prevention developed or offered by the Illinois Department of Human Rights pursuant to the Illinois Human Rights Act [775 ILCS 5], the licensee's employer or an acceptable provider listed within this Section, may count that course toward the one hour requirement under this Section. (See Section 2105-15.5 of the Civil Administrative Code of Illinois[20 ILCS 2105/2105-15.5].)
 - 4) A prerenewal period is the 24 months preceding November 30 of each odd-numbered year.
 - 5) One professional development hour shall equal a minimum of 50 minutes of instruction or participation. If a program is taken that awards continuing

education units (CEU) rather than professional development hours, one CEU equals 10 professional development hours of class in an approved continuing education course. A maximum of 12 PDHs may be earned within a 24-hour period, where a period begins at midnight.

- 6) Professional engineers licensed in Illinois but residing and practicing in other states shall comply with the professional development requirements set forth in this Section.
 - 7) Professional development hours used to satisfy the professional development requirements of another jurisdiction may be applied to fulfill the professional development requirements of the State of Illinois if the hours are substantially equivalent.
 - 8) A maximum of 15 qualifying PDHs gained within six months from the current renewal deadline and not used for the current renewal period may be carried over to the subsequent renewal period but shall not include the requirements for State statutes and this Part, professional conduct and/or ethics, or sexual harassment prevention training, which must be satisfied during each prerenewal period. PDHs used in this manner must be documented on the appropriate Department-issued form.
- b) Professional Development Activities shall include, but not be limited to:
- 1) Successful completion of a college or university course in the area of professional engineering, related sciences and engineering ethics. One semester hour completed shall equal 15 PDHs and one quarter hour shall equal 10 PDHs;
 - 2) Successful completion of professional engineering courses or programs in which professional development hours are earned;
 - 3) Active participation and successful completion of professional engineering programs, seminars, tutorials, workshops, short courses, online or in-house courses. Credit will be given for self-study courses only if an examination has been completed by the licensee and graded by the sponsor;
 - 4) Attending program presentations at related technical or professional meetings;
 - 5) Teaching or instructing. Teaching or instructing a professional engineer course, seminar, lecture, presentation or workshop shall constitute 3 PDHs

for each hour spent in the actual presentation. Teaching credit shall be valid for the initial presentation only. Teaching credit shall not apply to faculty teaching regularly scheduled curriculum courses at a college, university or other educational institution;

- 6) Authoring papers or articles that appear in nationally circulated journals or trade magazines or presented to a university, professional society or organization. 10 PDHs per paper or presentation, but not both, are allowed for this activity;
 - 7) Receiving a patent within the renewal period. 10 PDHs may be earned per patent;
 - 8) Active participation on a professional engineer board, committee or holding an office in a professional or technical society.
 - A) 2 PDHs will be awarded per committee membership or office held.
 - B) A maximum of 8 PDHs may be accepted per prerenewal period.
- c) All professional development programs, activities or courses shall:
- 1) Contribute to the advancement, extension or enhancement of the professional skills and/or scientific knowledge of the licensee in practice of professional engineering;
 - 2) Foster the enhancement of general or specialized practice and values of professional engineering, related sciences and engineering ethics;
 - 3) Be developed and presented by persons with education and/or experience in the subject matter of the program; and
 - 4) Specify the course objectives and course content.
- d) Auditing or Restoration
- 1) It shall be the responsibility of a licensee to maintain a record of PDHs for 6 years that includes one of the following:
 - A) Documentation consisting of the name and address of the sponsor or provider, the number of PDHs attended in each program, the date and place of the program and a certificate of attendance, and a

brief statement of the subject matter, printed program schedules, registration receipts or other proof of participation; or

- B) Transcripts or records of professional development hours maintained by an acceptable provider as set forth in subsection (e); or
- 2) A log of activities by itself shall not be accepted as meeting the requirements of this subsection.
- e) Acceptable providers for structured educational activities shall include, but not be limited to:
 - 1) National Council of Examiners for Engineering and Surveying (NCEES);
 - 2) National Society of Professional Engineers (NSPE);
 - 3) Engineering Society of Illinois (ISE);
 - 4) American Council of Engineering Companies of Illinois (ACEC-IL);
 - 5) American Society of Civil Engineers (ASCE);
 - 6) Colleges, universities or other educational institutions;
 - 7) Technical or professional societies or organizations including manufacturers relating to professional engineering.
- f) The Division shall not pre-approve any individual courses or programs.
- g) PDHs that are structural in nature shall not be accepted unless licensee can substantiate how the course enhances their professional engineer license, since a professional engineer in Illinois cannot legally offer or perform structural services.
- h) Certification of Compliance with PDH Requirements
 - 1) Each renewal applicant shall certify, on the renewal application, full compliance with the professional development requirements set forth in this Section.

