



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Professional Regulation

idfpr.illinois.gov

JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

CAMILE LINDSAY
Director

July 23, 2025

Office of the Secretary of State
Index Department
Administrative Code Division
111 East Monroe
Springfield, Illinois 62756

Dear Administrator:

Please find enclosed for publication in the next issue of the *Illinois Register*:

1. One original copy of the Notice of Adopted Amendments of Part 1150, the Illinois Architecture Practice Act of 1989, Part 1255, the Registered Interior Designers Act, Part 1270, the Illinois Professional Land Surveyor Act of 1989, Part 1380, The Professional Engineering Practice Act of 1989 and Part 1480, The Structural Engineering Practice Act of 1989 of Title 68 of the Illinois Administrative Code.
2. One original copy of the Certificate of Adopted Amendments.
3. One original copy of the text for filing with the Department's permanent rules.
4. The Certification of No Objection from the Joint Committee on Administrative Rules.

Sincerely,

Craig Cellini
Rules Coordinator

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DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION

NOTICE OF ADOPTED AMENDMENTS

- 1) Heading of the Part: Illinois Architecture Practice Act of 1989
- 2) Code Citation: 68 Ill. Adm. Code 1150
- 3)

| <u>Section Numbers:</u> | <u>Adopted Actions:</u> |
|-------------------------|-------------------------|
| 1150.10 | Amendment |
| 1150.30 | Amendment |
| 1150.40 | Amendment |
| 1150.60 | Amendment |
| 1150.65 | Amendment |
| 1150.75 | Amendment |
| 1150.80 | Amendment |
| 1150.105 | Amendment |
| 1150.APPENDIX C | Amendment |
- 4) Statutory Authority: Implementing the Illinois Architecture Practice Act of 1989 [225 ILCS 305] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law [20 ILCS 2105/2105-15(7)])
- 5) Effective Date of Rule:
- 6) Does this rulemaking contain an automatic repeal date? No
- 7) Does this rulemaking contain incorporations by reference? Yes
- 8) A copy of the adopted amendments, including any material incorporated by reference, is on file in the agency's principal office and is available for public inspection.
- 9) Notice of Proposal published in Illinois Register: 49 Ill. Reg. 2575; March 14, 2025
- 10) Has JCAR issued a Statement of Objections to this rulemaking? No
- 11) Differences between proposal and final version: There were no changes made by the Department and any changes made by JCAR were either technical/grammatical or for clarification purposes.

In Section 1150.30 a) 2), "having completed" was stricken from the proposed version and is replaced with "successful completion of" in this adopted version. The entire text of Section 1150.30 d) was deleted from the proposed version and is re-written in this adopted version as:

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“An applicant has one year from the date of notification of successful completion of all the examination and experience requirements to apply to the Division for a license. If an applicant fails to apply within one year, the applicant shall be required to again take and pass the examination, unless the Division, upon recommendation of the Board, determines that there is sufficient cause for the delay that is not due to the fault of the applicant. [225 ILCS 305/12(e)].”.

In Section 1150.40 b), “shall consist” was stricken from the proposed version and is replaced with “consists” in this adopted version. In this same Section in subsection f), after “ARE examination”, “version” is added and “appropriate divisions” was deleted from the proposed version and is replaced with “divisions passed under the prior ARE version examination to satisfy the examination” in this adopted version. Also, in Section 1150.40, subsection h), “outlined above” was stricken from the proposed version and is replaced with “in this Section” in this adopted version.

In Section 1150.60 a) 1), after “Either”, “NCARB” is added to this adopted version.

In Section 1150.65 a), “the” is deleted from the proposed version and is replaced with “their” in this adopted version. Also, in that same Section 1150.65, subsection d), “Professional Design Firm” is stricken from the proposed version and is replaced with “professional design firm” in this adopted version.

In Section 1150.75 a) 3), A) and B), after “license” “or registration” and/or “or registrations” is added to this adopted version. In that same Section 1150.75 a) 3) C), after “licensee’s”, “or registrant’s” is added to this adopted version. Also, in that same Section 1150.75, subsection a) 3) D) is deleted and stricken from the proposed version and is replaced with the following in this adopted version:

“There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm”.

The last sentence in Section 1150.75 a) 4) E) was deleted from the proposed version. In that same Section 1150.75, subsection b) is italicized and a citation to the Act is added in this adopted version. Also in that same Section, subsection c) was deleted from the proposed version.

In Section 1150.80 a) 1), the parenthesis was stricken and before “professional design firm”, “Registration as a” was stricken from the proposed version. Also, “professional” is capitalized in this adopted version and “firm” was stricken from the proposed version and is replaced with “firms” in this adopted version.

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In Section 1150.80 f), after “subsections”, “(c)” and “(d)” were stricken from the proposed version and are replaced with “(d)” and “(e)” in this adopted version. Also, 1150.80 i) was deleted from the proposed version.

In Section 1150.105 d) 5), after “licensee”, “may” is stricken from the proposed version and is replaced with “will” in this adopted version and, in that same Section 1150.105 e) 1), after “activities”, “may” is stricken from the proposed version and is replaced with “will” in this adopted version.

In the first sentence of Section 1150.105 e) 1) E), after “research”, “and the authoring of published papers, articles, or books” is added to this adopted version and “is” was stricken from the proposed version and is replaced with “are” in this adopted version. Also, in that same subsection, “A maximum of 12 contact hours may be acquired in this activity.” is added after “public.” to this adopted version.

Subsection e) 1) I) of Section 1150.105 was deleted and stricken from the proposed version.

In Section 1150.105 e) 2), “may” is stricken from the proposed version and is replaced by “will” in this adopted version. In Section 1150.105 e) 2) B), “current edition” was stricken from the proposed version and is replaced with “April 2025” in this adopted version.

In Section 1150.105 f), after “activities”, “under this Section” is added to this adopted version. In that same Section 1150.105 subsection h), “may” is stricken from the proposed version and is replaced with “will” in this adopted version and “foregoing” was stricken from the proposed version and after “requirements”, “of this Section” is added to this adopted version.

In Section 1150.105 i) 1), “Hour” is unstricken, and contact is stricken twice in this adopted version and “would be” is stricken twice from the proposed version and replaced twice with “is” in this adopted version. Also, in that same Section 1150.105, subsection i) 2), after “architect”, “themselves” was deleted from the proposed version and in subsection i) 3), “Structured Education Activity” was stricken from the proposed version and is replaced with “structured education activity” in this adopted version.

In Section 1150.105 k), after “waiver”, “for exemption under subsection (h)” is added to this adopted version.

Subsection q) of Section 1150.Appendix C is deleted from the proposed version and is

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rewritten in this adopted version as follows:

“As of January 1, 2025, divisions of the NCARB ARE examination will remain active throughout the delivery of the exam version under which it was taken, as well as the next exam version. There is no longer a "5-year Rolling Clock" on the passage.”

- 12) Have all the changes agreed upon by the Agency and JCAR been made as indicated in the agreement letter issued by JCAR? Yes
- 13) Will this rulemaking replace an Emergency Rule currently in effect? No
- 14) Are there any rulemakings pending on this Part? No
- 15) Summary and purpose of rulemaking: These adopted amendments updated language for clarity and to comport with current profession standards and practices. The amendments removed the NCARB 5-year “rolling clock” requirement for exam passage; and also updated language to be consistent with current national practices within the profession, as well as among other design professions regulated by IDFPR. Language was also added to the endorsement section to clarify the endorsement process for applications from foreign applicants, and to remove the requirement that two-thirds of a design firm’s board consist of design professionals. Finally, these amendments introduced moderate fee increases for application renewal, certifications, and administrative fees, while also placing a maximum on restoration fees.
- 16) Information and questions regarding this adopted rulemaking shall be directed to:

Department of Financial and Professional Regulation
Attention: Craig Cellini
320 West Washington, 2nd Floor
Springfield, Illinois 62786
Craig.cellini@illinois.gov

(217) 785-0810 Fax: (217) 557-4451

The full text of the Adopted Amendments begins on the next page:

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NOTICE OF ADOPTED AMENDMENTS

TITLE 68: PROFESSIONS AND OCCUPATIONS

CHAPTER VII: DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION

SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

PART 1150

ILLINOIS ARCHITECTURE PRACTICE ACT OF 1989

Section

| | |
|---------------------|---|
| 1150.10 | Education Requirements and Diversified Professional Training Requirements |
| 1150.20 | Category II – Education Requirements and Diversified Professional Training Requirements for Individuals Whose Education Was Initiated Prior to January 1, 1990 (Repealed) |
| 1150.30 | Application for Licensure by Examination /Acceptance of Examination |
| 1150.40 | Examination |
| 1150.50 | Approved Architecture Programs |
| 1150.60 | Licensure by Endorsement |
| 1150.65 | Inactive Status |
| 1150.70 | Restoration |
| 1150.75 | Fees |
| 1150.80 | Professional Design Firm |
| 1150.85 | Acts Constituting the Practice of Architecture Pursuant to Section 5 of the Act |
| 1150.90 | Standards of Professional Conduct |
| 1150.95 | Architecture Complaint Committee |
| 1150.100 | Renewals |
| 1150.105 | Continuing Education Requirements |
| 1150.110 | Granting Variances |
| 1150.APPENDIX A | Categories of Diversified Professional Training (Repealed) |
| 1150.APPENDIX B | Historical Summary of Minimum Requirements to Qualify for Examination for Licensure as an Architect in Illinois |
| 1150.APPENDIX C | Historical Summary of Examination Requirements |
| 1150.ILLUSTRATION A | Architect Seal and Signature Requirements |

AUTHORITY: Implementing the Illinois Architecture Practice Act of 1989 [225 ILCS 305] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law) [20 ILCS 2105/2105-15(7)].

SOURCE: Rules and Regulations Promulgated for the Administration of the Illinois Architecture Act, effective May 29, 1975; amended May 12, 1977; codified at 5 Ill. Reg. 11019; emergency amendment at 6 Ill. Reg. 916, effective January 6, 1982, for a maximum of 150 days;

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amended at 6 Ill. Reg. 7448, effective June 15, 1982; amended at 7 Ill. Reg. 7658, effective June 15, 1983; amended at 9 Ill. Reg. 5691, effective April 16, 1985; amended at 11 Ill. Reg. 14077, effective August 5, 1987; transferred from Chapter I, 68 Ill. Adm. Code 150 (Department of Registration and Education) to Chapter VII, 68 Ill. Adm. Code 1150 (Department of Professional Regulation) pursuant to P.A. 85-225, effective January 1, 1988, at 12 Ill. Reg. 2933; amended at 16 Ill. Reg. 3143, effective February 14, 1992; amended at 17 Ill. Reg. 1554, effective January 25, 1993; amended at 18 Ill. Reg. 10736, effective June 27, 1994; amended at 19 Ill. Reg. 16066, effective November 17, 1995; amended at 20 Ill. Reg. 7873, effective May 30, 1996; amended at 21 Ill. Reg. 5928, effective April 24, 1997; amended at 22 Ill. Reg. 15324, effective August 10, 1998; amended at 24 Ill. Reg. 559, effective December 31, 1999; amended at 24 Ill. Reg. 13710, effective August 28, 2000; amended at 25 Ill. Reg. 1754, effective January 8, 2001; amended at 26 Ill. Reg. 4667, effective March 11, 2002; amended at 26 Ill. Reg. 16954, effective November 12, 2002; amended at 27 Ill. Reg. 15468, effective September 19, 2003; amended at 28 Ill. Reg. 14424, effective October 20, 2004; amended at 33 Ill. Reg. 11477, effective July 22, 2009; amended at 35 Ill. Reg. 11358, effective June 28, 2011; amended at 39 Ill. Reg. 15738, effective December 11, 2015; amended at 41 Ill. Reg. 3966, effective April 7, 2017; amended at 41 Ill. Reg. 12833, effective October 13, 2017; amended at 46 Ill. Reg. 19600, effective November 23, 2022; amended at 49 Ill. Reg. _____, effective _____.

Section 1150.10 Education Requirements and Diversified Professional Training Requirements

The education and diversified professional training required for initial licensure under the Illinois Architecture Practice Act of 1989 [225 ILCS 305] ("~~the Act~~") are set forth in this Section. Applicants shall meet the requirements set forth in this Section.

