

You may now pay this fee Online!



Beginning June 5, 2024, this new payment option will be available for Division of Real Estate licensure related fees.

Applicants and licensees may submit one-time payments online in place of sending a check or money order.

To pay online, please visit <https://idfpr.illinois.gov/epay.html>.

Once paid, complete the Payment Method section below and email your application, supporting documents, and this page to fpr.realestate@illinois.gov.

Access the
ePay site via
QR Code here



Important: Please complete the "Payment Method" section below for each application to ensure proper handling:

Payment Method

___ Online – Paid Online at: <https://idfpr.illinois.gov/epay.html> in the amount of _____. Approved # _____

___ Check/Money Order. Check# _____

Application Type: "Non Exam"



APPLICATION FOR SUPERVISOR-TRAINEE COURSE

PRIMARY DOCUMENT

ILST-15

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
Division of Real Estate
320 West Washington Street, 3rd Floor
Springfield, Illinois 62786
800-560-6420

In order for this form to be processed you must already have an Illinois Appraisal Course Provider license. Providers are encouraged to submit materials via electronic media. If hardcopies are to be provided the Division **REQUIRES** two copies. Illegible and/or incomplete materials will be rejected.

NAME OF EDUCATION PROVIDER	PROVIDER'S ILLINOIS LICENSE NUMBER: 555.
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DBA (if applicable)

COURSE TITLE: THE ILLINOIS SUPERVISOR-TRAINEE COURSE

This application is exclusively for Education Providers seeking to teach the Illinois Supervisor-Trainee Course. This is considered to be **CONDITIONAL EDUCATION**.

There are three separate versions.

1. There is a six-hour classroom-only version that contains the AQB mandated material that is the same in every jurisdiction as well as the Illinois-specific material.
2. There is the AQB mandated material that is the same in every jurisdiction. It can be taught in a classroom setting or as a distance offering. The maximum number of contact hours is four. However, a three hour version will satisfy the required content. This version excludes any Illinois-specific material.
3. There is a three-hour, classroom-only Illinois jurisdiction version.

Identify which course option you are applying for. Each version requires a separate application and fee. Mark **ONLY** one.

FEE – The \$50 non-refundable must be made payable to: Illinois Department of Financial and Professional Regulation.

Six-Hour (6) AQB & Illinois Version <input type="checkbox"/> Classroom ONLY	Three or Four-Hour AQB Version <input type="checkbox"/> Classroom <input type="checkbox"/> On-Line (IDECC Certificate Required)	Three-Hour Illinois Only Version <input type="checkbox"/> Classroom ONLY
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The courses can be used as CE by appraisers **ALREADY** licensed in Illinois. Associate Real Estate Trainee Appraisers may use this as CE. Individuals seeking to become Associate Real Estate Trainee Appraisers must complete at least the AQB portion prior to first issue. They must follow up by completing the Illinois portion within a year of completing the AQB portion.

NAME OF INSTRUCTOR	APPRAISER LICENSE NUMBER
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Instructors for the Illinois portion must be approved by the Division prior to teaching the course. Only the instructor identified on this form will be permitted to teach the course. Any instructor changes require a new application and fee. The on-line version must be accompanied by a current IDECC Certificate.

CERTIFICATION BELOW:

I hereby certify that to the best of my knowledge, all information herein is true and correct; that the signature below re-affirms the certifying affidavit signed on the course provider application; and that I am authorized to sign this application.

Name PRINTED	Signature	Today's Date
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