

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Open Minutes

Illinois Land Surveyors Licensing Board

Date: January 22, 2021
Convened: 9:33 am
Adjourned: 10:47 am
Location: WebEx

Members Present: James W. Abbitt Jr., Chair
Michael Filipski, Vice-Chair
Gale E. Hake, Member
John G. Huff, Public Member
C. Brian Lounsbury, Member
Kim Lyons, Member
Carol Sweet-Johnson, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager
Chau Nguyen, IDFPR General Counsel
Eduardo Fernandez, IDFPR Prosecuting Attorney
Roy Cepero, IDFPR Design Profession Investigator

Guests Present: Ryan Roth, IPLSA
Kim Robinson, IPLSA

Open Session: The Meeting was called to order at 9:33 am.
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member
Announcements,
comments**

Mr. Abbitt welcomed everyone and asked if there were any announcements or comments.

Ms. Sweet-Johnson requested that an item be added to the agenda under new business – listed as D. Great Basin College program review.

**II. Guest Announcements,
comments**

Mr. Roth shared that the IPLSA 2021 Annual Conference will be held virtually on February 2-5, 2021. He also shared that the Apprenticeship Program is currently up and running and requested that

**III. Licensing Manager
Report**

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- A. 2020 Profession year-in-review A. Mr. Lazell provided a brief year-in-review summary for the profession.

- B. Quarterly Newsletter B. Mr. Lazell shared that that the latest quarterly newsletter has been published and sent to all active design profession licensees and those individuals who have requested to receive the newsletter.

- C. FY22 Board Schedule C. Mr. Lazell shared that he is formulating the FY22 Board schedule and should have the draft version available in mid-February.

- D. NCEES Central Zone Awards Nominations D. Mr. Lazell shared that NCEES is currently receiving nominations for the Central Zone Awards.

- E. NCEES Dues E. Mr. Lazell shared that he has received the NCEES Dues invoices and submitted them to the accounting unit for processing.

- F. NCEES Board of Directors Visit Invitation. F. Mr. Lazell shared that NCEES has submitted a notice to all Member Board Executives sharing that the NCEES BOD is available to attend a Board meeting if desired. The Board discussed this item and stated they would appreciate a visit from the NCEES BOD.

IV. Review of Open Minutes The Board reviewed the minutes of the November 20, 2020 meeting. Motion was made, seconded (Huff/ Lounsbury) and passed to accept the minutes of the meeting as written. Roll Call: The Board Members present constituted a quorum of the Board.

V. Old Business No unfinished business discussed.

VI. Report from Subcommittees

A. Jurisdictional Exam Sub-Committee A. Jurisdictional Exam Sub-Committee
Mr. Filipski presented a revised reference list for use with the jurisdictional exam. The Board reviewed the list of resources and thanked the committee for their time compiling the revised list.

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Motion was made, seconded (Filipski/Huff), and passed to approve this revised list of references. Roll Call: The Board Members present constituted a quorum of the Board.

B. Rules Sub-committee

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Review of Section 1270.57 – Standards of Professional Conduct
Mr. Abbitt stated that the sub-committee is still working on their report and said they plan to present information at the next meeting.

C. Complaint Review
Committee/subcommittee

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Mr. Lounsbury reported on the November 20, 2020 meeting. Complaint Statistics based on recommendations from the September 2020 CRC meetings for each profession:

Architect: Opened 3, Closed 2, Referred 1

SE: Opened 1, Closed 1, Referred 0

PE: Opened 3 Closed 2, Referred 4

LS: Opened 3, Closed 0, Referred 0

PDF: Opened 0, Closed 0, Referred 0

Complaints currently under investigation:

Architect – 30

SE - 11

PE – 21

LS – 10

PDF – 0

Cases currently being prosecuted:

Architect – 13

PE –12

SE – 5

LS – 8

D. Great Basin College
program review.

D. Great Basin College program review.

Ms. Sweet-Johnson shared that she has completed a curriculum review of the surveying program as requested by the college. She indicated that the course curriculum would satisfy the current educational requirements to be accepted as an approved land surveying program.

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Motion was made, seconded (Lounsbury/Huff) and passed to accept the Great Basin College land surveying with geomatics program as an approved Land Surveying program.

VII. New Business

A. NCEES Central Zone Meeting Information

A. Mr. Lazell shared that the Central Zone meeting is scheduled for April 29th and will be conducted virtually. He also stated that additional information would be forthcoming.

Mr. Abbitt commented that he would be attending the NCEES Board Presidents' Assembly meeting next week.

Motion to go into Closed Session:

VIII. Closed Session:

Motion was made, seconded (Huff/Lyons) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:37 am.

Roll Call.

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 20, 2020 meeting.

B. Application Review

No applications were reviewed.

Motion to go into Open Session:

Motion was made, seconded (Lyons//Lounsbury) and passed to go into Open Session at 10:42 am. Roll Call: The Board Members present constituted a quorum of the Board.

Motion to accept Recommendations:

Motion was made, seconded (Lounsbury /Sweet-Johnson) and passed to accept the recommendations made in closed session. Roll Call: The Board Members present constituted a quorum of the Board.

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**Motion to keep Closed
Minutes closed:**

Motion was made, seconded (Hake/Lounsbury) and passed to accept the recommendations made in closed session. Roll Call: The Board Members present constituted a quorum of the Board.

IX. Reminders

Mr. Lazell reminded the Board that the next meeting is scheduled for March 25, 2021.

X. Adjournment

Motion was made, seconded (Filipski/Lyons) and passed to adjourn. Roll Call: The Board Members present constituted a quorum of the Board.
Meeting adjourned at 10:47 am.