- a) **Education Requirements**
Applicants shall prove that they meet one of the following education requirements:
 - 1) Applicants with a professional degree from a program accredited by the National Architectural Accrediting Board (NAAB) or the Canadian Architectural Certification Board (CACB) not later than 2 years after termination of an applicant's enrollment, or with a professional degree in architecture from a Canadian university certified as accredited by CACB; or
 - 2) Completion of the education requirements as specified in the National Council of Architectural Registration Boards (NCARB) Education Standard. This includes the requirement that applicants with a degree

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from a program not accredited by NAAB or CACB must obtain an Education Evaluation Services for Architects (EESA)-NCARB Evaluation Report prepared by EESA, which is administered by NAAB. Applicants must establish an NCARB record in order to request an evaluation; or

- 3) Completion of the education requirements as specified in the NCARB Foreign Architect Program. Applicants with a degree gained from a program outside of the U.S. or its territories must satisfy the education requirements as specified in the NCARB Foreign Architect Program. Applicants must establish an NCARB record (national dossier of an applicant's education, exam history and experience documentation which has been verified by NCARB) as part of the Foreign Architect Program requirements with NCARB.

b) Diversified Professional Training Requirements

- 1) An applicant must complete the Architect Experience Program (AXP), formerly known as the Intern Development Program (IDP), of the National Council of Architectural Registration Boards (NCARB), 1401 H Street NW, Suite 500, Washington, DC 20005, as set forth in the NCARB AXP Guidelines (20242020, no later additions or amendments included). (A copy of these Guidelines is available from NCARB.)
- 2) To satisfy diversified professional training requirements, each applicant must acquire a minimum number of training hours in prescribed experience categories and tasks and in accordance with the requirements set forth in the NCARB AXP Guidelines. An applicant who has satisfied the training requirements is expected to have been exposed to the comprehensive practice of architecture. Accordingly, each applicant must demonstrate that ~~the~~his or her training undertaken has been sufficiently diversified as to include exposure to each of the training categories set forth in the AXP Guidelines. (An applicant with the required number of training hours may nonetheless be denied approval of training if that training is not diversified.)
- 3) Program Requirements
 - A) A "licensed architect" is a person licensed to practice architecture in the jurisdiction in which the individual~~he or she~~ practices.

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- B) A person practices as a "principal" by being:
 - i) A licensed architect; and
 - ii) The person in charge of the organization's architectural practice, either alone or with other licensed architects.
- C) A person who has completed the minimum education requirements is actively participating in the diversified professional training program, and maintains in good standing a training record as required by this Section, may use the title "architectural ~~associate~~intern", but may not use the term "architect" and may not independently engage in the practice of architecture.
- c) All applicants for initial license, shall utilize NCARB to collect, evaluate and certify all training data and records required for compliance with this Part.
- d) The verification of training shall be submitted to the Department of Financial and Professional Regulation — Division of Professional Regulation ("Division") at the time of application.
- e) If the accuracy of any submitted documentation or the relevance or sufficiency of the training is questioned by the Division or the Architecture Licensing Board ("~~the~~ Board") because of discrepancies or conflicts in information, a need for additional information or clarification, the applicant will be requested to provide such information as is necessary.
- f) ~~All applicants must submit an application for licensure within 12 months after passing the Architecture Registration Exams (ARE) and completion of the AXP.~~

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.30 Application for Licensure by ~~Examination~~/Acceptance of Examination

- a) An applicant for licensure as an architect by acceptance of examination shall file an application on forms supplied by the Division. The application shall include:
 - 1) Proof of successful completion of the examination set forth in Section 1150.40;

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- 2) Proof of ~~successful completion of~~having completed the necessary education and training, as required by Section 1150.10.
 - A) The proof shall include official transcripts completed by the school, college or university attended, and certification of completion of the training requirements.
 - B) Applicants who received their education in a foreign country shall have the education comprehensively evaluated, at their expense. The Board will review all transcripts and the comprehensive evaluation submitted to the Division to determine if the education meets the requirements set forth in Sections 1150.10. Applicants shall:
 - i) Establish an NCARB record and request an Education Evaluation Services for Architects (EESA) Evaluation Report prepared by and administered by NCARB; or
 - ii) Satisfy the requirements through the NCARB Foreign Architect program.
 - 3) Certification that the applicant has read and understands the Act and this Part; and
 - 4) The required fee; and
 - 5) ~~Proof of passage of the Test of English as a Foreign Language Internet Based Test (TOEFL iBT) with a minimum score of 26 on the speaking module and a total minimum integrated score of 88, for applicants who apply after January 1, 1997, who graduated from an architectural program outside the United States or its territories and whose first language is not English. In order to determine applicants whose first language is English, the applicant shall submit verification from the school that the architectural program from which the applicant graduated was taught in English. However, any applicant who subsequently earned an advanced degree from an accredited educational institution in the United States or its territories shall not be subject to this requirement.~~
- b) If an applicant fails to submit all required items for licensure under the Act within 3 years after filing an application, the application shall expire and be denied. The

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applicant may, however, make a new application for licensure accompanied by the required fee, and furnish proof of meeting the qualifications for licensure in effect at the time of new application.

- c) The Division shall examine each application to determine whether the applicant has submitted the required supporting documentation set forth in subsection (a). If the application is lacking the required items or is questioned by the Division, the application shall be submitted to the Board for review and recommendation. The Division shall either issue a license to the applicant or notify the applicant in writing of the reason for the denial of the application.
- d) An applicant has one year from the date of notification of successful completion of all the examination and experience requirements to apply to the Division for a license. If an applicant fails to apply within one year, the applicant shall be required to again take and pass the examination, unless the Division, upon recommendation of the Board, determines that there is sufficient cause for the delay that is not due to the fault of the applicant. [225 ILCS 305/12(e)]

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.40 Examination

- a) The examination for licensure as an architect is a ~~computer-based~~computer-based examination prepared by NCARB. An applicant who has a conferred NAAB accredited professional degree, EESA-NCARB equivalent degree or is an applicant actively participating in an NCARB accepted Integrated Path to Architectural Licensure (IPAL) option within an NAAB-accredited professional degree program in architecture, may begin taking the NCARB ARE with concurrent enrollment in the AXP.
- b) As of November 1, 2016, the ARE 5.0 examination ~~consists~~shall consist of the following divisions:
 - 1) Practice ~~Management~~management;
 - 2) Project ~~Management~~management;
 - 3) Programming & ~~Analysis~~and analysis;
 - 4) Project ~~Planning & Design~~planning and design;

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- 5) Project Development & Documentation~~development and documentation;~~
and
- 6) Construction & Evaluation~~and evaluation~~
- c) All divisions are graded with a score of pass or fail. To pass the examination, the applicant must achieve a passing grade on each division of the examination.
- d) An applicant failing a division may repeat that division test after the applicant's unsuccessful attempt, pursuant to NCARB requirements.
- e) A passed exam division shall remain valid throughout the delivery of the exam version under which it was taken, as well as the next exam version.~~All applicants who are in the process of taking the examination formerly administered by the Division shall receive credit for previous NCARB examinations passed with transfer credit to the ARE divisions in Appendix C.~~
- f) If an applicant does not complete all divisions of the ARE before the end of the next ARE examination version delivery, the divisions passed under the previous ARE version will be retired, and the applicant shall be required to retake the divisions passed under the prior ARE version examination to satisfy the examination requirement to be licensed.~~Scores from divisions of the examination already passed under a previous application shall be carried over and applied to subsequent applications. After January 1, 2006, the Division will hold scores of examinations passed as valid for a period of 5 years in compliance with the NCARB "5-year Rolling Clock". After January 1, 2011, all scores of previous examinations passed after January 1, 2006 must meet the 5-year Rolling Clock requirements. Any division passed prior to January 1, 2006 shall no longer remain valid if all remaining divisions have not been passed by July 1, 2014.~~
- g) Applicants who fail to achieve the required passing score in any division of the examination will be afforded unlimited opportunities to repeat the failed parts of the examination subject to the Act and NCARB requirements.
- h) The provisions of this Section shall be waived for an applicant for licensure as an architect who makes application in form and substance satisfactory to the Division pursuant to the standards set forth in Section 1150.30 and causes to be filed with the Division, in addition to the individual's~~his/her~~ application, proof of successful completion of the NCARB examination administered pursuant to the

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standards in this Section ~~outlined above~~ in another jurisdiction. The proof of successful completion must be forwarded directly to the Division from the jurisdiction in which the examination was taken.

- i) Divisions of the examination passed in another jurisdiction will be accepted toward licensure in this State if the division was not subsequently failed.
- j) Examination Review
The Division does not allow for review of NCARB examinations for applicants who failed a division and abides by the outcome of the examinations provided by the test administrator.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.60 Licensure by Endorsement

- a) An applicant who holds an active license or registration to practice architecture under the laws of another state, the District of Columbia, a territory of the United States, or foreign country, all hereinafter referred to as "jurisdiction" and who desires to become licensed by endorsement shall file an application with the Division together with:
 - 1) Either NCARB Council Certification or other proof of qualifications and licensure as follows:
 - A) NCARB Council Certification, issued by and forwarded directly to the Division by NCARB, showing proof of having met the requirements established in the NCARB Certification Guidelines with a NAAB/CAAB professional degree or one of the following alternate NCARB pathways: ~~(through professional degree, EESA evaluation, alternate pathway approved by NCARB or Mutual Recognition Agreement); or~~
 - i) Education Alternative (two-times AXP) program; or
 - ii) Foreign Architect Program; or
 - iii) One of the following Mutual Recognition Agreements: Australia and New Zealand; Canada; Mexico; or United Kingdom.

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B) Other Proof of Qualifications and Licensure

- i) Proof that the applicant has met requirements substantially equivalent to those in force in this State at the time of original or subsequent licensure by written examination in the other state or jurisdiction, including official transcripts and affidavits of training and experience on forms prescribed by the Department; and
- ii) A certification by the ~~state or~~ jurisdiction of original licensure and any other jurisdiction in which the applicant is or has ever been licensed, including the date of issuance of the applicant's license and the current status of each license; the basis of licensure and a description of all examinations by which the applicant was licensed in that ~~state or~~ jurisdiction and the date of passage of any such examinations; and whether the records of the licensing authority contain any record of disciplinary action taken against the applicant;

2) The required fee as set forth in Section 1150.75; and

3) Certification that the applicant has read and understands the Act and this Part.

b) The Division, upon recommendation from the Board, may require an applicant applying from a foreign jurisdiction to take and pass the required examination specified in Section 1150.50 of this Part, to verify the applicant has satisfactory knowledge and competence of U.S. accessibility, building, energy conservation, electrical, fire, plumbing, etc. codes, to safeguard the health, safety, and welfare of the public. ~~Applicants filing an application under subsection (a)(1) are subject to the following requirements and provisions:~~

- ~~1) Applicants who received their education in a foreign country shall have the education comprehensively evaluated, at their expense. The Board will review all transcripts and the evaluations submitted to the Division to determine if the education meets the requirements set forth in Section 1150.10. Applicants shall obtain one of the following:~~

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- A) ~~An EESA-NCARB Evaluation Report prepared by EESA as administered by NAAB. Applicants must establish an NCARB record in order to request an evaluation; or~~
 - B) ~~NCARB Certification through the NCARB Education Alternative; or~~
 - C) ~~NCARB Certification through the NCARB Foreign Architect Program.~~
- 2) ~~Proof of passage of the Test of English as a Foreign Language Internet Based Test (TOEFL iBT) with a minimum score of 26 on the speaking module and a total minimum integrated score of 88, for applicants who apply after January 1, 1997, who graduated from an architectural program outside the United States or its territories and whose first language is not English. However, any applicant who subsequently earned an advanced degree from an accredited educational institution in the United States or its territories shall not be subject to this requirement.~~
- c)3) The Division shall examine each endorsement application to determine whether the requirements in the ~~state or~~ jurisdiction of original or subsequent licensure were substantially equivalent to the requirements then in force in this State. The Division shall either issue a license by endorsement to the applicant or notify the applicant in writing of the reason for the denial of the application.
- d)4) The Division may, in individual cases, upon recommendation of the Board, waive passage of one or more parts of the examination upon proof that the applicant has been lawfully engaged in the practice of architecture in another jurisdiction for a minimum of 5 years and has provided evidence demonstrating competence in the area or areas of the examination being considered for waiver (i.e., architectural education, training, experience). If an applicant has previously failed to pass a part or parts of the examination, the applicant shall not be granted a waiver for that part or parts pursuant to this provision.
- e)e) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Division or the Board because of a lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant shall be requested to:
- 1) Provide information as may be necessary; and/or

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- 2) Appear for an interview before the Board to explain the relevance or sufficiency, clarify information, or clear up any discrepancies or conflicts in information.

1d) If an applicant fails to submit all required items for licensure under the Act within 3 years after filing an application, the application shall expire and be denied. The applicant may, however, make a new application for licensure accompanied by the required fee, and furnish proof of meeting the qualifications for licensure in effect at the time of new application.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.65 Inactive Status

- a) Any licensed architect, who notifies the Division ~~in writing~~ on forms prescribed by the Division, may elect to place ~~their~~^{his/her} license on inactive status and shall be excused from the payment of renewal fees until ~~the licensee~~^{he/she} notifies the Division ~~in writing~~ of the desire to resume active status.
- b) Any licensee seeking restoration from inactive status shall do so in accordance with Section 1150.70.
- c) Any licensed architect ~~or professional design firm~~ whose license is on inactive status shall not practice architecture in the State of Illinois. Practicing or offering to practice architecture on a license which is on inactive status shall be grounds for discipline pursuant to Section 22 of the Act [225 ILCS 305/22].
- d) ~~Any professional design firm~~^{Any professional design firm} ~~Inactive status is not available for a Professional Design Firm~~ that notifies the Division on forms prescribed by the Division and submits evidence that the firm will no longer be offering services in the State of Illinois, may elect to place the firm registration on inactive status, and shall be excused from the payment of renewal fees until the registrant notifies the Division of the desire to resume active status.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.75 Fees

- a) The following fees shall be paid to the Division and are not refundable:

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1) Application Fees

- A) The fee for application for a license as an architect is ~~\$175~~\$100.
- B) The application fee for a certificate of registration as a professional design firm is ~~\$150~~\$75.

