

- → Log into <u>https://online-dfpr.micropact.com/</u> using your User ID and Password.
  - If you have not yet registered, you will need to do so before you can log in by clicking the "Register" link.



➔ Once logged in, click the Online Services link on the top right

Illinois Department of Financial & Pro	HOME MY ACCOUNT ONLINE SERVICES -					
License Application Create/Continue Application License Application Status Licensure Options Certification of Licensure	Renewal/Reinstatement Create/Continue a Renewal Account Information Address Change Update My Contact Info	License Application Status License Application Status Upload Document(s) License Lookup Lookup a License				
Velcome to our new Online Services Portain Due to the high volume of online renewals resulting from the recent renewal window opening for multiple professions, we are experiencing some performance issues. Please allow 2-4 business days for your license to post in our systems and your license status to update. We are working to improve our capacity for online renewal traffic and hope to implement performance optimization throughout the week. Thank you for your patience.						
We currently offer the following: New Applications Click Here						
Online Renewal Instructions						

➔ A drop down will appear. Click "Create/Continue a Renewal" link





→ Click "Start" next to the appropriate License Number (if multiple options are visible please make sure to select the renewal with the "To" date of 12/31/2026)

Renew	val					~
Renew	Completed	License	Description	From	То	Note

→ The Renewal Application will open and will ask you to answer a few questions.

• **IMPORTANT NOTE**: On question #2, only answer "Yes" if your address has moved to an address outside of the United States. If you need to update your address, you should answer "No" and then update via the "Edit Address" button.

2. Do you have an address change from your Credential Address below to a location outside of the United States? NOTE: if your Credential Address below already shows an						
address outside of the United States, then answer "No".						
* 🗌 Yes 🗌 No						
2 Enterfordate com Main Add						
3. Enter/update your Main Address:						
Attention Line						
Attention Line	824 STRATT AT 155					
Address Line 1	575 SMOWELINE DK					
Address Line Z						
City	GRAYSLAKE					
State	Illinois					
Zip Code	60030					
County	LAKE					
Country						
Phone	(347) 563.733.0000000					
Cell Phone	(547) 223-7553					
Edit Address						
ORChange to an addr	ess already on file:					
576 Sr/0/32CME DR GRAYSLAKE, IL 60030 () ✓ Update						

➔ You must answer all questions, upload any requested documents, and submit the application to complete the renewal process. You may click "Close and Save" to continue the application late. To start over, please click the "Restart" link.

If you should have any questions, please email <a href="mailto:fpr.realestate@illinois.gov">fpr.realestate@illinois.gov</a>

