

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS BOARD OF REGISTERED INTERIOR DESIGN PROFESSIONALS

Open Minutes

Illinois Board of Registered Interior Design Professionals

Date: October 1, 2020
Convened: 10:03 am
Adjourned: 11:56 am
Location: WEBEX

Members Present: Valerie Jardon, Chair
Patricia Bailey, Member
Michelle Gillette-Murphy, Member
Belinda O'Kelly, Member

Member(s) Absent: Paula Keats, Public Member

Staff Present: Kyle Lazell, Design Licensing Manager
Haley Lowrance, IDFPR General Counsel

Guests Present: Catherine TeJada, IIDA

Open Session: The Meeting was called to order at 10:03 am.
Roll Call:
The Board Members present constituted a quorum of the Board.

**I. Announcements,
Correspondence,
Guest comments**

Ms. Jardon welcomed everyone and asked if anyone had announcements or correspondence.

Mr. Lazell shared that the Director will be starting to interview potential Board members for several Boards – including the Interior Design Board. Ms. TeJada asked if it is known if there are current candidates to be interviewed for the position currently held by Ms. Bailey. Mr. Lazell said that he was told that at present, two individuals have applied for review by the Director.

Ms. Jardon stated that she spoke with Tom Banks from NCIDQ about the national membership and clarification on a few items and clarified that currently, the annual NCIDQ membership fee is \$4,000. She also said that Mr. Banks indicated that they would extend an offer to all Illinois Board members to attend the 2020 Annual Conference to learn more about the Council and ways that the Council can benefit the Board and Illinois in terms of membership.

Ms. Gillette-Murphy said she will take advantage of the opportunity to attend and looks forward to hearing what they have to say.

Ms. Jardon also shared that during her conversation with Tom Banks, the discussion of active NCIDQ membership for Illinois Registered Interior Designers. She indicated that Mr. Banks said that in Illinois, there are 1,447 Certificate holders with 647 of that being active members. NCIDQ is unable to provide information on the non-active members.

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II. Review of Open Minutes

The Board reviewed the open minutes of the August 5, 2020 meeting.

Motion was made, seconded (O'Kelly/Bailey) and passed to accept the open minutes as presented. Motion passed with a quorum of members via roll call.

III. Sub-Committee Reports

A. Sunset Review

Ms. Jardon reported that the sub-committee contacted the GRA members to find out their thoughts on a few topics pertaining to the Statute revisions:

- CE requirement (associations would support this addition)
- Retired Status (associations are neutral on this addition)
- Fees

Mr. Lazell stated that he added a section for CE to the Sunset draft, that the Retirement language was not added at this time and that their may be a fee increase of \$20-25. He also provided a brief overview on how the "typical" Sunset review process is handled by the Department.

To better understand why the profession is financially in the "red", Ms. Jardon inquired if a breakdown of what the registration and renewal fees go towards paying at the Department could be provided.

Mr. Lazell shared that it generally used to pay for staff salaries, rental fees for the building, leasing fees for copy machines, rental fees for Department servers/PCs/monitors, etc., office consumables, among other items. He also shared that at present, there is around a one-Million-dollar financial shortfall spanning the two-year renewal period.

Ms. TeJada shared that IIDA is planning a few ideas to help bring awareness to the profession and increase the number of registered Interior Designers. One main item is to launch a program to reimburse the initial registration fee for newly registered Interior Designers.

IV. Old Business

No old business was discussed by the Board.

V. New Business

No new business was discussed by the Board.

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Motion to go into Closed Session:

Motion was made, seconded (Jardon/O'Kelly) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:54 am.

VI. Closed Session:

Roll Call:

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes

A. Review of Closed Minutes

The Board reviewed the closed minutes of the August 5, 2020 meeting.

B. Application Review/Discussion

B. Application Review

No applications were reviewed.

Motion to go into Open Session:

Motion was made, seconded (Bailey/Gillette-Murphy) and passed to go into Open Session at 10:57 am. Motion passed with a quorum of members via roll call.

Motion to Accept Recommendations Made in Closed Session:

Motion was made, seconded (O'Kelly/Bailey) and passed to accept the recommendations made in closed session. Motion passed with a quorum of members via roll call.

Motion to Keep the Closed Minutes Closed:

Motion was made, seconded (Gillette-Murphy/Bailey) and passed to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

VII. Adjournment

Motion was made, seconded (Bailey/O'Kelly) and passed to adjourn the meeting. Motion passed with a quorum of members via roll call.

Meeting adjourned at 11:58 am.