2) Renewal Fees

- A) The fee for the renewal of a license shall ~~is \$125~~be calculated at the rate of \$30 per year.
- B) The fee for renewal of a certificate of registration as a professional design firm is ~~\$150~~\$75 for the renewal period (~~See~~ Section 1150.100(c)).

3) General Fees

- A) The fee for the restoration of a license or registration, other than from inactive status, is \$50 plus payment of all lapsed renewal fees, but not to exceed \$425 for an architect license and \$500 for a professional design firm.
- B) There is no charge for the issuance of a replacement license or registration for a license that has been lost or destroyed, or for issuance of a license or registration with a change of name or address. Licenses or registrations are available electronically through the Department website.
- C) The fee for a certification of a licensee's or registrant's record for any purpose is ~~\$25~~\$20.
- D) There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm. ~~The fee for a roster of persons licensed as architects in this State shall be the actual cost of producing the roster.~~

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- E) The fee to change the services offered by the professional design firm is \$25.
 - F) The fee to change the name of a managing agent for a professional design firm is \$25.
- 4) Additional Fees
 - A) Any person who delivers a check or other payment to the Department that is returned to the Department unpaid by the financial institution upon which it is drawn shall pay to the Department, in addition to the amount already owed to the Department, a fee of \$50.
 - B) If the returned check or other payment as described in subsection (a)(4)(A) was for a renewal or issuance fee and that person practices without paying the renewal fee or issuance fee and the fee for a returned check, an additional fee of \$100 shall be imposed.
 - C) The fees imposed by this Section are in addition to any other discipline provided under the Act for unlicensed practice or practice on a nonrenewed license. The Division shall notify the person that payment of fees shall be paid to the Department by certified check or money order within 30 calendar days after the notification.
 - D) If, after the expiration of 30 days from the date of the notification, the person has failed to submit the necessary remittance, the Division shall automatically terminate the license or certificate of registration or deny the application, without hearing.
 - E) If, after termination or denial, the person seeks a license or certificate, the person shall apply to the Division for restoration or issuance of the license or certificate and pay all fees due to the Division.
- b) All of the fees collected pursuant to this Section shall be deposited in the Design Professionals Administration and Investigation Fund. [225 ILCS 305/19]~~All of the fees collected pursuant to this Section shall be deposited in the Design~~

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~~Professionals Administration and Investigation Fund.~~

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.80 Professional Design Firm

- a) Persons who desire to practice architecture in this State in the form of a corporation, professional service corporation, partnership, professional limited liability company, ~~limited liability company~~, limited liability partnership, or sole proprietorship (if the sole proprietorship is conducting or transacting business under an assumed name in accordance with the Assumed Business Name Act [805 ILCS 405]) shall, in accordance with Section 21 of the Act ~~[225 ILCS 305/21]~~, file an application with the Division, on forms provided by the Division, together with the following:
- 1) For Corporations or Professional Service Corporations.
~~Professional~~(Registration as a professional design ~~firms~~firm shall meet the registration requirements of Section 12 of the Professional Service Corporation Act [805 ILCS 10/12];→
- A) The name of the corporation and its registered address, the names of all members of the board of directors, and the name of the state and license number for each director who is licensed as an architect, structural engineer, professional engineer or land surveyor. To qualify under Section 21(b) of the Act ~~[225 ILCS 305/21(b)]~~, at least ~~one member~~two-thirds of the board of directors shall be ~~licensed design professionals and at least one shall be an Illinois licensed architect~~ and shall serve as a managing agent;
- B) ~~A copy of the Articles of Incorporation bearing the seal of the office, in the jurisdiction in which the corporation is organized, whose duty it is to register corporations under the laws of that jurisdiction. If it is a foreign corporation, a copy of the certificate of authority to transact business in this State issued by the Secretary of State is also required. The purpose clause of the Articles of Incorporation or the certificate of authority shall designate that the corporation is authorized to provide architectural services. Each corporation shall remain active and in good standing with the Secretary of State in order to maintain a professional design firm registration;~~

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~~B)C)~~ A signed and dated resolution adopted by the board of directors designating a member of the board of directors who is an Illinois licensed architect and full-time employee of the corporation as the managing agent in charge of the architectural activities in this State. The Illinois license number of the architect designated as the managing agent shall also be included in the resolution;

~~C)D)~~ A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the corporation, if applicable; and

~~D)E)~~ A certificate of good standing from the Illinois Secretary of State and copy of the latest annual report, if applicable.

2) For Partnerships:

A) General

i) A copy of the signed and dated partnership agreement containing the name of the partnership, its business address and the names of all general partners. The name of the state in which each partner is licensed and the license number of each general partner who is licensed as an architect, structural engineer, professional engineer or land surveyor shall be listed on the application. To qualify under Section 21(b) of the Act [225 ILCS 305/21(b)], ~~one partner~~~~two-thirds of the general partners shall be licensed in any state or territory and at least one partner shall be an Illinois licensed architect~~ and shall serve as a managing agent.

ii) A signed and dated resolution adopted by the general partners designating the general partner who is an Illinois licensed architect and a regular full-time employee of the partnership as the managing agent in charge of the architectural activities in this State. The Illinois license number of the architect designated as the managing agent shall also be included in the resolution.

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- iii) A copy of the partnership documentation bearing the stamp of the county clerk where the partnership has been filed.
- iv) A letter or certificate from the county clerk where an assumed name has been filed, if applicable.

B) Limited Partnership

- i) A copy of the signed and dated partnership agreement indicating it has been filed with the Illinois Secretary of State authorizing the partnership to provide architectural services. The partnership agreement shall contain the name of the partnership, its business address and the names of all partners. The name of the state in which each partner is licensed and the license number shall be listed on the application. To qualify under Section 21(b) of the Act [225 ILCS 305/21(b)], at least ~~one member~~two-thirds of the board of directors shall be ~~licensed design professionals~~ and at least one shall be an Illinois licensed architect and shall serve as a managing agent.
- ii) A signed and dated resolution adopted by the general partners designating the general partner who is an Illinois licensed architect and a full-time employee of the partnership as the managing agent in charge of the architectural activities in this State. The Illinois license number of the architect designated as the managing agent shall also be included in the resolution.
- iii) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the partnership, if applicable.
- iv) A certificate of good standing from the Illinois Secretary of State ~~and a copy of the latest annual report, if applicable.~~

- 3) For Professional Limited Liability Company, ~~Limited Liability Companies~~, or Limited Liability Partnerships.

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- A) An application containing the name of the professional limited liability company, ~~limited liability company~~, or limited liability partnership, the business address and the members or partners of the company/partnership, the name of the state in which each is licensed and the license number of each member/partner. To qualify under Section 21(b) of the Act [225 ILCS 305/21(b)], at least ~~one member~~ two-thirds of the members or general partners shall be ~~licensed in any state or territory and at least one shall be an Illinois licensed architect~~ and shall serve as a managing agent.
- B) A signed and dated resolution of the members or partners designating a member of the company/partnership who is an Illinois licensed architect and a regular full-time employee as the managing agent in charge of the architectural activities in this State. The license number shall be included in the resolution.
- ~~C)~~ ~~A copy of the operating agreement or partnership agreement filed with the Secretary of State stating the company or partnership is authorized to offer architectural services.~~
- ~~C)D)~~ For any assumed name, a copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State.
- ~~D)E)~~ A certificate of good standing from the Illinois Secretary of State ~~and a copy of the latest annual report, if applicable.~~
- 4) For Sole Proprietorships with an Assumed Name- (A sole proprietorship operating under the name of the licensee is not required to register as a professional design firm.):
 - A) An application containing the name of the sole proprietorship and its business address and the name and license number of the architect who owns and operates the business.
 - B) A letter or certificate received from the county clerk where an assumed name has been filed.
- 5) A list of all office locations in Illinois at which the corporation, professional service corporation, professional limited liability company,

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limited liability ~~company~~/partnership, partnership or sole proprietorship provides architectural services. Each individual architectural office maintained for the preparation of drawings, specifications, reports or other professional work shall have a resident architect, licensed in Illinois and regularly employed in that office full-time who shall be responsible for overseeing professional work, and who shall serve as resident architect for that office only. Nothing in this Section shall relieve the managing agent in charge of architectural activities in this State of any legal responsibility for the overall supervision of the individual architectural offices.

- 6) A list of all assumed names used by the corporation, professional limited liability company, limited liability partnership, partnership, or sole proprietorship.
- 7) The fee required in Section 1150.75.
- b) A professional design firm may designate more than one managing agent in charge of architectural activities. However, a licensee designated as managing agent may not serve as managing agent for more than one corporation, professional service corporation, professional limited liability company, limited liability ~~company~~/partnership, or partnership doing business in Illinois.
- c) Upon receipt of a completed application, the Division shall issue a registration authorizing the corporation, professional service corporation, professional limited liability company, limited liability company/partnership, partnership, or sole proprietorship to engage in the practice of architecture or notify the applicant in writing of the reason for the denial of the application.
- d) Each corporation, professional service corporation, professional limited liability company, limited liability ~~company~~/partnership, partnership, or sole proprietorship shall be responsible for notifying the Division within 30 days after any changes in:
 - 1) The membership of the board of directors, members/partners of the professional limited liability company, limited liability company/partnership, partnership, or of the general partners;
 - 2) The licensure status of any of the general partners, members/partners of the professional limited liability company, limited liability company/partnership, partnership, or any of the design professional

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members of the board or partners; and

- 3) An assumed name.
- e) Each corporation, professional service corporation, professional limited liability company, limited liability ~~company/partnership~~, limited partnership, ~~or partnership~~, or sole proprietorship shall be responsible for notifying the Division, in writing, by certified mail, within 10 business days after the termination or change in status of the managing agent. Thereafter, the corporation, professional service corporation, professional limited liability company, limited liability company/partnership, ~~limited or partnership~~, partnership, or sole proprietorship if it has so informed the Division, has 30 days to notify the Division of the name and license number of the architect licensed in Illinois who is the newly designated managing agent.
- f) Failure to notify the Division as required in subsections (~~de~~) and (~~ed~~) or any failure of the corporation, professional service corporation, professional limited liability company, limited liability partnership~~company~~, ~~or partnership~~, or sole proprietorship to continue to comply with the requirements of Section 21 of the Act [225 ILCS 305/21] will subject the corporation or partnership to the loss of its registration to practice architecture in Illinois.
- g) Sole Proprietorships. Any sole proprietorship owned and operated by an architect who has an active Illinois license is exempt from the registration requirement of a professional design firm. However, if the sole proprietorship operates under an assumed name, the sole proprietor shall file an application in accordance with subsection (a)(4) as a professional design firm with the Division indicating all assumed names utilized. A sole proprietorship shall notify the Division of any assumed name changes. Any sole proprietorship not owned and operated by an Illinois licensed architect shall be prohibited from offering architectural services to the public.
- h) In addition to the seal requirements in Section 14 of the Act [225 ILCS 305/14], all documents or technical submissions prepared by the design firm shall contain the design firm registration number issued by the Division.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.105 Continuing Education Requirements

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The continuing education ("CE") required as a condition for license renewal under the ~~Architecture Practice~~ Act is set forth in this Section. All architects shall meet these requirements.