- 2) The Division may require additional evidence demonstrating compliance with the PDH requirements as set forth in subsection (d). This additional evidence shall be required in the context of the Division's random audit. It is the responsibility of each renewal applicant to retain or otherwise produce evidence of compliance.
- 3) When there appears to be a lack of compliance with PDH requirements, an applicant shall be notified in writing and may request an interview with the Board. At that time the Board may recommend that steps be taken to begin formal disciplinary proceedings as required by Section 10-65 of the Illinois Administrative Procedure Act [5 ILCS 100/10-65].
 - i) Restoration of Nonrenewed License. Upon satisfactory evidence of compliance with PDH requirements, the Division shall restore the license upon payment of the required fee as provided in Section 1380.275.
 - j) Waiver of PDH Requirements. A licensee will be waived from the professional development requirements if one of the criteria in subsection (j)(1) through (3) occur. If a waiver is claimed, it is required that the renewal fee and any documentation needed to support the waiver be submitted.
 - 1) A licensee shall not be required to report continuing education hours during the first biennial renewal period in which the licensee obtained initial licensure in Illinois, but shall be subject to the continuing education requirements for all subsequent biennial renewal periods.
 - 2) A licensee who is on full-time active duty in the military service of the United States, or is a licensee who is called to temporary active duty in the military service or Armed Forces of the United States for a period of time exceeding 120 consecutive days during the renewal period, when that activity or location restricts participation in a professional development program.
 - 3) A licensee who demonstrates to the satisfaction of the Division that meeting these requirements would be an undue hardship by reason of disability, illness, or other clearly mitigating circumstances shall submit supporting documentation.
 - A) The documentation shall be in the form of a sworn statement by the licensee, statement from a licensed healthcare provider, or medical record showing the disability, illness, or circumstance

preventing the licensee's participation in the continuing education program during a substantial part of the renewal period.

- B) If the Division finds from the evidence that good cause has been shown for non-compliance, the Division may waive enforcement, extend the time within which the applicant shall comply, or establish a particular program or schedule of continuing education for the renewal period in which the undue hardship existed.
 - C) Consecutive waiver requests made for reasons of disability, illness, or other circumstances may be prima facie evidence for non-renewal of applicant's license based on an inability to actively engage in licensed practice.
- k) Any renewal applicant who, prior to the expiration date of the license, submits a request for a waiver, in whole or in part, pursuant to the provisions of this Section shall be deemed to be in good standing until the final decision on the application is made by the Division.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

JOINT COMMITTEE ON ADMINISTRATIVE RULES

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JOINT COMMITTEE ON ADMINISTRATIVE RULES

CERTIFICATION OF NO OBJECTION TO PROPOSED RULEMAKING

This is to certify that the Joint Committee on Administrative Rules, at its 6/17/25 meeting, considered the following rulemakings:

Illinois Architecture Practice Act of 1989 (68 Ill. Adm. Code 1150; 49 Ill. Reg. 2575)

Registered Interior Designers Act (68 Ill. Adm. Code 1255; 49 Ill. Reg. 2612)

Illinois Professional Land Surveyor Act of 1989 (68 Ill. Adm. Code 1270; 49 Ill. Reg. 2621)

The Professional Engineering Practice Act of 1989 (68 Ill. Adm. Code 1380; 49 Ill. Reg. 2659)

Real Estate License Act of 2000 (68 Ill. Adm. Code 1450; 49 Ill. Reg. 2702)

The Structural Engineering Practice Act of 1989 (68 Ill. Adm. Code 1480; 49 Ill. Reg. 1700)

After consideration, and based upon the Agreements, if any, for modification of the rulemakings made by the agency and attached to this document, the Committee determined that no Objection will be issued to the above-mentioned rulemakings.

June 17, 2025



Kim Schultz
Executive Director

Attachments: Agreements

SECOND NOTICE CHANGES

Agency: Department of Financial and Professional Regulation

Rulemaking: The Professional Engineering Practice Act of 1989 (68 Ill. Adm. Code 1380; 49 Ill. Reg. 2659)

Changes:

1. In line 37, change "2105-15(7)" to "2105-15(a)(7)".
2. In line 38, delete "/2105-15(7)".
3. In line 169, after "levels" add "and shall be part of the basic sciences requirement".
4. In line 237, strike "is considered to have met" and add "meets".
5. In line 239, strike "are" and add "is".
6. In line 297-298, strike "has not been evaluated will cause to" and add "seeks Division approval shall".
7. In line 374, strike "Professional Engineer" and add "professional engineer".
8. In line 404, change "as" to "the experience is".
9. In line 494, strike "Engineer Intern" and add "engineer intern".
10. In line 501, after the period add "(See Section 8 of the Act.)".
11. In line 522, strike "Engineer Intern" and add "engineer intern".
12. In line 597, strike ", if otherwise qualified,".
13. In line 603, after "requirements" add "under Section 1380.230".
14. In line 609, after the period add "(See Section 8 of the Act.)".
15. In line 623, strike "Engineer Intern" and add "engineer intern".
16. Change lines 644-646 to:

"B) The NCEES civil/structural discipline has historically been accepted; however, because the exam was changed in April 2024 to solely consist of structural content and specifications, the exam is outside the scope of practice for a

professional engineer and is no longer accepted.”

17. Change lines 746-747 to:

“4) There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm. The fee to have the scoring of an examination administered by”.

18. In lines 781-783, strike “The Department may establish a fee for the processing of an application for restoration of a license or certificate to pay all expenses of processing this application.”.

19. In line 889, after the period add “(See Section 8 of the Act.)”.

20. In line 891, change “may” to “will”.

21. In line 894, after “standards” add “by NCEES and the UK Engineering Council”.

22. In line 918, after the period add “(See Section 8 of the Act.)”.

23. In line 927, strike “his or her” and add “a”.

24. Change line 959 to “Professional~~(registration as a professional design firms~~firm shall meet”.

25. In line 961, strike “):” and add a period.

26. In line 1227, change “in instances such as” to “(e.g.,”.

27. In line 1228, change “or relocation” to “, relocation”.

28. In line 1363, strike “they” and add “the hours”.

29. In line 1496, strike “may” and add “will”.

(kk)

(6/25/25)