

You may now pay this fee Online!



Beginning June 5, 2024, this new payment option will be available for Division of Real Estate licensure related fees.

Applicants and licensees may submit one-time payments online in place of sending a check or money order.

To pay online, please visit <https://idfpr.illinois.gov/epay.html>.

Once paid, complete the Payment Method section below and email your application, supporting documents, and this page to fpr.realestate@illinois.gov.

Access the
ePay site via
QR Code here



Important: Please complete the "Payment Method" section below for each application to ensure proper handling:

Payment Method

___ Online – Paid Online at: <https://idfpr.illinois.gov/epay.html> in the amount of _____. Approved # _____

___ Check/Money Order. Check# _____

Application Type: "Renewal"



RENEWAL APPLICATION FOR AMC REGISTRATION
ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
Division of Real Estate
320 West Washington Street, 3rd Floor
Springfield, Illinois 62786
fpr.realestateappraisal@illinois.gov

PRIMARY DOCUMENT
AMC-5550

558

PURPOSE: This application is to renew a registration for an Appraisal Management Company (558). Your renewal **MUST** be postmarked on or before December 31, 2024. Renewals without the required fee included will not be processed and will be held pending payment.

INSTRUCTIONS: Carefully follow the steps outlined within the instructions. The application must be completed in its entirety. You must complete all sections. If an area is not applicable, please indicate "N/A." Please also include **a current and valid Surety Bond** with this application submission. Incomplete applications or erroneous applications will be returned to the applicant. This application requires an original signature and must be signed by the current Controlling Person. **THE APPLICATION FEE NOT REFUNDABLE.**

QUALIFYING PANEL SIZE

To be eligible for renewal your entity needs 16 or more licensed appraisers within Illinois, or 25 or more licensed appraisers in two or more participating jurisdictions that may include Illinois. This is a condition of registration.

Examples: If your entity has 3 appraisers in Illinois plus 22 appraisers in all other participating jurisdictions, your entity is eligible for renewal. If your entity has 10 appraisers in Illinois plus 6 appraisers in all other participating jurisdictions, your entity is ineligible for renewal.

Column A		Column B		Column C
Number of Independent Contractor Appraisers in Illinois		Number of Independent Contractor Appraisers in ALL OTHER states (which may also include Illinois)		Total Qualifying Panel
	+		=	

RENEWAL FEE (Check only ONE)

Submitted on or Prior to December 31, 2024

☐ \$ 4,000

Submitted January 1, 2025– December 31, 2026 (includes late fee)

☐ \$ 4,500

APPLICANT IDENTIFYING INFORMATION

COMPLETE BUSINESS NAME

ILLINOIS APPRAISAL MANAGEMENT COMPANY REGISTRATION NUMBER

EMPLOYER IDENTIFICATION NUMBER (EIN) OR TAX PAYER IDENTIFICATION NUMBER

PRIMARY BUSINESS ADDRESS (P.O. BOX IS NOT PERMITTED)

CITY

STATE

ZIP CODE

TELEPHONE NUMBER

EMAIL ADDRESS

WEB ADDRESS

CERTIFICATIONS – I (We) certify to the following:

1. The Controlling Person has not changed as of the renewal submission.
2. The company maintains a Surety Bond in accordance with Illinois law and is responsible for reporting its continuance and/or cancellation.
3. The Agent for Service has not changed unless a new Agent of Service application has been submitted.
4. The designated controlling person or any person or entity with ownership interest in the registrant has NOT had a license or registration denied, revoked, or disciplined. Further, the designated controlling person or person or entity with ownership interest has not been found to have committed or pled to a felony or misdemeanor as enumerated in 225 ILCS 459/67 in any other jurisdiction. If the answer to either question is yes, then please provide supporting documentation from the appropriate jurisdiction along with a signed letter of explanation.
Please do not include convictions that have been overturned, sealed, or expunged.

DESIGNATED CONTROLLING PERSON (Signature)

DESIGNATED CONTROLLING PERSON (Printed Name)

DATE