- a) Beginning with the November 30, 2004 renewal (for the period from December 1, 2002 through November 30, 2004) and every renewal thereafter, in addition to other requirements, an architect must have acquired continuing education for each 24-month period since the architect's last renewal of licensure, or be exempt from the continuing education requirements, as provided in subsection (h). Failure to comply with these requirements may result in non-renewal of the architect's license or other disciplinary action, or both.
 - 1) ~~Beginning with the November 30, 2020 renewal and every renewal thereafter, the total CE hours required shall include one hour of Sexual Harassment Prevention Training which shall meet the requirements of Section 1130.400 of the Civil Administrative Code. (See Section 2105-15.5 of the Department of Professional Regulation Law of the Civil Administrative Code of Illinois [20 ILCS 2105]. A licensee that completed a course on sexual harassment prevention developed or offered by the Illinois Department of Human Rights, the licensee's employer, or an acceptable provider listed within this Section, may count that course toward the one-hour requirement under this Section.~~
 - 2) ~~Beginning with the November 30, 2024, renewal, and every renewal thereafter, the total continuing education hours under the Health, Safety, and Welfare (HSW) category shall include a minimum of one hour of programs, courses, or activities related to design practices that reflect improved understanding of high winds or natural disasters.~~
- b) A total of 24 CE hours must be obtained by the licensee for each renewal. CE hours need not be acquired within this jurisdiction, and may be acquired in-person or virtually.~~Renewal Period: Within any 24-month biennial renewal period during which 24 contact hours must be acquired, at least 16 contact hours must be public protection subjects, which are relevant to safeguarding public health, safety and welfare, and acquired in structured educational activities. A maximum of 8 contact hours may be in related practice subjects acquired either in structured educational activities or individually planned educational activities. Hours acquired in any 24-month period may not be carried over to a subsequent 24-month period. Continuing education hours need not be acquired within this jurisdiction but may be acquired at any location.~~

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- 1) A minimum of 16 core hours are required which must be relevant to safeguarding public health, safety, and welfare ("HSW"), and acquired in structured educational activities. The 16 hours shall include the following two courses:
 - A) Beginning with the November 30, 2020, renewal and every renewal thereafter, the total CE hours required shall include one hour of sexual harassment prevention training which shall meet the requirements of 68 Ill. Adm. Code 1130.400. A licensee that completed a course on sexual harassment prevention developed or offered by the Illinois Department of Human Rights pursuant to the Illinois Human Rights Act [775 ILCS 5], the licensee's employer, or an acceptable provider listed within this Section, may count that course toward the one-hour requirement under this Section. (See Section 2105-15.5 of the Civil Administrative Code of Illinois [20 ILCS 2105/2105-15.1])
 - B) Beginning with the November 30, 2024, renewal, and every renewal thereafter, one hour of programs, courses, or activities related to design practices that reflect improved understanding of high winds or natural disasters.
 - 2) The remaining 8 CE hours are elective and may be in related practice subjects acquired either in structured educational activities or individually planned educational activities.
 - 3) A maximum of 12 qualifying CEs gained within six months from the current renewal deadline and not used for the current renewal period may be carried over to the subsequent renewal period but shall not include the requirements for high wind or natural disasters and/or sexual harassment prevention training, which must be satisfied during each pre-renewal period. CEs used in this manner must be documented on the appropriate Department-issued form.
- c) **Restored Licensees:** In addition to other requirements as set forth in Sections 16 and 17 of the Act [225 ILCS 305/16 and 225 ILCS 305/17] and Sections 1150.65 and 1150.70 of this Part, a licensee who has placed their license on inactive status or has allowed a license to lapse for reasons other than active duty in the military service of the United States, as set forth in Section 16 of the Act [225 ILCS

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| 305/16], and desires to have the license restored shall evidence completion of all
| continuing education hours that would have been required in order to maintain the
license in an active status, not to exceed 24 CE contact hours.

d) Reporting and Record Keeping

- 1) Each renewal applicant shall certify, on the renewal application, to full compliance with the continuing education requirements set forth in this Section.
- 2) For auditing or restoration purposes, it is the responsibility of each renewal applicant to retain or otherwise produce evidence of compliance. The evidence shall be retained for at least 6 years following the renewal period for which the continuing education was taken. The evidence may include, but not be limited to the following:
 - A) Certificate of attendance;
 - B) Signed attendance receipts;
 - C) Sponsor's list of attendees (signed by a person in responsible charge of the activity);
 - D) Records showing activity claimed, sponsoring organization, location, duration, etc.;
 - E) A log of learning that may consist of diaries, summary of activities, photographs, public or organization records, receipts, etc.; or
 - F) Transcripts or records of continuing education credits maintained by an acceptable provider of continuing education as defined by subsection (f).
- 3) The Division may conduct random audits to verify compliance with continuing education requirements.
- 4) If the Division disallows any continuing education hours, unless the Division finds, following notice and hearing, that the licensee willfully disregarded these requirements, then the licensee shall have 6 months

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from notice of the disallowance to make up the deficiency by acquiring the required number of ~~CE~~contact hours. Those contact hours shall not be used again for the next renewal.

- 5) When it is determined by the Division that the licensee has willfully disregarded these requirements, the licensee ~~will~~may be subject to discipline as set forth in Section 22 of the Act [225 ILCS 305/22].

e) Acceptable Activities

- 1) The following types of activities ~~will~~may qualify to fulfill the requirement for a minimum of 16 ~~CE~~contact hours to be acquired in structured educational activities (all 24 hours may be acquired in these activities):

- A) ~~Attendance~~Contact hours in attendance at short courses or seminars, dealing with architectural subjects and sponsored by colleges or universities.
- B) ~~Attendance~~Contact hours in attendance at presentations on architectural subjects that are held in conjunction with meetings, conferences or conventions of architect professional organizations recognized by the Division to the extent that contact hours are credited only to that portion of the meeting, conference or convention that comprises the educational program.
- C) ~~Attendance~~Contact hours in attendance at short courses or seminars, relating to professional practice or new technology and offered by colleges, universities, professional organizations or system suppliers.
- D) Teaching or instructing an architectural course, seminar, lecture, presentation or workshop shall constitute 3 ~~CE~~contact hours for each hour spent in the actual presentation. Teaching credit shall be valid for the initial presentation only. Teaching credit shall not apply to faculty teaching regularly scheduled curriculum courses at a college, university or other educational institution.
- E) ~~Architectural~~Contact hours spent in architectural research and the authoring of published papers, articles, or books that are published or is formally presented to the profession or public. A

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maximum of 12 contact hours may be acquired in this activity.

- F) Successfully completing structured architectural self-study courses, presented by correspondence, internet, television, video or audio, ending with examination or other verification processes. The contact hours acquired for this activity shall be as recommended by the program sponsor.
 - G) College or university credit courses dealing with architectural subjects or business practice. Each semester hour shall equal 15 contact hours. A quarter hour shall equal 10 contact hours.
 - H) ~~CE~~Contact hours spent in educational tours of architecturally significant projects, when the tour is sponsored by a college, university or professional organization.
 - I) ~~Authoring published papers, articles or books. A maximum of 12 contact hours may be acquired in this activity.~~
- 2) The following types of activities ~~will~~may qualify for the maximum of 8 ~~CE~~contact hours allowed to be acquired in individually planned educational activities that are self-directed:
- A) ~~Professional~~Contact hours spent in professional service to the public that draws upon the licensee's professional expertise on boards and commissions, such as: serving on planning commissions, building code advisory boards, urban renewal boards, code study committees or regulatory boards.
 - B) ~~CE~~Contact hours for serving as a mentor or supervisor for the AXP required to satisfy the diversified professional training requirements pursuant to Section 1150.10. This service to an ~~associate~~intern, or ~~associates~~interns, shall be consistent with the responsibilities set forth in the ~~April 2025~~current edition of the NCARB AXP Guidelines for an associate's intern's mentor and supervisor.
 - C) ~~CE~~Contact hours spent in planned activities, such as business and practice efficiency, business development, personal improvement, new skills and general education related to the practice of

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architecture.

- D) ~~CEContact~~ hours spent in unstructured self-study tours of architecturally significant projects when there is a clear objective to maintain and strengthen competency in a design or technical field.
 - E) Actively participating on an architectural board, in a technical or professional society or organization shall be the equivalent of 2 contact hours. ~~CEContact~~ hours shall be limited to 2 per organization and shall not be acquired until the completion of each year of service.
- 3) The content of public protection subjects acceptable for purposes of continuing education under subsection (e)(1) shall be limited to:
- A) Codes, statutes and administrative regulations governing the practice of architecture.
 - B) Environmental issues.
 - C) Professional ethics.
 - D) State licensing law.
 - E) Design proficiency.
 - F) Interface with other design disciplines (e.g., planners, consultants, specialists and financiers) other than through normal day-to-day contact.
 - G) Legal aspects of contracts, documents, insurance, bonds, project administration, etc.
 - H) Specialization in preservation, adaptive reuse or building types.
 - I) Construction documents and services.
 - J) Materials and methods.

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- K) Mechanical, plumbing, electrical and life safety.
 - L) Structural technology.
 - M) Energy efficiency.
 - N) Project Administration.
 - O) Accessibility issues.
 - P) New technical/professional skills.
- f) Acceptable providers for structured educational activities under this Section shall include, but not be limited to:
- 1) American Institute of Architects (AIA).
 - 2) National Council of Architectural Registration Boards (NCARB).
 - 3) Construction Specifications Institute (CSI).
 - 4) Association of Licensed Architects (ALA).
 - 5) Colleges, universities or other educational institutions.
 - 6) Other technical or professional societies or organizations.
- g) The Division will not pre-approve individual courses or programs.
- h) Exemptions: A licensee will ~~may~~ be exempt from the ~~foregoing~~ continuing education requirements of this Section if one of the following situations occurs. If an exemption is claimed, it is required that the renewal fee and any documentation needed to support the exemption be submitted for renewal of a license.
- 1) A licensee shall not be required to report continuing education hours during the first biennial renewal period in which the licensee obtained initial licensure in Illinois but shall be subject to the continuing education requirements for all subsequent biennial renewal periods.
 - 2) A licensee who is on full-time active duty in the military service of the

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United States, or is a licensee who is called to temporary active duty in the military service or Armed Forces of the United States for a period of time exceeding 120 consecutive days during the renewal period, when that activity or location restricts participation in a continuing education program.

- 3) A licensee who demonstrates to the satisfaction of the Division that meeting these requirements would be an undue hardship by reason of disability, illness, or other clearly mitigating circumstances shall submit supporting documentation.
 - A) The documentation shall be in the form of a sworn statement by the licensee, statement from a licensed healthcare provider, or medical record showing the disability, illness, or circumstance preventing the licensee's participation in the continuing education program during a substantial part of the renewal period.
 - B) If the Division finds from the evidence that good cause has been shown for non-compliance, the Division may waive enforcement, extend the time within which the applicant shall comply, or establish a particular program or schedule of continuing education for the renewal period in which the undue hardship existed.
 - C) Consecutive waiver requests made for reasons of disability, illness, or other circumstances may be prima facie evidence for non-renewal of applicant's license based on an inability to actively engage in licensed practice.

i) Definitions

- 1) "~~CE~~Contact Hour" means one 60-minute clock hour of an educational activity with no less than 50 minutes of instructional content within the hour. Credit shall be granted in half-hour increments. A qualifying activity of 30 to 49 minutes ~~is would be reported~~ as 0.5 ~~CE~~contact hours and an activity of 50 to 60 minutes ~~is would be reported~~ as 1.0 ~~CE~~contact hour.
- 2) "Individually Planned Educational Activities" means educational activities in which the teaching methodology primarily consists of the architect ~~himself or herself~~ addressing public protection subjects or related practice

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subjects that are not systematically presented by others, including the study of such related subjects, rendering service to the public and advancing the profession's and public's understanding of the practice of architecture.

- 3) "Structured Educational Activities" means educational activities in which the teaching methodology consists primarily of the systematic presentation of public protection subjects by qualified individuals or organizations, including monographs, course of study taught in person or by correspondence, organized lectures, presentations or workshops and other means through which identifiable technical and professional subjects are presented in a planned manner. To qualify as a structured education activity~~Structured Educational Activity~~, continuing education credit shall be awarded by the sponsor upon completion of the activity.
- j) There is no restriction on the amount of continuing education that can be completed through on-line or self-administered courses, provided that the courses meet the requirements of this Section.
- k) Any renewal applicant who, prior to the expiration date of the license, submits a request for a waiver for exemption under subsection (h), in whole or in part, pursuant to the provisions of this Section shall be deemed to be in good standing until the final decision on the application is made by the Division.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

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Section 1150.APPENDIX C Historical Summary of Examination Requirements

- a) Pre-Design is satisfied by one of the following:
 - 1) Examination Syllabus C (1954-1973)
 - 2) Equivalency Examination I (1973-1977, or Qualifying Test – Section A (1977-1978), and Professional Examination – Parts I and II (1973-1978), or Professional Examination – Section B, Parts I and II (1979-1982) – see subsection (h)
 - 3) Division A of the ARE (1983-1996)
 - 4) Pre-Design (PD) of the ARE 3.1 (1996-2009)
 - 5) Programming, Planning & Practice (PP) of the ARE 4.0 (2008-June 30, 2018)
- b) Site Planning is satisfied by one of the following:
 - 1) Examination Syllabus D (1954-1973)
 - 2) Equivalency Examination III (1973-1977)
 - 3) Qualifying Test – Sections E, F (1977-1978)
 - 4) Professional Examination – Section A (1979-1982)
 - 5) Division B of the ARE (1983-1987)
 - 6) Division B (Written and Graphic of the ARE (1988-1996))
 - 7) Site Planning (SP) of the ARE 3.1 (1996-2009)
 - 8) Programming, Planning & Practice (PP) and Site Planning & Practice (SPD) of the ARE 4.0 (2008-June 30, 2018)
- c) Building Planning and Building Technology are satisfied by one of the following:
 - 1) Examination Syllabus E (1954-1973)

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- 2) Equivalency Examination III (1973-1977)
 - 3) Qualifying Test – Sections E, F (1977-1978)
 - 4) Professional Examination – Section A (1979-1982)
 - 5) Division C of the ARE (1983-1996)
 - 6) Building Planning (BP) & Building Technology (BT) of the ARE 3.1 (1996-2009)
 - 7) Schematic Design (SD), Building Design & Construction Systems (BD), Building Systems (BS), Construction Documents & Service (CDS), and Structural Systems (SS) of the ARE 4.0 (2008-June 30, 2018)
- d) General Structures is satisfied by one of the following:
- 1) Examination Syllabus G (1954-1973)
 - 2) Equivalency Examination II (1973-1977) – see subsection (i)
 - 3) Qualifying Test – Section B (1977-1982) – see subsection (i)
 - 4) Professional Examination Part III (1973-1978) – see subsection (i)
 - 5) Professional Examination – Section B, Part III (1979-1982) – see subsection (i)
 - 6) Divisions D and F of the ARE (1983-1996)
 - 7) Divisions D/F of the ARE (1988-1996)
 - 8) General Structures (GS) of the ARE 3.1 (1996-2009)
 - 9) Structural Systems (SS) of the ARE 4.0 (2008-June 30, 2018)
- e) Lateral Forces is satisfied by one of the following:
- 1) Examination Syllabus G (1954-1973)

