

**Illinois Department of Financial and Professional Regulation  
Division of Professional Regulation**

**Illinois Roofing Advisory Board**

December 8, 2015

Time: 10:15 a.m.                      Adjourn: 12:50 p.m. (Petry/Moore)  
Location: IDFPD Chicago Office, 100 W Randolph St, Suite 2-026

Board Members Present:                      Rod Petrick, Chairman  
   Jim Petry, Vice-Chairman  
   Laurie Moore, Member  
   Mitch Kaiser, Member  
   Robert Grela, Public Member

Board Members Absent:                      Doug Sutton, Jr, Member

Staff Present:                                      Jim Koehl, Board Liaison  
   Martha Reggi, Legal Counsel  
   Araceli De La Cruz, Chief, General Prosecutions  
   Alex Hemsley, Director's Staff

Guests:    Dr Ron Rodgers, Psychometrician  
   Bill McHugh, Chicago Roofing Contractors Association

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| Topics:         | Discussion:            | Action:   |
|-----------------|------------------------|---|
| Approve Minutes | August 4, 2015 minutes | Grela/Moore moved to approve the August 4, 2015 minutes. Motion carried.  |
| Old Business    | NRCA Manual            | Chairman Petrick noted that the National Roofing Contractors Association (NRCA) manual will have an on-line version available.  |
| New Business    | Roofing Examination    | Dr Ron Rodgers provided a presentation on the roofing examination. He said changes to the examination need to be fair and valid that need to be defensible if challenged in court since the court will not uphold exam, otherwise. Dr Rodgers noted the current exam meets 2012 industry standards. |

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New Business (con't)

He added that references are needed to support the new exam questions.

Ms Moore noted that on the Occupational Safety and Health Administration (OSHA) website there is a Protecting Roofing Workers link to assist with safety questions.

Mr Petry asked how the test can be updated. Dr Rodgers stated that the source material needs to be gathered; proceed with the practice analysis utilize a review panel (2) board members, included, to develop questions; need to look at the references to ensure that the question is supported then the new form of the test is developed. The time line would be 4-6 months. He added that the Division initiates the examination revision process.

Examination Statistics

Mr Koehl distributed the exam statistics report to the Board for review and comments. Dr Rodgers stated with a revised examination the performance level will go down until the industry adjusts to the new content.

Disciplinary Report

Mr Koehl provided an overview of the disciplinary report. A sign-up sheet was distributed for informal conferences which will occur every six weeks on Thursdays. Ms De-La-Cruz thanked the Board for their time with the conferences.

Magazine Article

An article for submission to the Midwest Roofing Contractor Association (MRCA) magazine was distributed regarding sub-contracting in the industry.

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Roofing Disciplinary Fine Review

A handout was distributed listing various fines imposed from October 2014-September 2015.

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Closed Session

Deliberate case

Kaiser/Grela moved to go into closed session pursuant to Section 2(c)(4) and (15) of the Open Meetings Act. Motion carried.

Subsequent to the motion a roll call was held and the following members voted unanimously to close the session.

Petrick-yes  
Petry-yes  
Moore-yes  
Grela-yes  
Kaiser-yes

Those voting yes constituted a majority of the quorum of the members of the Board.

The session closed at 12:00 p.m.

Deliberations were held in closed session on cases presented to the Board. Closed session minutes from the August 4, 2015 business meeting were also reviewed.

Petry/Kaiser moved to come out of closed session at 12:25 p.m.  
Motion carried.

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Open Session

Cases Deliberated in Closed Session

Lee Johns d/b/a A Affiliated Roofing  
2014-004235

Grela/Moore moved that Lee Johns d/b/a A Affiliated Roofing, 104-012545, be indefinitely suspended with a \$5000 fine and indefinitely suspend the qualifying party for Lee Johns, 105-003622, with a \$5000 fine payable in 60 days.  
Motion carried.

Wenzel Siding and Roofing  
2014-05852

Kaiser/Petry moved that Wenzel Siding and Roofing 104-003031, be indefinitely suspended and fined \$3500 and indefinitely suspend Mark Wenzel's roofing qualifying party designation, 105-002985, with a \$3500 fine, payable in 60 days.  
Motion carried.

Robert Skertich  
2015-01130

Petry/Kaiser moved that Robert Skertich be assessed a \$10,000 civil penalty to be paid in 60 days.  
Motion carried.

Closed Minutes

Petry/Kaiser moved to accept the closed minutes from the August 4, 2015 meeting as written. Motion carried.

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Board Liaison Time

Address Changes

Mr Koehl distributed the Board address roster for any changes.

Travel Vouchers

Travel voucher forms were distributed.

Statement of Economic Interest

Discussed need to submit by deadline.

Findings

The Board signed three Findings deliberated on at this Meeting.

Next meeting date

February 23, 2016

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Exceptions and Comments

Deliberations-Let it be noted for the record that the Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Board presents their Findings of Fact, Conclusions of Law and Recommendations.

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