

How do I submit my Renewal Application for 2023?

- → Log into https://online-dfpr.micropact.com/ using your User ID and Password.
 - The Department emailed each licensee separate emails with username and password to help prepare for the 2023 Renewal.

Illinois Department of Financial & Profe	sional Regulation HOME MY ACCOUNT ONLINE SERVICES -	•
Access Your Account Account Medical Cannabis Renew HERE	i Welcome IDFPR Online Services Portal	
User ID User ID Password Password	Welcome to our new Online Services Portall Due to the high volume of online renewals resulting from the recent renewal window opening for multiple professions, we are experiencing some performance issues. Please allow 2-4 business days for your license to post in our systems and your license status to update. We are working to improve our capacity for online renewal traffic and hope to implement performance optimization throughout the week. Thank you for your patience.	
Log In Don't have an account? Register Forgot Password? Forgot User ID?	We currently offer the following: New Applications Click Here	Contraction of the second

➔ Once logged in, click the Online Services link on the top right

Illinois Department of Financial & Pro	HOME MY ACCOUNT	ONLINE SERVICES -					
License Application Create/Continue Application License Application Status Licensure Options Certification of Licensure	Renewal/Reinstatement Create/Continue a Renewal Account Information Address Change Update My Contact Info	License Application Statu License Application Status Upload Document(s) License Lookup Lookup a License					
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We currently offer the following: New Applications Click Here							
Online Renewal Instructions							

→ A drop down will appear. Click "Create/Continue a Renewal" link





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 Click "Start" next to the appropriate License Number (if you hold multiple licenses, they may appear on this screen)

2				HOME	MY ACCOUNT	ONLINE SERVICE
Renew	al					~
Renew	Completed	License	Description	From	То	Note

→ The Renewal Application will open and will ask you to answer a few questions.

 IMPORTANT NOTE: On question #2, only answer "Yes" if your address has moved to an address <u>outside</u> of the United States. If you need to update your address, you should answer "No" and then update via the "Edit Address" button.

2. Do you have an address change from your Credential Address below to a location outside of the United States? NOTE: if your Credential Address below already shows an address outside of the United States, then answer "No".					
* 🗌 Yes 🗌 No					
3. Enter/update your Main Address:					
Attention Line					
Address Line 1	576 SHORELINE DR				
Address Line 2					
City	GRAYSLAKE				
State	Illinois				
Zip Code	60030				
County	LAKE				
Country					
Phone	(847) 568-7533				
Cell Phone	(847) 223-7533				
Edit Address					
ORChange to an addr	ess already on file:				
B7C CHOR20LINE CR-GRAMSCAKE, 0L60130 () 🗸 Update					

➔ You must answer all questions and submit the application to complete the renewal process. You may click "Close and Save" to complete the Application in the future. To start over, please click the "Restart" link.

If you should have any questions, please email fpr.realestate@illinois.gov