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- 2) Equivalency Examination II (1973-1977) – see subsection (i)
- 3) Qualifying Test – Section B (1977-1982) – see subsection (i)
- 4) Professional Examination Part III (1973-1978) – see subsection (i)
- 5) Professional Examination – Section B, Part III (1979-1982) – see subsection (i)
- 6) Division E of the ARE (1983-1996)
- 7) Lateral Forces (LF) of the ARE 3.1 (1996-2009)
- 8) Structural Systems (SS) of the ARE 4.0 (2008-June 30, 2018)
- f) Mechanical & Electrical Systems is satisfied by one of the following:
 - 1) Examination Syllabus I (1954-1973)
 - 2) Equivalency Examination II (1973-1977) – see subsection (i)
 - 3) Qualifying Test – Section D (1977-1982) – see subsection (i)
 - 4) Professional Examination Part III (1973-1978) – see subsection (i)
 - 5) Professional Examination – Section B, Part III (1979-1982) – see subsection (i)
 - 6) Division G of the ARE (1983-1996)
 - 7) Mechanical & Electrical Systems (ME) of the ARE 3.1 (1996-2009)
 - 8) Building Systems (BS) of the ARE 4.0 (2008-June 30, 2018)
- g) Materials & Methods is satisfied by one of the following:
 - 1) Examination Syllabus F (1954-1973)
 - 2) Equivalency Examination II (1973-1977) – see subsection (i)

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- 3) Qualifying Test – Section C (1977-1982) – see subsection (i)
 - 4) Professional Examination Part III (1973-1978) – see subsection (i)
 - 5) Professional Examination – Section B, Part III (1979-1982) – see subsection (i)
 - 6) Division H of the ARE (1983-1996)
 - 7) Materials & Methods (MM) of the ARE 3.1 (1996-2009)
 - 8) Building Design & Construction Systems (BD) of the ARE 4.0 (2008-June 30, 2018)
- h) Construction Documents & Services is satisfied by one of the following:
- 1) Examination Syllabus H (1954-1973)
 - 2) Professional Examination Part IV (1973-1977)
 - 3) Professional Examination – Section B, Part IV (1978-1982)
 - 4) Division I of the ARE (1983-1996)
 - 5) Construction Documents & Services (CD) of the ARE 3.1 (1996-2009)
 - 6) Construction Documents & Services (CDS) of the ARE 4.0 (2008-June 30, 2018)
- i) Since the history and theory of architecture are incorporated into all Divisions of the ARE, no credit will be given for only having passed the Qualifying Test – Section A, History.
- j) In order to be eligible for transfer credits for any part of the Professional Examination-Section B, the candidate must have passed three parts of the examination in one sitting, on or after December 1980.
- k) Applicants shall, in all cases, pass the Pre-Design Division of the ARE if they have not passed the Equivalency Examination I or Section A of the Qualifying

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Test even though the applicant may have passed the Professional Examination-Section B, Parts I and II.

- l) Applicants without an NAAB-accredited degree must, in all cases, pass the General Structures, Lateral Forces, Mechanical & Electrical Systems and Materials & Methods divisions of the ARE if they have not passed the Equivalency Examination II or equivalent portions of the Qualifying Test, even though the applicant may have passed the Professional Examination-Section B, Part III.
- m) After January 1, 2006, the Division will hold scores of examinations passed as valid for a period of 5 years reflecting the NCARB "5-year Rolling Clock". All scores of previously passed examinations prior to January 1, 2006 will be valid permanently.
- n) As of January 1, 2014, any division passed prior to January 1, 2006 shall no longer remain valid if all remaining divisions have not been passed by July 1, 2014. Scores prior to January 1, 2006 will cease to be valid as of January 1, 2014. All scores must meet the NCARB "5-year Rolling Clock" requirements.
- o) Pursuant to PA 98-288 (see 225 ILCS 305/13) effective August 9, 2013, acceptance of a pre-professional degree for licensure was extended to January 1, 2016. After that date, approvals to sit for the ARE or for licensure requires an NAAB-accredited professional degree.
- p) As of January 1, 2016, Illinois requires either an NAAB accredited professional degree or a degree meeting NCARB requirements for a professional degree (CACB or EESA evaluation) for approval to sit for the ARE.
- q) As of January 1, 2025, divisions of the NCARB ARE examination will remain active throughout the delivery of the exam version under which it was taken, as well as the next exam version. There is no longer a "5-year Rolling Clock" on the passage.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

CERTIFICATE OF ADOPTED AMENDMENTS

The Department of Financial and Professional Regulation certifies that the attached hereto is a true and correct copy of:

Heading of Part: Illinois Architecture Practice Act of 1989

Code Citation: 68 Ill. Adm. Code 1150

Sections Involved:

1150.10
1150.30
1150.40
1150.60
1150.65
1150.75
1150.80
1150.105
1150.APPENDIX C

which was duly amended by this agency.

Statutory Authority: Implementing the Illinois Architecture Practice Act of 1989 [225 ILCS 305] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law [20 ILCS 2105/2105-15(7)])



Craig Cellini
IDFPR Rules Coordinator

TITLE 68: PROFESSIONS AND OCCUPATIONS
CHAPTER VII: DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
SUBCHAPTER b: PROFESSIONS AND OCCUPATIONS

PART 1150
ILLINOIS ARCHITECTURE PRACTICE ACT OF 1989

Section

| | |
|---------------------|---|
| 1150.10 | Education Requirements and Diversified Professional Training Requirements |
| 1150.20 | Category II – Education Requirements and Diversified Professional Training Requirements for Individuals Whose Education Was Initiated Prior to January 1, 1990 (Repealed) |
| 1150.30 | Application for Licensure by Acceptance of Examination |
| 1150.40 | Examination |
| 1150.50 | Approved Architecture Programs |
| 1150.60 | Licensure by Endorsement |
| 1150.65 | Inactive Status |
| 1150.70 | Restoration |
| 1150.75 | Fees |
| 1150.80 | Professional Design Firm |
| 1150.85 | Acts Constituting the Practice of Architecture Pursuant to Section 5 of the Act |
| 1150.90 | Standards of Professional Conduct |
| 1150.95 | Architecture Complaint Committee |
| 1150.100 | Renewals |
| 1150.105 | Continuing Education |
| 1150.110 | Granting Variances |
| 1150.APPENDIX A | Categories of Diversified Professional Training (Repealed) |
| 1150.APPENDIX B | Historical Summary of Minimum Requirements to Qualify for Examination for Licensure as an Architect in Illinois |
| 1150.APPENDIX C | Historical Summary of Examination Requirements |
| 1150.ILLUSTRATION A | Architect Seal and Signature Requirements |

AUTHORITY: Implementing the Illinois Architecture Practice Act of 1989 [225 ILCS 305] and authorized by Section 2105-15(7) of the Civil Administrative Code of Illinois (Department of Professional Regulation Law) [20 ILCS 2105/2105-15(7)].

SOURCE: Rules and Regulations Promulgated for the Administration of the Illinois Architecture Act, effective May 29, 1975; amended May 12, 1977; codified at 5 Ill. Reg. 11019; emergency amendment at 6 Ill. Reg. 916, effective January 6, 1982, for a maximum of 150 days; amended at 6 Ill. Reg. 7448, effective June 15, 1982; amended at 7 Ill. Reg. 7658, effective June 15, 1983; amended at 9 Ill. Reg. 5691, effective April 16, 1985; amended at 11 Ill. Reg. 14077,

effective August 5, 1987; transferred from Chapter I, 68 Ill. Adm. Code 150 (Department of Registration and Education) to Chapter VII, 68 Ill. Adm. Code 1150 (Department of Professional Regulation) pursuant to P.A. 85-225, effective January 1, 1988, at 12 Ill. Reg. 2933; amended at 16 Ill. Reg. 3143, effective February 14, 1992; amended at 17 Ill. Reg. 1554, effective January 25, 1993; amended at 18 Ill. Reg. 10736, effective June 27, 1994; amended at 19 Ill. Reg. 16066, effective November 17, 1995; amended at 20 Ill. Reg. 7873, effective May 30, 1996; amended at 21 Ill. Reg. 5928, effective April 24, 1997; amended at 22 Ill. Reg. 15324, effective August 10, 1998; amended at 24 Ill. Reg. 559, effective December 31, 1999; amended at 24 Ill. Reg. 13710, effective August 28, 2000; amended at 25 Ill. Reg. 1754, effective January 8, 2001; amended at 26 Ill. Reg. 4667, effective March 11, 2002; amended at 26 Ill. Reg. 16954, effective November 12, 2002; amended at 27 Ill. Reg. 15468, effective September 19, 2003; amended at 28 Ill. Reg. 14424, effective October 20, 2004; amended at 33 Ill. Reg. 11477, effective July 22, 2009; amended at 35 Ill. Reg. 11358, effective June 28, 2011; amended at 39 Ill. Reg. 15738, effective December 11, 2015; amended at 41 Ill. Reg. 3966, effective April 7, 2017; amended at 41 Ill. Reg. 12833, effective October 13, 2017; amended at 46 Ill. Reg. 19600, effective November 23, 2022; amended at 49 Ill. Reg. _____, effective _____.

Section 1150.10 Education Requirements and Diversified Professional Training Requirements

The education and diversified professional training required for initial licensure under the Illinois Architecture Practice Act of 1989 [225 ILCS 305] ("Act") are set forth in this Section. Applicants shall meet the requirements set forth in this Section.

a) **Education Requirements**

Applicants shall prove that they meet one of the following education requirements:

- 1) Applicants with a professional degree from a program accredited by the National Architectural Accrediting Board (NAAB) or the Canadian Architectural Certification Board (CACB) not later than 2 years after termination of an applicant's enrollment, or with a professional degree in architecture from a Canadian university certified as accredited by CACB; or
- 2) Completion of the education requirements as specified in the National Council of Architectural Registration Boards (NCARB) Education Standard. This includes the requirement that applicants with a degree from a program not accredited by NAAB or CACB must obtain an Education Evaluation Services for Architects (EESA)-NCARB Evaluation Report prepared by EESA, which is administered by NAAB. Applicants must establish an NCARB record in order to request an evaluation; or
- 3) Completion of the education requirements as specified in the NCARB Foreign Architect Program. Applicants with a degree gained from a program outside of the U.S. or its territories must satisfy the education requirements as specified in the NCARB Foreign Architect Program. Applicants must establish an NCARB record (national dossier of an applicant's education, exam history and experience documentation which has been verified by NCARB) as part of the Foreign Architect Program requirements with NCARB.

b) **Diversified Professional Training Requirements**

- 1) An applicant must complete the Architect Experience Program (AXP), formerly known as the Intern Development Program (IDP), of the National Council of Architectural Registration Boards (NCARB), 1401 H Street NW, Suite 500, Washington, DC 20005, as set forth in the NCARB

AXP Guidelines (2024, no later additions or amendments included). (A copy of these Guidelines is available from NCARB.)

- 2) To satisfy diversified professional training requirements, each applicant must acquire a minimum number of training hours in prescribed experience categories and tasks and in accordance with the requirements set forth in the NCARB AXP Guidelines. An applicant who has satisfied the training requirements is expected to have been exposed to the comprehensive practice of architecture. Accordingly, each applicant must demonstrate that the training undertaken has been sufficiently diversified as to include exposure to each of the training categories set forth in the AXP Guidelines. (An applicant with the required number of training hours may nonetheless be denied approval of training if that training is not diversified.)
- 3) Program Requirements
 - A) A "licensed architect" is a person licensed to practice architecture in the jurisdiction in which the individual practices.
 - B) A person practices as a "principal" by being:
 - i) A licensed architect; and
 - ii) The person in charge of the organization's architectural practice, either alone or with other licensed architects.
 - C) A person who has completed the minimum education requirements is actively participating in the diversified professional training program, and maintains in good standing a training record as required by this Section, may use the title "architectural associate", but may not use the term "architect" and may not independently engage in the practice of architecture.
- c) All applicants for initial license, shall utilize NCARB to collect, evaluate and certify all training data and records required for compliance with this Part.
- d) The verification of training shall be submitted to the Department of Financial and Professional Regulation – Division of Professional Regulation ("Division") at the time of application.
- e) If the accuracy of any submitted documentation or the relevance or sufficiency of

the training is questioned by the Division or the Architecture Licensing Board ("Board") because of discrepancies or conflicts in information, a need for additional information or clarification, the applicant will be requested to provide such information as is necessary.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.30 Application for Licensure by Acceptance of Examination

- a) An applicant for licensure as an architect by acceptance of examination shall file an application on forms supplied by the Division. The application shall include:
 - 1) Proof of successful completion of the examination set forth in Section 1150.40;
 - 2) Proof of successful completion of the necessary education and training, as required by Section 1150.10.
 - A) The proof shall include official transcripts completed by the school, college or university attended, and certification of completion of the training requirements.
 - B) Applicants who received their education in a foreign country shall have the education comprehensively evaluated, at their expense. The Board will review all transcripts and the comprehensive evaluation submitted to the Division to determine if the education meets the requirements set forth in Sections 1150.10. Applicants shall:
 - i) Establish an NCARB record and request an Education Evaluation Services for Architects (EESA) Evaluation Report prepared by and administered by NCARB; or
 - ii) Satisfy the requirements through the NCARB Foreign Architect program.
 - 3) Certification that the applicant has read and understands the Act and this Part; and
 - 4) The required fee.
- b) If an applicant fails to submit all required items for licensure under the Act within 3 years after filing an application, the application shall expire and be denied. The applicant may, however, make a new application for licensure accompanied by the required fee, and furnish proof of meeting the qualifications for licensure in effect at the time of new application.
- c) The Division shall examine each application to determine whether the applicant

has submitted the required supporting documentation set forth in subsection (a). If the application is lacking the required items or is questioned by the Division, the application shall be submitted to the Board for review and recommendation. The Division shall either issue a license to the applicant or notify the applicant in writing of the reason for the denial of the application.

