

CONTINUING EDUCATION FACT SHEET

LICENSED ASSOCIATE SEX OFFENDER PROVIDER (LASOP / 270)

LICENSED SEX OFFENDER EVALUATOR (LSOE / 271)

LICENSED SEX OFFENDER TREATMENT PROVIDER (LSOTP / 272)

- Continuing Education (CE) is NOT required for the FIRST renewal of a license.
- Do not submit proof of CE unless specifically asked to provide CE.
- CE requirements are detailed in Rules [68 IAC Section 1280.120](#) and Rules [68 IAC Section 1130](#).Subpart E.
- Continuing Education for LASOP, LSOE or LSOTP licenses can also be used to satisfy the CE requirements under other related Acts.

Licensed Associate Sex Offender Provider (LASOP) Licensed Sex Offender Evaluator (LSOE) Licensed Sex Offender Treatment Provider (LSOTP) Continuing Education Requirements:

A Licensee is required to complete 20 hours of continuing education each license cycle (except for the first license cycle, when no CE is required.) The CE must be completed during the 24 months before the expiration date printed on the license.

The CE must include the following topics/categories:

- 1 hour Sexual Harassment Prevention training
- 1 hour Implicit Bias Awareness training

Approved CE Activities

CE may be earned/completed through the following activities:

- Attending **in person** a course or program that is offered or sponsored by an approved CE Sponsor. (The program may be inside or outside of Illinois).
- Participating **remotely** in a course or program that is offered or sponsored by an approved CE Sponsor. The course may be live or pre-recorded.
- Completing post-graduate training programs or graduate level courses at a college, university, or graduate school.
Each semester hour = 15 CE hours.
Each quarter hour = 10 CE hours.
Audited courses cannot be counted for CE credit.
- Verified teaching of treatment and/or evaluation of sexual offenders at an accredited college, university, or graduate school or as an instructor of CE programs given by approved sponsors. CE may be claimed only for the first time the material is

presented/taught at the rate of 1.5 hours for each hour. No more than 10 CE hours may earned this way each renewal cycle.

Approved CE Sponsors

- American Psychological Association or its affiliates
- National Association of Social Work or its affiliates
- American Association for Marriage and Family Therapy or its affiliates
- American Medical Association or its affiliates
- Illinois Psychological Association or its affiliates
- Association for the Treatment of Sexual Abusers
- Illinois Association for Treatment of Sexual Abusers
- American Counseling Association or its affiliates
- American Nurse Credentialing Center or its affiliates
- Authorized CE providers under the Marriage and Family Therapy Licensing Act
- Authorized CE providers under the Professional Counselor and Clinical Professional Counselor Licensing and Practice Act
- Authorized CE providers under the Clinical Psychologist Licensing Act
- Authorized CE providers under the Clinical Social Work and Social Work Practice Act
- Authorized CE providers under the Nurse Practice Act
- Authorized CE providers under the Medical Practice Act of 1987
- Any regionally accredited school, college or university, or any State agency
- American Probation and Parole Association

Reporting CE to IDFPR

During renewal, licensees certify a YES/NO question whether or not they have completed the CE. Most licensees will not be required to provide proof of completing CE to IDFPR.

IDFPR requires proof of completing CE in the context of license restoration, random CE audits, or license discipline.

It is the licensee's responsibility to save proof of CE and provide proof to IDFPR upon request. Licensees who are not able to provide proof of CE upon IDFPR request may be subject to discipline.

CE Waivers

A licensee may request a one-time waiver of the CE requirements for renewal in the following circumstances:

- Full-time service in the US armed forces during a substantial part of the license cycle.
- An incapacitating illness documented by a currently a currently licensed physician, advanced practice nurse or physician assistant, or an incapacitating mental illness documented by a statement by a currently licensed clinical psychologist or Board-certified psychiatrist. **A CE waiver will NOT be granted for the same incapacitating illness for 2 consecutive license cycles.**
- Temporary undue hardship or similar extenuating circumstances.

A request for CE waiver:

- Must be made at the time of renewal.
- Must be submitted with the renewal application.
- Must be submitted BEFORE the expiration date indicated on the license.
- Must include evidence from a third party of the circumstances for your request.

Requests for CE waiver will NOT be considered for late renewal or license restoration.

When a licensee requests a CE waiver, the license is renewed to active while the request is under consideration. **This does NOT mean that the request for**

waiver has been approved. A licensee requesting CE waiver will be notified by email address of record when a final decision has been reached concerning the request for waiver.

If the request is granted, no further action is required from the licensee until the next renewal.

If the request is incomplete, the Department may request additional information. Failure to provide additional information in a timely manner may result in denial of the request.

If the request is denied, the license will be placed in a non-disciplinary NOT RENEWED status until proof of compliance with CE requirements is provided to IDFPR.

Out-of-State CE

A Licensee who attends **in person** a CE course or program located **outside of Illinois** that is offered or presented by an **unapproved** CE sponsor may ask for IDFPR approval through the Out-of-State CE program approval application.

Remote, distance, or online CE activities are not eligible for Out-of-State CE program approval and must be completed through approved sponsors or providers.