

You may now pay this fee Online!



Beginning June 5, 2024, this new payment option will be available for Division of Real Estate licensure related fees.

Applicants and licensees may submit one-time payments online in place of sending a check or money order.

To pay online, please visit <https://idfpr.illinois.gov/epay.html>.

Once paid, complete the Payment Method section below and email your application, supporting documents, and this page to fpr.realestate@illinois.gov.

Access the
ePay site via
QR Code here



Important: Please complete the "Payment Method" section below for each application to ensure proper handling:

Payment Method

___ Online – Paid Online at: <https://idfpr.illinois.gov/epay.html> in the amount of _____. Approved # _____

___ Check/Money Order. Check# _____

Application Type: "Renewal"

2023 REAL ESTATE COURSE LICENSE RENEWAL APPLICATION

513 & 564



ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
 Division of Real Estate - Education
 PO Box 7570
 Springfield, Illinois 62791-7570
fpr.realestateeducation@illinois.gov

**Renewal
 Deadline:**

6/30/2023

Important Notice: Completion of this form is necessary to accomplish the requirements outlined in the Illinois Real Estate License Act of 2000 (225 ILCS 454). Disclosure of this information is **REQUIRED**. Failure to comply may result in this form not being processed. This form has been approved by the Agency Forms Coordinator. One application and one check for each course must be submitted. Instructors listed must have an Active license.

Education Provider Name:	Education Provider License #: 515.
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Contact Name:	Contact Email & Direct phone #:
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Course Title(Title as appears on course license):

Course License Number:	Total Course Hours (as appears on course license):
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Course Instructor Name(s) and License Number(s) - If needed, please attach additional names and license numbers separately:

Please select the delivery method of the course below as indicated on the course license:

<input type="checkbox"/> Live Interactive Delivery (check all that apply) <input type="checkbox"/> Classroom <input type="checkbox"/> Interactive Webinar (Live - Simultaneous)	<input type="checkbox"/> Online Distance Learning Management System (LMS)	<input type="checkbox"/> Home Study (Elective Only) Home Study/Correspondence/Internet (Non-LMS)
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All course license renewal applications must include the following:

- A Course License Renewal Application (this form) for each course
- A **NON-REFUNDABLE** Renewal Fee of \$100 for each unchanged course (if revised, fee increases to \$125/course)
 - Please make checks payable to *IDFPR - Division of Real Estate*
 - Please Note:** Renewals submitted *after* June 30, 2023 must include a \$75 late fee.
 - Please select one of the two following options:**
 - This course is being renewed without changes - fee \$100**
 - No additional documentation required
 - This course is being renewed with changes - fee \$125**
 - Please provide a summary of changes and copies of content changes, presentation changes, student material changes, changes to instructor notes, an updated timed outline that includes all topics, and any other related documents related to the updated course.

**MAIL ALL MATERIALS TO:
 REAL ESTATE – EDUCATION, PO Box 7570, SPRINGFIELD, IL 62791-7570**

As an authorized representative of the licensed Education Provider, I understand that if I provide false or fraudulent information the Education Provider could be disciplined and/or fined. I have read this application in its entirety and, to the best of my knowledge, all statements are true, correct, and accurate.

Authorized Representative Signature	Authorized Representative Printed Name	Date
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