- d) *An applicant has one year from the date of notification of successful completion of all the examination and experience requirements to apply to the Division for a license. If an applicant fails to apply within one year, the applicant shall be required to again take and pass the examination, unless the Division, upon recommendation of the Board, determines that there is sufficient cause for the delay that is not due to the fault of the applicant. [225 ILCS 305/12(e)]*

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.40 Examination

- a) The examination for licensure as an architect is a computer-based examination prepared by NCARB. An applicant who has a conferred NAAB accredited professional degree, EESA-NCARB equivalent degree or is an applicant actively participating in an NCARB accepted Integrated Path to Architectural Licensure (IPAL) option within an NAAB-accredited professional degree program in architecture, may begin taking the NCARB ARE with concurrent enrollment in the AXP.
- b) As of November 1, 2016, the ARE 5.0 examination consists of the following divisions:
 - 1) Practice Management;
 - 2) Project Management;
 - 3) Programming & Analysis;
 - 4) Project Planning & Design;
 - 5) Project Development & Documentation; and
 - 6) Construction & Evaluation.
- c) All divisions are graded with a score of pass or fail. To pass the examination, the applicant must achieve a passing grade on each division of the examination.
- d) An applicant failing a division may repeat that division test after the applicant's unsuccessful attempt, pursuant to NCARB requirements.
- e) A passed exam division shall remain valid throughout the delivery of the exam version under which it was taken, as well as the next exam version.
- f) If an applicant does not complete all divisions of the ARE before the end of the next ARE examination version delivery, the divisions passed under the previous ARE version will be retired, and the applicant shall be required to retake the divisions passed under the prior ARE version examination to satisfy the examination requirement to be licensed.
- g) Applicants who fail to achieve the required passing score in any division of the

examination will be afforded unlimited opportunities to repeat the failed parts of the examination subject to the Act and NCARB requirements.

- h) The provisions of this Section shall be waived for an applicant for licensure as an architect who makes application in form and substance satisfactory to the Division pursuant to the standards set forth in Section 1150.30 and causes to be filed with the Division, in addition to the individual's application, proof of successful completion of the NCARB examination administered pursuant to the standards in this Section in another jurisdiction. The proof of successful completion must be forwarded directly to the Division from the jurisdiction in which the examination was taken.
- i) Divisions of the examination passed in another jurisdiction will be accepted toward licensure in this State if the division was not subsequently failed.
- j) **Examination Review**
The Division does not allow for review of NCARB examinations for applicants who failed a division and abides by the outcome of the examinations provided by the test administrator.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.60 Licensure by Endorsement

- a) An applicant who holds an active license or registration to practice architecture under the laws of another state, the District of Columbia, a territory of the United States, or foreign country, all hereinafter referred to as "jurisdiction" and who desires to become licensed by endorsement shall file an application with the Division together with:
 - 1) Either NCARB Council Certification or other proof of qualifications and licensure as follows:
 - A) NCARB Council Certification, issued by and forwarded directly to the Division by NCARB, showing proof of having met the requirements established in the NCARB Certification Guidelines with a NAAB/CAAB professional degree or one of the following alternate NCARB pathways:
 - i) Education Alternative (two-times AXP) program; or
 - ii) Foreign Architect Program; or
 - iii) One of the following Mutual Recognition Agreements: Australia and New Zealand; Canada; Mexico; or United Kingdom.
 - B) Other Proof of Qualifications and Licensure
 - i) Proof that the applicant has met requirements substantially equivalent to those in force in this State at the time of original or subsequent licensure by written examination in the other state or jurisdiction, including official transcripts and affidavits of training and experience on forms prescribed by the Department; and
 - ii) A certification by the jurisdiction of original licensure and any other jurisdiction in which the applicant is or has ever been licensed, including the date of issuance of the applicant's license and the current status of each license; the basis of licensure and a description of all examinations by which the applicant was licensed in that jurisdiction and the date of passage of any such examinations; and whether the

records of the licensing authority contain any record of disciplinary action taken against the applicant;

- 2) The required fee as set forth in Section 1150.75; and
 - 3) Certification that the applicant has read and understands the Act and this Part.
- b) The Division, upon recommendation from the Board, may require an applicant applying from a foreign jurisdiction to take and pass the required examination specified in Section 1150.50 of this Part, to verify the applicant has satisfactory knowledge and competence of U.S. accessibility, building, energy conservation, electrical, fire, plumbing, etc. codes, to safeguard the health, safety, and welfare of the public.
- c) The Division shall examine each endorsement application to determine whether the requirements in the jurisdiction of original or subsequent licensure were substantially equivalent to the requirements then in force in this State. The Division shall either issue a license by endorsement to the applicant or notify the applicant in writing of the reason for the denial of the application.
- d) The Division may, in individual cases, upon recommendation of the Board, waive passage of one or more parts of the examination upon proof that the applicant has been lawfully engaged in the practice of architecture in another jurisdiction for a minimum of 5 years and has provided evidence demonstrating competence in the area or areas of the examination being considered for waiver (i.e., architectural education, training, experience). If an applicant has previously failed to pass a part or parts of the examination, the applicant shall not be granted a waiver for that part or parts pursuant to this provision.
- e) When the accuracy of any submitted documentation or the relevance or sufficiency of the course work or experience is questioned by the Division or the Board because of a lack of information, discrepancies or conflicts in information given or a need for clarification, the applicant shall be requested to:
- 1) Provide information as may be necessary; and/or
 - 2) Appear for an interview before the Board to explain the relevance or sufficiency, clarify information, or clear up any discrepancies or conflicts in information.
- f) If an applicant fails to submit all required items for licensure under the Act within

3 years after filing an application, the application shall expire and be denied. The applicant may, however, make a new application for licensure accompanied by the required fee, and furnish proof of meeting the qualifications for licensure in effect at the time of new application.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.65 Inactive Status

- a) Any licensed architect, who notifies the Division on forms prescribed by the Division, may elect to place their license on inactive status and shall be excused from the payment of renewal fees until the licensee notifies the Division of the desire to resume active status.
- b) Any licensee seeking restoration from inactive status shall do so in accordance with Section 1150.70.
- c) Any licensed architect or professional design firm whose license is on inactive status shall not practice architecture in the State of Illinois. Practicing or offering to practice architecture on a license which is on inactive status shall be grounds for discipline pursuant to Section 22 of the Act [225 ILCS 305/22].
- d) Any professional design firm that notifies the Division on forms prescribed by the Division and submits evidence that the firm will no longer be offering services in the State of Illinois, may elect to place the firm registration on inactive status, and shall be excused from the payment of renewal fees until the registrant notifies the Division of the desire to resume active status.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.75 Fees

- a) The following fees shall be paid to the Division and are not refundable:
 - 1) Application Fees
 - A) The fee for application for a license as an architect is \$175.
 - B) The application fee for a certificate of registration as a professional design firm is \$150.
 - 2) Renewal Fees
 - A) The fee for the renewal of a license shall is \$125.
 - B) The fee for renewal of a certificate of registration as a professional design firm is \$150 for the renewal period (See Section 1150.100(c)).
 - 3) General Fees
 - A) The fee for the restoration of a license or registration, other than from inactive status, is \$50 plus payment of all lapsed renewal fees, but not to exceed \$425 for an architect license and \$500 for a professional design firm.
 - B) There is no charge for the issuance of a replacement license or registration for a license that has been lost or destroyed, or for issuance of a license or registration with a change of name or address. Licenses or registrations are available electronically through the Department website.
 - C) The fee for a certification of a licensee's or registrant's record for any purpose is \$25.
 - D) There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm.

- E) The fee to change the services offered by the professional design firm is \$25.
 - F) The fee to change the name of a managing agent for a professional design firm is \$25.
- 4) Additional Fees
 - A) Any person who delivers a check or other payment to the Department that is returned to the Department unpaid by the financial institution upon which it is drawn shall pay to the Department, in addition to the amount already owed to the Department, a fee of \$50.
 - B) If the returned check or other payment as described in subsection (a)(4)(A) was for a renewal or issuance fee and that person practices without paying the renewal fee or issuance fee and the fee for a returned check, an additional fee of \$100 shall be imposed.
 - C) The fees imposed by this Section are in addition to any other discipline provided under the Act for unlicensed practice or practice on a nonrenewed license. The Division shall notify the person that payment of fees shall be paid to the Department by certified check or money order within 30 calendar days after the notification.
 - D) If, after the expiration of 30 days from the date of the notification, the person has failed to submit the necessary remittance, the Division shall automatically terminate the license or certificate of registration or deny the application, without hearing.
 - E) If, after termination or denial, the person seeks a license or certificate, the person shall apply to the Division for restoration or issuance of the license or certificate and pay all fees due to the Division.
- b) *All of the fees collected pursuant to this Section shall be deposited in the Design Professionals Administration and Investigation Fund. [225 ILCS 305/19]*

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.80 Professional Design Firm

- a) Persons who desire to practice architecture in this State in the form of a corporation, professional service corporation, partnership, professional limited liability company, limited liability partnership, or sole proprietorship (if the sole proprietorship is conducting or transacting business under an assumed name in accordance with the Assumed Business Name Act [805 ILCS 405]) shall, in accordance with Section 21 of the Act [225 ILCS 305/21], file an application with the Division, on forms provided by the Division, together with the following:
 - 1) For Corporations or Professional Service Corporations. Professional design firms shall meet the registration requirements of Section 12 of the Professional Service Corporation Act [805 ILCS 10/12]:
 - A) The name of the corporation and its registered address, the names of all members of the board of directors, and the name of the state and license number for each director who is licensed as an architect, structural engineer, professional engineer or land surveyor. To qualify under Section 21(b) of the Act [225 ILCS 305/21(b)], at least one member of the board of directors shall be an Illinois licensed architect and shall serve as a managing agent;
 - B) A signed and dated resolution adopted by the board of directors designating a member of the board of directors who is an Illinois licensed architect and full-time employee of the corporation as the managing agent in charge of the architectural activities in this State. The Illinois license number of the architect designated as the managing agent shall also be included in the resolution;
 - C) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the corporation, if applicable; and
 - D) A certificate of good standing from the Illinois Secretary of State.
 - 2) For Partnerships:
 - A) General
 - i) A copy of the signed and dated partnership agreement

containing the name of the partnership, its business address and the names of all general partners. The name of the state in which each partner is licensed and the license number of each general partner who is licensed as an architect, structural engineer, professional engineer or land surveyor shall be listed on the application. To qualify under Section 21(b) of the Act [225 ILCS 305/21(b)], one partner of the general partners shall be an Illinois licensed architect and shall serve as a managing agent.

- ii) A signed and dated resolution adopted by the general partners designating the general partner who is an Illinois licensed architect and a regular full-time employee of the partnership as the managing agent in charge of the architectural activities in this State. The Illinois license number of the architect designated as the managing agent shall also be included in the resolution.
- iii) A copy of the partnership documentation bearing the stamp of the county clerk where the partnership has been filed.
- iv) A letter or certificate from the county clerk where an assumed name has been filed, if applicable.

B) Limited Partnership

- i) A copy of the signed and dated partnership agreement indicating it has been filed with the Illinois Secretary of State authorizing the partnership to provide architectural services. The partnership agreement shall contain the name of the partnership, its business address and the names of all partners. The name of the state in which each partner is licensed and the license number shall be listed on the application. To qualify under Section 21(b) of the Act [225 ILCS 305/21(b)], at least one member of the board of directors shall be an Illinois licensed architect and shall serve as a managing agent.
- ii) A signed and dated resolution adopted by the general partners designating the general partner who is an Illinois licensed architect and a full-time employee of the partnership as the managing agent in charge of the

architectural activities in this State. The Illinois license number of the architect designated as the managing agent shall also be included in the resolution.

