

# How Do I...

## Check License Lookup for a registered AMC?

The screenshot displays the website of the Illinois Department of Financial & Professional Regulation (IDFPR). At the top, the IDFPR logo and navigation menu are visible. A dropdown menu is open under 'Real Estate', with 'License Look-Up' highlighted by a red circle. Below the header, the main content area features the department's name and a search for a license form. The form includes fields for Board (set to APPRAISAL), License Status (set to ACTIVE LICENSES ONLY), License Number, Legal Business Name (set to Epic), First Name, Last Name, City, State, County, and Zip. A 'Search' button and a 'Clear Form' button are at the bottom of the form. A sidebar on the left contains links for 'Return to IDFPR', 'Lookup a License', 'Lookup Help', and 'Primary Source Statement'. Three white arrows point to the 'License Look-Up' menu item, the 'Board' dropdown, and the 'Legal Business Name' field.

January 4, 2017

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Illinois  
Department of Financial and Professional Regulation

Search for a License

Criteria (click to show/hide)

Current Filters: Legal Business Name: Epic  
License Status: ACTIVE LICENSES ONLY  
Board APPRAISAL

|                        | Name                        | License Status | License Number | City/State | Original Issue Date | Current Expiration Date | Ever Disciplined |
|------------------------|-----------------------------|----------------|----------------|------------|---------------------|-------------------------|------------------|
| <a href="#">Detail</a> | EPIC PROPERTY SOLUTIONS LLC | ACTIVE         | 558000105      | PLANO, TX  | 08/05/2013          | 12/31/2016              | N                |

Financial & Professional Regulation

State of Illinois | Illinois Privacy Information | Accessibility | Contact IDFPD

AMCs in Illinois renew by December 31 of an even year. If an AMC has NOT renewed by this date, Illinois appraisers are not permitted to complete assignments for them until they have renewed. There are no “grace” periods or “pending” statuses.

### Section 1455.250 Appraiser Responsibilities as Relating to Appraisal Management Companies

*Pursuant to Section 15-10(a) of the Act, failure to comply with any of the following shall be considered a violation and may subject a licensee to discipline as provided for in the Act and this Part:*

- a) *An appraiser shall identify an appraisal management company as the client if the appraisal management company is engaging the appraiser.*
- b) *An appraiser shall not provide appraisal practice service to an appraisal management company unless the appraisal management company is lawfully registered in Illinois pursuant to Section 20 of the Appraisal Management Company Registration Act [225 ILCS 459] and 68 Ill. Adm. Code 1452.*

Appraisers must pay strict attention to the **CURRENT EXPIRATION DATE**. Do not rely on whether the term “Active” remains in the License Status box.

January 4, 2017