

You may now pay this fee Online!



Beginning June 5, 2024, ePay is now available for Division of Real Estate licensure related fees.

Applicants and licensees may submit one-time payments online in place of sending a check or money order.

To pay online, please visit <https://idfpr.illinois.gov/epay.html>.

Once paid, complete the Payment Method section below and email your application, supporting documents, and this page to fpr.realestate@illinois.gov.

Access the
ePay site via
QR Code here



Important: Please complete the "Payment Method" section below for each application to ensure proper handling:

Payment Method

Online – Paid Online at: <https://idfpr.illinois.gov/epay.html> in the amount of _____ . Approved #

Check/Money Order. Check# _____

Application Type: "Non Exam"

HOME INSPECTOR PRE-LICENSE FIELD COURSE LICENSE APPLICATION



ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION

453

Division of Real Estate

PO Box 7570

Springfield, Illinois 62791

fpr.realestateeducation@illinois.gov

Important Notice: Completion of this form is necessary to accomplish the requirements outlined in the Illinois Home Inspector License Act {225 ILCS 441}. Disclosure of this information is **REQUIRED**. Failure to comply may result in this form not being processed. This form has been approved by the Agency Forms Coordinator. For more Information please view <http://www.ilga.gov/commission/jcar/admincode/068/06801410sections.html> Administrative Rules.

Education Provider Name:	Education Provider License #: 452. (leave blank if license # is pending)
Education Provider Address:	Phone: Email:
Administrator Name:	Website Address:
Course Instructor Name(s):	Instructor's Home Inspector License Number(s) (if applicable):

Total hours of field course (minimum of 15 hours including field exam):

What type of final exam will this course include?

Paper/Written

Digital/Internet

Course application fee: \$150 (fee may be paid electronically using the ePay link on the cover page)

Courses may be submitted via email with a separate email for each course. All courses must include the items below:

- Course name and the ePay Approved number in the subject line.
- All course materials should be provided as separate files (doc, pdf, etc.), CLEARLY labeled, and must include:
 - Completed course application with the completed ePay cover sheet or payment receipt included.
 - Comprehensive timed outline (Must contain time spent on each field inspection and total course time, excluding time spent on the exam)
 - Course & exam policies (Including exam administration & proctor policies, exam scoring and appeal process)
 - Course final exam (Sample mock inspection report)
 - Sample completed mock inspection report
 - Any materials provided to the students including: textbooks, instructor notes, presentations, etc.
 - Bio/resume and Illinois license # of the supervising home inspector(s)

SEND ALL MATERIALS TO FPR.Realestateeducation@illinois.gov OR MAIL THEM TO:

**IDFPR - DIVISION OF REAL ESTATE
REAL ESTATE EDUCATION
PO BOX 7570
SPRINGFIELD, IL 62791**

As an authorized representative of the licensed Education Provider, I understand that if I provide false or fraudulent information the Education Provider could be disciplined and/or fined. I attest that the residential properties covered in this course are in an inhabitable condition and meet the guidelines established in the field course curriculum. I have read this application in its entirety and, to the best of my knowledge, all statements are true, correct, and accurate.

Authorized Representative Signature

Authorized Representative Printed Name

Date