- iii) A copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State for any assumed names of the partnership, if applicable.
 - iv) A certificate of good standing from the Illinois Secretary of State.
- 3) For Professional Limited Liability Company or Limited Liability Partnerships:
- A) An application containing the name of the professional limited liability company or limited liability partnership, the business address and the members or partners of the company/partnership, the name of the state in which each is licensed and the license number of each member/partner. To qualify under Section 21(b) of the Act [225 ILCS 305/21(b)], at least one member of the members or general partners shall be an Illinois licensed architect and shall serve as a managing agent.
 - B) A signed and dated resolution of the members or partners designating a member of the company/partnership who is an Illinois licensed architect and a regular full-time employee as the managing agent in charge of the architectural activities in this State. The license number shall be included in the resolution.
 - C) For any assumed name, a copy of the authority to transact business under the Assumed Business Name Act [805 ILCS 405] issued by the Illinois Secretary of State.
 - D) A certificate of good standing from the Illinois Secretary of State.
- 4) For Sole Proprietorships with an Assumed Name (A sole proprietorship operating under the name of the licensee is not required to register as a professional design firm.):
- A) An application containing the name of the sole proprietorship and its business address and the name and license number of the

architect who owns and operates the business.

- B) A letter or certificate received from the county clerk where an assumed name has been filed.
- 5) A list of all office locations in Illinois at which the corporation, professional service corporation, professional limited liability company, limited liability partnership, partnership or sole proprietorship provides architectural services. Each individual architectural office maintained for the preparation of drawings, specifications, reports or other professional work shall have a resident architect, licensed in Illinois and regularly employed in that office full-time who shall be responsible for overseeing professional work, and who shall serve as resident architect for that office only. Nothing in this Section shall relieve the managing agent in charge of architectural activities in this State of any legal responsibility for the overall supervision of the individual architectural offices.
- 6) A list of all assumed names used by the corporation, professional limited liability company, limited liability partnership, partnership, or sole proprietorship.
- 7) The fee required in Section 1150.75.
- b) A professional design firm may designate more than one managing agent in charge of architectural activities. However, a licensee designated as managing agent may not serve as managing agent for more than one corporation, professional service corporation, professional limited liability company, limited liability partnership, or partnership doing business in Illinois.
- c) Upon receipt of a completed application, the Division shall issue a registration authorizing the corporation, professional service corporation, professional limited liability company, limited liability partnership, partnership, or sole proprietorship to engage in the practice of architecture or notify the applicant in writing of the reason for the denial of the application.
- d) Each corporation, professional service corporation, professional limited liability company, limited liability partnership, partnership, or sole proprietorship shall be responsible for notifying the Division within 30 days after any changes in:
 - 1) The membership of the board of directors, members/partners of the professional limited liability company, limited liability partnership, partnership, or of the general partners;

- 2) The licensure status of any of the general partners, members/partners of the professional limited liability company, limited liability partnership, partnership, or any of the design professional members of the board or partners; and
 - 3) An assumed name.
- e) Each corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship shall be responsible for notifying the Division, in writing, by certified mail, within 10 business days after the termination or change in status of the managing agent. Thereafter, the corporation, professional service corporation, professional limited liability company, limited liability partnership, limited partnership, partnership, or sole proprietorship if it has so informed the Division, has 30 days to notify the Division of the name and license number of the architect licensed in Illinois who is the newly designated managing agent.
 - f) Failure to notify the Division as required in subsections (d) and (e) or any failure of the corporation, professional service corporation, professional limited liability company, limited liability partnership, partnership, or sole proprietorship to continue to comply with the requirements of Section 21 of the Act [225 ILCS 305/21] will subject the corporation or partnership to the loss of its registration to practice architecture in Illinois.
 - g) Sole Proprietorships. Any sole proprietorship owned and operated by an architect who has an active Illinois license is exempt from the registration requirement of a professional design firm. However, if the sole proprietorship operates under an assumed name, the sole proprietor shall file an application in accordance with subsection (a)(4) as a professional design firm with the Division indicating all assumed names utilized. A sole proprietorship shall notify the Division of any assumed name changes. Any sole proprietorship not owned and operated by an Illinois licensed architect shall be prohibited from offering architectural services to the public.
 - h) In addition to the seal requirements in Section 14 of the Act [225 ILCS 305/14], all documents or technical submissions prepared by the design firm shall contain the design firm registration number issued by the Division.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.105 Continuing Education

The continuing education ("CE") required as a condition for license renewal under the Act is set forth in this Section. All architects shall meet these requirements.

- a) Beginning with the November 30, 2004 renewal (for the period from December 1, 2002 through November 30, 2004) and every renewal thereafter, in addition to other requirements, an architect must have acquired continuing education for each 24-month period since the architect's last renewal of licensure, or be exempt from the continuing education requirements, as provided in subsection (h). Failure to comply with these requirements may result in non-renewal of the architect's license or other disciplinary action, or both.
- b) A total of 24 CE hours must be obtained by the licensee for each renewal. CE hours need not be acquired within this jurisdiction, and may be acquired in-person or virtually.
 - 1) A minimum of 16 core hours are required which must be relevant to safeguarding public health, safety, and welfare ("HSW"), and acquired in structured educational activities. The 16 hours shall include the following two courses:
 - A) Beginning with the November 30, 2020, renewal and every renewal thereafter, the total CE hours required shall include one hour of sexual harassment prevention training which shall meet the requirements of 68 Ill. Adm. Code 1130.400. A licensee that completed a course on sexual harassment prevention developed or offered by the Illinois Department of Human Rights pursuant to the Illinois Human Rights Act [775 ILCS 5], the licensee's employer, or an acceptable provider listed within this Section, may count that course toward the one-hour requirement under this Section. (See Section 2105-15.5 of the Civil Administrative Code of Illinois [20 ILCS 2105/2105-15.1])
 - B) Beginning with the November 30, 2024, renewal, and every renewal thereafter, one hour of programs, courses, or activities related to design practices that reflect improved understanding of high winds or natural disasters.

- 2) The remaining 8 CE hours are elective and may be in related practice subjects acquired either in structured educational activities or individually planned educational activities.
 - 3) A maximum of 12 qualifying CEs gained within six months from the current renewal deadline and not used for the current renewal period may be carried over to the subsequent renewal period but shall not include the requirements for high wind or natural disasters and/or sexual harassment prevention training, which must be satisfied during each pre-renewal period. CEs used in this manner must be documented on the appropriate Department-issued form.
- c) Restored Licensees: In addition to other requirements as set forth in Sections 16 and 17 of the Act [225 ILCS 305/16 and 225 ILCS 305/17] and Sections 1150.65 and 1150.70 of this Part, a licensee who has placed their license on inactive status or has allowed a license to lapse for reasons other than active duty in the military service of the United States, as set forth in Section 16 of the Act [225 ILCS 305/16], and desires to have the license restored shall evidence completion of all continuing education hours that would have been required in order to maintain the license in an active status, not to exceed 24 CE hours.
- d) Reporting and Record Keeping
- 1) Each renewal applicant shall certify, on the renewal application, to full compliance with the continuing education requirements set forth in this Section.
 - 2) For auditing or restoration purposes, it is the responsibility of each renewal applicant to retain or otherwise produce evidence of compliance. The evidence shall be retained for at least 6 years following the renewal period for which the continuing education was taken. The evidence may include, but not be limited to the following:
 - A) Certificate of attendance;
 - B) Signed attendance receipts;
 - C) Sponsor's list of attendees (signed by a person in responsible charge of the activity);
 - D) Records showing activity claimed, sponsoring organization, location, duration, etc.;

- E) A log of learning that may consist of diaries, summary of activities, photographs, public or organization records, receipts, etc.; or
 - F) Transcripts or records of continuing education credits maintained by an acceptable provider of continuing education as defined by subsection (f).
 - 3) The Division may conduct random audits to verify compliance with continuing education requirements.
 - 4) If the Division disallows any continuing education hours, unless the Division finds, following notice and hearing, that the licensee willfully disregarded these requirements, then the licensee shall have 6 months from notice of the disallowance to make up the deficiency by acquiring the required number of CE hours. Those contact hours shall not be used again for the next renewal.
 - 5) When it is determined by the Division that the licensee has willfully disregarded these requirements, the licensee will be subject to discipline as set forth in Section 22 of the Act [225 ILCS 305/22].
- e) Acceptable Activities
- 1) The following types of activities will qualify to fulfill the requirement for a minimum of 16 CE hours to be acquired in structured educational activities (all 24 hours may be acquired in these activities):
 - A) Attendance at short courses or seminars, dealing with architectural subjects and sponsored by colleges or universities.
 - B) Attendance at presentations on architectural subjects that are held in conjunction with meetings, conferences or conventions of architect professional organizations recognized by the Division to the extent that contact hours are credited only to that portion of the meeting, conference or convention that comprises the educational program.
 - C) Attendance at short courses or seminars, relating to professional practice or new technology and offered by colleges, universities, professional organizations or system suppliers.

- D) Teaching or instructing an architectural course, seminar, lecture, presentation or workshop shall constitute 3 CE hours for each hour spent in the actual presentation. Teaching credit shall be valid for the initial presentation only. Teaching credit shall not apply to faculty teaching regularly scheduled curriculum courses at a college, university or other educational institution.
 - E) Architectural research and the authoring of published papers, articles, or books that are published or is formally presented to the profession or public. A maximum of 12 contact hours may be acquired in this activity.
 - F) Successfully completing structured architectural self-study courses, presented by correspondence, internet, television, video or audio, ending with examination or other verification processes. The contact hours acquired for this activity shall be as recommended by the program sponsor.
 - G) College or university credit courses dealing with architectural subjects or business practice. Each semester hour shall equal 15 contact hours. A quarter hour shall equal 10 contact hours.
 - H) CE hours spent in educational tours of architecturally significant projects, when the tour is sponsored by a college, university or professional organization.
- 2) The following types of activities will qualify for the maximum of 8 CE hours allowed to be acquired in individually planned educational activities that are self-directed:
- A) Professional service to the public that draws upon the licensee's professional expertise on boards and commissions, such as: serving on planning commissions, building code advisory boards, urban renewal boards, code study committees or regulatory boards.
 - B) CE hours for serving as a mentor or supervisor for the AXP required to satisfy the diversified professional training requirements pursuant to Section 1150.10. This service to an associate, or associates, shall be consistent with the responsibilities set forth in the April 2025 of the NCARB AXP Guidelines for an associate's intern's mentor and supervisor.

- C) CE hours spent in planned activities, such as business and practice efficiency, business development, personal improvement, new skills and general education related to the practice of architecture.
 - D) CE hours spent in unstructured self-study tours of architecturally significant projects when there is a clear objective to maintain and strengthen competency in a design or technical field.
 - E) Actively participating on an architectural board, in a technical or professional society or organization shall be the equivalent of 2 contact hours. CE hours shall be limited to 2 per organization and shall not be acquired until the completion of each year of service.
- 3) The content of public protection subjects acceptable for purposes of continuing education under subsection (e)(1) shall be limited to:
- A) Codes, statutes and administrative regulations governing the practice of architecture.
 - B) Environmental issues.
 - C) Professional ethics.
 - D) State licensing law.
 - E) Design proficiency.
 - F) Interface with other design disciplines (e.g., planners, consultants, specialists and financiers) other than through normal day-to-day contact.
 - G) Legal aspects of contracts, documents, insurance, bonds, project administration, etc.
 - H) Specialization in preservation, adaptive reuse or building types.
 - I) Construction documents and services.
 - J) Materials and methods.
 - K) Mechanical, plumbing, electrical and life safety.

- L) Structural technology.
 - M) Energy efficiency.
 - N) Project Administration.
 - O) Accessibility issues.
 - P) New technical/professional skills.
- f) Acceptable providers for structured educational activities under this Section shall include, but not be limited to:
 - 1) American Institute of Architects (AIA).
 - 2) National Council of Architectural Registration Boards (NCARB).
 - 3) Construction Specifications Institute (CSI).
 - 4) Association of Licensed Architects (ALA).
 - 5) Colleges, universities or other educational institutions.
 - 6) Other technical or professional societies or organizations.
- g) The Division will not pre-approve individual courses or programs.
- h) Exemptions: A licensee will be exempt from the continuing education requirements of this Section if one of the following situations occurs. If an exemption is claimed, it is required that the renewal fee and any documentation needed to support the exemption be submitted for renewal of a license.
 - 1) A licensee shall not be required to report continuing education hours during the first biennial renewal period in which the licensee obtained initial licensure in Illinois but shall be subject to the continuing education requirements for all subsequent biennial renewal periods.
 - 2) A licensee who is on full-time active duty in the military service of the United States, or is a licensee who is called to temporary active duty in the military service or Armed Forces of the United States for a period of time exceeding 120 consecutive days during the renewal period, when that

activity or location restricts participation in a continuing education program.

