

2025 REAL ESTATE COURSE LICENSE RENEWAL APPLICATION

513 & 564



ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
Division of Real Estate - Education
PO Box 7570
Springfield, Illinois 62791-7570
fpr.realestateeducation@illinois.gov

**Renewal
Deadline:**

6/30/2025

Important Notice: Completion of this form is necessary to accomplish the requirements outlined in the Illinois Real Estate License Act of 2000 (225 ILCS 454). Disclosure of this information is **REQUIRED**. Failure to comply may result in this form not being processed. This form has been approved by the Agency Forms Coordinator. One application and one check for each course must be submitted. Instructors listed must have an Active/Renewed license by June 30, 2023

Education Provider Name: _____ Education Provider License #: **515.**

Contact Name: _____ Contact Email Address: _____

Contact phone #: _____ Course License Number: _____

Course Title (as it appears on course license): _____

Note: Due to the introduction of new course curriculums for the 6-Hour Core and the 12-Hour Broker Management CE Course. Existing 4-Hour Core CE and Broker Management CE course licenses will not be renewed. An education provider wishing to offer Core CE and Broker Management CE courses after June 30, 2025 must apply for the course licenses and meet the new curriculum guidelines as published on the Department's website: <https://idfpr.illinois.gov/profs/realest.html>.

Please select the delivery method of the course below as indicated on the course license:

Live Interactive Delivery (check all that apply)
 Classroom
 Interactive Webinar (Live - Simultaneous)

Online Distance
Learning Management System (LMS)

Home Study (Elective Only)
Home Study/Correspondence/Internet (Non-LMS)

All course license renewal applications must include the following:

- A Completed Real Estate Course License Renewal Application (this form) for each course**
- A NON-REFUNDABLE renewal fee of \$150 for each course**
 - Please make checks payable to *IDFPR - Division of Real Estate*
- Please Note:** Renewals submitted *after* June 30, 2025 must include a \$75 late filing fee.

Please select an option below:

- This course is being renewed without changes**
 - No additional documentation required
 - Note:** 4-hour Core and 12-hour Broker Management CE (BMCE) courses under the old curriculum will not be renewed. New applications must be submitted for the 6-hour Core and BMCE courses.
- This course is being renewed with changes**
 - Please provide a summary of changes and attach copies of the changed content (eg. presentations, student materials/handouts, instructor's notes, timed outline that includes all topics, and any other relevant documents)
 - Note:** 4-hour Core and 12-hour Broker Management CE (BMCE) courses under the old curriculum will not be renewed. New applications must be submitted for the 6-hour Core and BMCE courses.

**MAIL ALL MATERIALS TO:
REAL ESTATE – EDUCATION, PO Box 7570, SPRINGFIELD, IL 62791-7570**

As an authorized representative of the licensed Education Provider, I understand that if I provide false or fraudulent information the Education Provider could be disciplined and/or fined. I have read this application in its entirety, and to the best of my knowledge, all statements are true, correct, and accurate.

Authorized Representative Signature

Authorized Representative Printed Name

Date