

You may now pay this fee Online!



Beginning June 5, 2024, this new payment option will be available for Division of Real Estate licensure related fees.

Applicants and licensees may submit one-time payments online in place of sending a check or money order.

To pay online, please visit <https://idfpr.illinois.gov/epay.html>.

Once paid, complete the Payment Method section below and email your application, supporting documents, and this page to fpr.realestate@illinois.gov.

Access the
ePay site via
QR Code here



Important: Please complete the "Payment Method" section below for each application to ensure proper handling:

Payment Method

___ Online – Paid Online at: <https://idfpr.illinois.gov/epay.html> in the amount of _____. Approved # _____

___ Check/Money Order. Check# _____

Application Type: "Renewal"

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF REAL ESTATE
PO BOX 7570
SPRINGFIELD, IL 62791
fpr.realestate@illinois.gov

**2024 AUCTIONEER RENEWAL APPLICATION
AND INSTRUCTIONS**

READ ALL INSTRUCTIONS BEFORE COMPLETING THIS FORM:

1. Complete page 2 of this document and submit with the applicable fee to the above address.

		AUCTIONEER
License fee on or before:	12/31/2024	\$450.00
License fee on or after:	01/01/2025	\$500.00

2. Payment may be submitted via ePay (see cover sheet) or in the form of a check or money order made payable to the IDFPR - Division of Real Estate. **FEES ARE NON-REFUNDABLE**. After reading the following instructions, if you have any questions email fpr.realestate@illinois.gov.
3. Please make any name and/or address changes for your license in the area provided. **A P.O. Box must be accompanied by a street address. CHANGE OF NAME MUST BE ACCOMPANIED BY DOCUMENTARY PROOF** (i.e., certified or photocopy of a marriage certificate, divorce decree, or court order). **A COPY OF YOUR SOCIAL SECURITY CARD OR DRIVERS LICENSE IS NOT ACCEPTABLE.**
4. If you are sponsored by another auctioneer and you are changing sponsors, your sponsor must complete a Sponsor Card. **This requires a \$25 fee in addition to the renewal fee.**
5. You are required to answer ALL questions on the renewal form.
6. Licensees are required to complete 12 hours of continuing education (CE), of which 6 hours must be approved as mandatory, and a one-hour [Sexual Harassment Prevention Training Course](#). **However, if this is your first auctioneer renewal, you are NOT required to take CE for this renewal.**
DO NOT SUBMIT CE DOCUMENTATION WITH THIS APPLICATION. RETAIN ALL ORIGINAL CE CERTIFICATES OF COMPLETION/TRANSCRIPTS. IDFPR MAY CONDUCT AN AUDIT TO VERIFY THAT YOU HAVE COMPLETED THE REQUIRED CE.
7. You must sign the application. Your managing auctioneer's signature is only required if you are changing your sponsoring/ managing auctioneer with this renewal.
8. Disclosure of applicant's Social Security Number (last four digits only) is mandatory pursuant to 42 U.S.C.666(a)(13) and 5 ILCS 100/10-65(c) for use under the State's child support enforcement program.

Check out our WEB SITE <https://idfpr.illinois.gov/> –For pertinent information regarding IDFPR updates

Practicing as an auctioneer after the expiration of your license shall constitute unlicensed practice which could result in civil penalties and discipline of your license.

2024 AUCTIONEER LICENSE RENEWAL APPLICATION

LICENSE NO.:	
NAME:	
ADDRESS:	
ADDRESS LINE 2:	
CITY, STATE, ZIP:	
<input type="checkbox"/> CHECK HERE IF CHANGE OF ADDRESS	
SPONSOR LICENSE NO.:	
SPONSOR NAME:	
<input type="checkbox"/> CHECK HERE IF CHANGE OF SPONSOR (Include \$25 fee)	

ALL QUESTIONS MUST BE ANSWERED

CHILD SUPPORT

YES NO

Are you more than 30 days in arrears on court ordered Child Support Payments?

CONTINUING EDUCATION REQUIREMENTS (Check one only).

- I have fully complied with the CE requirements for this renewal period. (CE must be taken prior to submission of this application) **DO NOT SUBMIT CE DOCUMENTATION WITH THIS APPLICATION.**
- I AM EXEMPT from the CE requirements in accordance with the Auction License Act.

CONSENT TO EXAMINE AND AUDIT SPECIAL ACCOUNTS- (Check one only).

- I maintain special accounts or hold money belonging to others.
- I do not maintain special accounts or hold money belonging to others.

I understand that if I provide false/fraudulent information, I could lose my license, be fined or have other penalties assessed. Therefore, I declare that I have examined this form, and to the best of my knowledge, all statements are true, correct, and accurate.

Printed Name _____ E-mail address _____

Your Signature _____

Social Security Number (last four digits) _____

Managing Auctioneer Signature* _____

*Required only if changing sponsoring auctioneer on a Sponsor Card)

Managing Auctioneer License # _____