- 3) A licensee who demonstrates to the satisfaction of the Division that meeting these requirements would be an undue hardship by reason of disability, illness, or other clearly mitigating circumstances shall submit supporting documentation.
 - A) The documentation shall be in the form of a sworn statement by the licensee, statement from a licensed healthcare provider, or medical record showing the disability, illness, or circumstance preventing the licensee's participation in the continuing education program during a substantial part of the renewal period.
 - B) If the Division finds from the evidence that good cause has been shown for non-compliance, the Division may waive enforcement, extend the time within which the applicant shall comply, or establish a particular program or schedule of continuing education for the renewal period in which the undue hardship existed.
 - C) Consecutive waiver requests made for reasons of disability, illness, or other circumstances may be prima facie evidence for non-renewal of applicant's license based on an inability to actively engage in licensed practice.

i) Definitions

- 1) "CE Hour" means one 60-minute clock hour of an educational activity with no less than 50 minutes of instructional content within the hour. Credit shall be granted in half-hour increments. A qualifying activity of 30 to 49 minutes is reported as 0.5 CE hours and an activity of 50 to 60 minutes is reported as 1.0 CE hour.
- 2) "Individually Planned Educational Activities" means educational activities in which the teaching methodology primarily consists of the architect addressing public protection subjects or related practice subjects that are not systematically presented by others, including the study of such related subjects, rendering service to the public and advancing the profession's and public's understanding of the practice of architecture.
- 3) "Structured Educational Activities" means educational activities in which the teaching methodology consists primarily of the systematic presentation

of public protection subjects by qualified individuals or organizations, including monographs, course of study taught in person or by correspondence, organized lectures, presentations or workshops and other means through which identifiable technical and professional subjects are presented in a planned manner. To qualify as a structured education activity, continuing education credit shall be awarded by the sponsor upon completion of the activity.

- j) There is no restriction on the amount of continuing education that can be completed through on-line or self-administered courses, provided that the courses meet the requirements of this Section.
- k) Any renewal applicant who, prior to the expiration date of the license, submits a request for a waiver for exemption under subsection (h), in whole or in part, pursuant to the provisions of this Section shall be deemed to be in good standing until the final decision on the application is made by the Division.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

Section 1150.APPENDIX C Historical Summary of Examination Requirements

- a) Pre-Design is satisfied by one of the following:
 - 1) Examination Syllabus C (1954-1973)
 - 2) Equivalency Examination I (1973-1977, or Qualifying Test – Section A (1977-1978), and Professional Examination – Parts I and II (1973-1978), or Professional Examination – Section B, Parts I and II (1979-1982) – see subsection (h)
 - 3) Division A of the ARE (1983-1996)
 - 4) Pre-Design (PD) of the ARE 3.1 (1996-2009)
 - 5) Programming, Planning & Practice (PP) of the ARE 4.0 (2008-June 30, 2018)
- b) Site Planning is satisfied by one of the following:
 - 1) Examination Syllabus D (1954-1973)
 - 2) Equivalency Examination III (1973-1977)
 - 3) Qualifying Test – Sections E, F (1977-1978)
 - 4) Professional Examination – Section A (1979-1982)
 - 5) Division B of the ARE (1983-1987)
 - 6) Division B (Written and Graphic of the ARE (1988-1996))
 - 7) Site Planning (SP) of the ARE 3.1 (1996-2009)
 - 8) Programming, Planning & Practice (PP) and Site Planning & Practice (SPD) of the ARE 4.0 (2008-June 30, 2018)
- c) Building Planning and Building Technology are satisfied by one of the following:
 - 1) Examination Syllabus E (1954-1973)
 - 2) Equivalency Examination III (1973-1977)

- 3) Qualifying Test – Sections E, F (1977-1978)
 - 4) Professional Examination – Section A (1979-1982)
 - 5) Division C of the ARE (1983-1996)
 - 6) Building Planning (BP) & Building Technology (BT) of the ARE 3.1 (1996-2009)
 - 7) Schematic Design (SD), Building Design & Construction Systems (BD), Building Systems (BS), Construction Documents & Service (CDS), and Structural Systems (SS) of the ARE 4.0 (2008-June 30, 2018)
- d) General Structures is satisfied by one of the following:
- 1) Examination Syllabus G (1954-1973)
 - 2) Equivalency Examination II (1973-1977) – see subsection (i)
 - 3) Qualifying Test – Section B (1977-1982) – see subsection (i)
 - 4) Professional Examination Part III (1973-1978) – see subsection (i)
 - 5) Professional Examination – Section B, Part III (1979-1982) – see subsection (i)
 - 6) Divisions D and F of the ARE (1983-1996)
 - 7) Divisions D/F of the ARE (1988-1996)
 - 8) General Structures (GS) of the ARE 3.1 (1996-2009)
 - 9) Structural Systems (SS) of the ARE 4.0 (2008-June 30, 2018)
- e) Lateral Forces is satisfied by one of the following:
- 1) Examination Syllabus G (1954-1973)
 - 2) Equivalency Examination II (1973-1977) – see subsection (i)
 - 3) Qualifying Test – Section B (1977-1982) – see subsection (i)

- 4) Professional Examination Part III (1973-1978) – see subsection (i)
 - 5) Professional Examination – Section B, Part III (1979-1982) – see subsection (i)
 - 6) Division E of the ARE (1983-1996)
 - 7) Lateral Forces (LF) of the ARE 3.1 (1996-2009)
 - 8) Structural Systems (SS) of the ARE 4.0 (2008-June 30, 2018)
- f) Mechanical & Electrical Systems is satisfied by one of the following:
- 1) Examination Syllabus I (1954-1973)
 - 2) Equivalency Examination II (1973-1977) – see subsection (i)
 - 3) Qualifying Test – Section D (1977-1982) – see subsection (i)
 - 4) Professional Examination Part III (1973-1978) – see subsection (i)
 - 5) Professional Examination – Section B, Part III (1979-1982) – see subsection (i)
 - 6) Division G of the ARE (1983-1996)
 - 7) Mechanical & Electrical Systems (ME) of the ARE 3.1 (1996-2009)
 - 8) Building Systems (BS) of the ARE 4.0 (2008-June 30, 2018)
- g) Materials & Methods is satisfied by one of the following:
- 1) Examination Syllabus F (1954-1973)
 - 2) Equivalency Examination II (1973-1977) – see subsection (i)
 - 3) Qualifying Test – Section C (1977-1982) – see subsection (i)
 - 4) Professional Examination Part III (1973-1978) – see subsection (i)
 - 5) Professional Examination – Section B, Part III (1979-1982) – see

subsection (i)

- 6) Division H of the ARE (1983-1996)
 - 7) Materials & Methods (MM) of the ARE 3.1 (1996-2009)
 - 8) Building Design & Construction Systems (BD) of the ARE 4.0 (2008-June 30, 2018)
- h) Construction Documents & Services is satisfied by one of the following:
- 1) Examination Syllabus H (1954-1973)
 - 2) Professional Examination Part IV (1973-1977)
 - 3) Professional Examination – Section B, Part IV (1978-1982)
 - 4) Division I of the ARE (1983-1996)
 - 5) Construction Documents & Services (CD) of the ARE 3.1 (1996-2009)
 - 6) Construction Documents & Services (CDS) of the ARE 4.0 (2008-June 30, 2018)
- i) Since the history and theory of architecture are incorporated into all Divisions of the ARE, no credit will be given for only having passed the Qualifying Test – Section A, History.
- j) In order to be eligible for transfer credits for any part of the Professional Examination-Section B, the candidate must have passed three parts of the examination in one sitting, on or after December 1980.
- k) Applicants shall, in all cases, pass the Pre-Design Division of the ARE if they have not passed the Equivalency Examination I or Section A of the Qualifying Test even though the applicant may have passed the Professional Examination-Section B, Parts I and II.
- l) Applicants without an NAAB-accredited degree must, in all cases, pass the General Structures, Lateral Forces, Mechanical & Electrical Systems and Materials & Methods divisions of the ARE if they have not passed the Equivalency Examination II or equivalent portions of the Qualifying Test, even though the applicant may have passed the Professional Examination-Section B,

Part III.

- m) After January 1, 2006, the Division will hold scores of examinations passed as valid for a period of 5 years reflecting the NCARB "5-year Rolling Clock". All scores of previously passed examinations prior to January 1, 2006 will be valid permanently.
- n) As of January 1, 2014, any division passed prior to January 1, 2006 shall no longer remain valid if all remaining divisions have not been passed by July 1, 2014. Scores prior to January 1, 2006 will cease to be valid as of January 1, 2014. All scores must meet the NCARB "5-year Rolling Clock" requirements.
- o) Pursuant to PA 98-288 (see 225 ILCS 305/13) effective August 9, 2013, acceptance of a pre-professional degree for licensure was extended to January 1, 2016. After that date, approvals to sit for the ARE or for licensure requires an NAAB-accredited professional degree.
- p) As of January 1, 2016, Illinois requires either an NAAB accredited professional degree or a degree meeting NCARB requirements for a professional degree (CACB or EESA evaluation) for approval to sit for the ARE.
- q) As of January 1, 2025, divisions of the NCARB ARE examination will remain active throughout the delivery of the exam version under which it was taken, as well as the next exam version. There is no longer a "5-year Rolling Clock" on the passage.

(Source: Amended at 49 Ill. Reg. _____, effective _____)

JOINT COMMITTEE ON ADMINISTRATIVE RULES

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JOINT COMMITTEE ON ADMINISTRATIVE RULES

CERTIFICATION OF NO OBJECTION TO PROPOSED RULEMAKING

This is to certify that the Joint Committee on Administrative Rules, at its 6/17/25 meeting, considered the following rulemakings:

✓ Illinois Architecture Practice Act of 1989 (68 Ill. Adm. Code 1150; 49 Ill. Reg. 2575)

Registered Interior Designers Act (68 Ill. Adm. Code 1255; 49 Ill. Reg. 2612)

Illinois Professional Land Surveyor Act of 1989 (68 Ill. Adm. Code 1270; 49 Ill. Reg. 2621)

The Professional Engineering Practice Act of 1989 (68 Ill. Adm. Code 1380; 49 Ill. Reg. 2659)

Real Estate License Act of 2000 (68 Ill. Adm. Code 1450; 49 Ill. Reg. 2702)

The Structural Engineering Practice Act of 1989 (68 Ill. Adm. Code 1480; 49 Ill. Reg. 1700)

After consideration, and based upon the Agreements, if any, for modification of the rulemakings made by the agency and attached to this document, the Committee determined that no Objection will be issued to the above-mentioned rulemakings.

June 17, 2025



Kim Schultz
Executive Director

Attachments: Agreements

SECOND NOTICE CHANGES

Agency: Department of Financial and Professional Regulation

Rulemaking: Illinois Architecture Practice Act of 1989 (68 Ill. Adm. Code 1150; 49 Ill. Reg. 2575)

Changes:

1. In line 161, strike “having completed” and add “successful completion of”.
2. Change lines 212-213 to:

“d) *An applicant has one year from the date of notification of successful completion of all the examination and experience requirements to apply to the Division for a license. If an applicant fails to apply within one year, the applicant shall be required to again take and pass the examination, unless the Division, upon recommendation of the Board, determines that there is sufficient cause for the delay that is not due to the fault of the applicant. [225 ILCS 305/12(e)]*”.
3. In line 227, strike “shall consist” and add “consists”.
4. In line 256, after “examination” add “version”.
5. In line 258, change “appropriate divisions” to “divisions passed under the prior ARE version examination”.
6. In line 277, strike “outlined above” and add “in this Section”.
7. In line 299, after “Either” add “NCARB”.
8. In line 413, change “the” to “their”.
9. In line 425, strike “Professional Design Firm” and add “professional design firm”.
10. In line 456, after “license” add “or registration”.
11. In line 461, after “license” add “or registration”.
12. In line 462, after “license” add “or registration”, twice.
13. In line 463, after “Licenses” add “or registrations”.
14. In line 466, after “licensee’s” add “or registrant’s”.

15. Change lines 469-470 to:

“D) There is no fee to change the name of a professional design firm within the same business entity type; however, there is a \$25 fee to change the business entity type of an existing professional design firm.~~The fee for a roster of persons~~”.
16. In lines 509-511, delete “The Division may establish a fee for the processing of an application for restoration of a license or certificate to pay all expenses of processing this application.”.
17. In lines 513-514, strike the subsection contents and reinsert italicized.
18. In line 514, after the period add “[225 ILCS 305/19]”.
19. Delete lines 516-517.
20. In line 532, strike “(Registration as a”.
21. In line 533, strike “professional” and add “Professional” and strike “firm” and add “firms”.
22. In line 535, strike “.)”.
23. In line 732, change “(c) and (d)” to “(de) and (ed)”.
24. In line 886, strike “may” and add “will”.
25. In line 891, strike “may” and add “will”.
26. In line 918, change “that is” add “and the authoring of published papers, articles, or books that ~~are~~is”.
27. In line 919, after the period add “A maximum of 12 contact hours may be acquired in this activity.”.
28. In lines 935-936, delete the added text and strike all existing text.
29. In line 938, strike “may” and add “will”.
30. In line 952, strike “current edition” and add “April 2025”.
31. In line 1010, after “activities” add “under this Section”.
32. In line 1027, strike “may” and add “will” and strike “foregoing”.
33. In line 1028, after “requirements” add “of this Section”.
34. In line 1068, reinstate “Hour”.

35. In line 1071, strike “would be” and add “is” and strike “contact” and add “CE”.
36. In line 1072, strike “would be” and add “is” and strike “contact” and add “CE”.
37. In line 1076, delete “themselves”.
38. In lines 1088-1089, strike “Structured Education Activity” and add “structured education activity”.
39. In line 1097, after “waiver” add “for exemption under subsection (h)”.
40. Change lines 1292-1293 to:
 - “q) As of January 1, 2025, divisions of the NCARB ARE examination will remain active throughout the delivery of the exam version under which it was taken, as well as the next exam version. There is no longer a “5-year Rolling Clock” on the passage.

(kk)
(6/25/25)