

You may now pay this fee Online!



Beginning June 5, 2024, this new payment option will be available for Division of Real Estate licensure related fees.

Applicants and licensees may submit one-time payments online in place of sending a check or money order.

To pay online, please visit <https://idfpr.illinois.gov/epay.html>.

Once paid, complete the Payment Method section below and email your application, supporting documents, and this page to fpr.realestate@illinois.gov.

Access the
ePay site via
QR Code here



Important: Please complete the "Payment Method" section below for each application to ensure proper handling:

Payment Method

___ Online – Paid Online at: <https://idfpr.illinois.gov/epay.html> in the amount of _____. Approved# _____

___ Check/Money Order. Check# _____

Licensure Method: "License by Non Exam"



APPRAISAL QE OR CE COURSE LICENSE APPLICATION

PRIMARY DOCUMENT

573/575

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
 Division of Real Estate – Licensing
 320 West Washington Street, 3rd Floor
 Springfield, Illinois 62786
FPR.RealEstateAppraisal@illinois.gov

For this form to be processed you must have an **Illinois Appraiser Education Provider license**. Providers must submit materials via thumb drive or via cloud access. Hard copies must be converted into unredacted, unlocked PDFs. Illegible and/or incomplete materials will be rejected and may delay review of this application.

APPLICANT IDENTIFYING INFORMATION

NAME OF EDUCATION PROVIDER:	PROVIDER LICENSE #: 555.		
DBA (if applicable):			
COURSE TITLE:	HOURS:	AQB COURSE CODE: (for example: ILR4-08)	

Please indicate whether this is a QE or a CE offering. Hybrid (Practicum) courses can be submitted as either classroom or synchronous QE or CE. You must indicate whether the offering is in a classroom, synchronous, or asynchronous. Asynchronous education is defined as a form of education, instruction, and learning that does not occur in the same place or at the same time. Synchronous is treated the same as live classroom. A distance education verification certificate is no longer required. QE class hours may be obtained only where the minimum length of the educational offering is at least 15 hours, and the individual successfully completes an approved closed-book examination pertinent to that educational offering. Credit towards the CE hour requirements for each appraiser classification may be granted only where the length of the educational offering is at least two (2) hours. Asynchronous education must have a current distance education verification certificate accompany the application. **THIS FORM CANNOT BE USED FOR ANY USPAP OFFERING – refer to EDU-15/7 and the USPAP Instructor forms ONLY.**

<input type="checkbox"/> QUALIFYING EDUCATION COURSE (QE)	<input type="checkbox"/> CONTINUING EDUCATION COURSE (CE)
<input type="checkbox"/> CLASSROOM OR SYNCHRONOUS (LIVESTREAM)	<input type="checkbox"/> ASYNCHRONOUS

If a final exam is NOT included in a CE offering; indicate "NA" in the appropriate spaces. QE always requires a final, closed-book exam. If an exam is given, the passing grade minimum is 70%.

Number of instructional hours <u>INCLUDING</u> exam:	Number of instructional hours <u>EXCLUDING</u> exam:
<input type="checkbox"/>	QE – New Course (Minimum 15 Hours) - \$150
<input type="checkbox"/>	CE – New Course (Minimum 2 Hours) - \$100
<input type="checkbox"/>	Conversion of QE to CE (excluding USPAP) - \$50

CERTIFYING STATEMENT:

I hereby certify that, to the best of my knowledge, all information herein is true and correct; that the signature below re-affirms the certifying affidavit signed on the course provider application; and that I am authorized to sign this application.

NAME (PRINT)

SIGNATURE

DATE