



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Professional Regulation

Practice Monitor Report Checklist

As a designated Practice Monitor for a physician and surgeon serving on probation with the Illinois State Medical Board this form will provide you with some guidance in preparing the practice monitor chart review quarterly report.

Indicate which quarter this report covers (*reports are due within 10 calendar days after the end of the preceding quarter*):

Quarter I (Jan–Mar)

Quarter II (April–June)

Quarter III (July–Sept)

Quarter IV (Oct–Dec)

Name of Probationer: _____

Reviewed Accusation and Decision

Randomly selected and reviewed charts

The Practice Monitor Chart Review Report must include:

Patient initials for the charts reviewed per visit.

Summary of findings such as 1) practicing within the standard of care 2) quality of patient care.

Identify any deficiencies or problems.

Include any cases with complications or other quality of care issues.

Recommendations for practice improvements.

Attach the Practice Monitor Chart Review report and email it to FPR.DPRProbations@illinois.gov and carbon copy the assigned Probation Officer.

The undersigned Practice Monitor attests that he/she has no affiliations nor have prior financial, personal, or professional relationship with the probationer. The contents of the Practice Monitor Report Checklist and Practice Monitor Chart Review are true and correct to the best of his/her knowledge and belief:

Practice Monitor's signature

Date