



# 2025 Real Estate Appraiser License Online Renewal Help Sheet

How to submit a Renewal Application for 2025

- ➔ Log into <https://online-dfpr.micropact.com/> using your User ID and Password.
- If you have not yet registered, you will need to do so before you can log in by clicking the “Register” link.

- ➔ Once logged in, click the Online Services link on the top right

- ➔ A drop down will appear. Click “Create/Continue a Renewal” link





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How to submit a Renewal Application for 2025

- ➔ Click “Start” next to the appropriate License Number (if you hold multiple licenses, they may appear on this screen)

Completed	License	Description	From	To	Note
<a href="#">Start</a>	475120540	Licensed Real Estate Broker	02/06/2022	04/03/2024	

- ➔ The Renewal Application will open and will ask you to answer a few questions.
- **IMPORTANT NOTE:** On question #2, answer “Yes” only if your address has moved to an address outside of the United States. If you need to update your address, answer “No” to question #2 and then click the “Edit Address” button in #3 to update the address.

2. Do you have an address change from your Credential Address below to a location outside of the United States? NOTE: if your Credential Address below already shows an address outside of the United States, then answer “No”.

\* ☐ Yes ☐ No

3. Enter/update your Main Address:

Attention Line  
Address Line 1 676 SHORELINE DR  
Address Line 2  
City GRAYSLAKE  
State Illinois  
Zip Code 60030  
County LAKE  
Country  
Phone (847) 668-7533  
Cell Phone (847) 223-7533

[Edit Address](#)

-- OR --Change to an address already on file:  
 [Update](#)

- ➔ You must answer all questions and submit the application to complete the renewal process. You may click “Close and Save” to complete the Application in the future. To start over, please click the “Restart” link.

If you should have any questions, please email [fpr.realestateappraisal@illinois.gov](mailto:fpr.realestateappraisal@illinois.gov)

