



IDFPR

Illinois Department of
Financial and Professional Regulation

Division of Real Estate

JB PRITZKER
Governor

MARIO TRETO, JR.
Acting Secretary

LAURIE MURPHY
Acting Director

**Illinois Department of Financial & Professional Regulation
Division of Real Estate
Real Estate Appraisal Administration and Disciplinary Board
("The Real Estate Appraisal Board")**

Open Minutes

Date: March 8, 2022

Call to Order: 10:02 a.m. – John McMahon – Vice Chairperson

Location: Illinois Department of Financial and Professional Regulation (IDFPR)/Division of Real Estate (DRE)
Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Sara Chambers, Gail Lissner, Cecelia Marlow, John McMahon, Katie McNally, Jonathan Michie, Mike Morris, Ken Mrozek, Brian Weaver (Non-Voting)

Board Members Not Present: Doug Anderson, Patricia McGarr

Staff Members Present: Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Sheilah O’Grady Krajniak – Prosecutions staff attorney, Elliot Dubin – Prosecutions staff attorney, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Hector Rodriguez – Chief of Investigations, Mary Crocker – Appraisal Education, Donielle Walters – Policy Manager, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Jim Blaydes, Craig Capilla, Ron DeVries, Scott Dibiasio, Lee Lansford, TJ McCarthy, Maureen Sweeney, Sarah Walsh, Edward Williams

	Discussion	Action
Call to Order	<p>Vice Chairperson John McMahon called the meeting to order and read a mandatory statement regarding the Open Meetings Act.</p> <p><i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p>Attendance Taken: Sara Chambers – present Gail Lissner – present Cecelia Marlow -present John McMahon - present Katie McNally – present Jonathan Michie - present Mike Morris - present Ken Mrozek – present</p>	<p>The meeting was called to order at 10:02 a.m.</p>
Review and Approval of Board Minutes	<p>The Board reviewed the Open Minutes from the February 8, 2022, Appraisal Board meeting.</p> <p>Roll Call Vote Taken: Sara Chambers – yes Gail Lissner – yes</p>	<p>A motion was made by Morris and seconded by Lissner to</p>

	<p>Cecelia Marlow – yes John McMahon - yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes</p>	<p>approve the Open Minutes as presented from the February 8, 2022, Appraisal Board meeting. The motion carried by roll call vote.</p>
Public Comments		
Licensing and Education Report	<p>The License Report for activity conducted in February 2022 was presented and discussed. A copy of the report is attached to and made a part of these minutes.</p> <p>Jeremy Reed commented that operations in the Division of Real Estate are moving along efficiently and that the real estate brokers are renewing at this time.</p> <p>Jeremy Reed thanked Mary Crocker once again for her hard work. Mr. Reed also said a new office coordinator has been hired in the Division of Real Estate and one office coordinator has left our agency.</p> <p>Mary Crocker mentioned, since the last Board meeting, the following have been approved: 10 Education Courses, 2 log audits, 0 Out of State CE request, 1 Non-Student Activity 4 Endorsement Applications 6 Application Reviews</p>	
Investigations Report	<p>The 2022 Investigations Report through the month of February 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.</p>	

	Hector Rodriguez informed the Board most of his staff are working remotely at this time.	
Prosecutions Report	<p>The 2022 Prosecutions Report through the month of February 2022 was presented and distributed. A copy of this report is attached to and made a part of these minutes.</p> <p>Geetu Naik thanked the Board members for attending informal conferences.</p>	
Formal Hearing Schedule	There are no Formal Hearings scheduled.	
Education Course Approval	<p>Roll Call Vote Taken: Sara Chambers – yes Gail Lissner – yes Cecelia Marlow – yes John McMahon - yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes</p> <p>Courses reviewed and approved by Gail Lissner:</p> <p>Chicago Chapter (CE) An Update to Cook County Real Estate Tax Assessment, 2 hours</p> <p>McKissock (QE) 2020-2022 15 Hour National USPAP Live Webinar, 15 hours</p> <p>American Society of Appraisers (CE) 2020-2022 Hour USPAP Update, 7 hours</p> <p>Course reviewed and approved by Ken Mrozek:</p>	<p>A motion was made by Mrozek and seconded by Lissner to recommend approval of the ten Appraisal education courses reviewed by a Board member and presented by Mary Crocker. The motion carried by roll call vote.</p>

	<p>Chicago Chapter (CE) Valuation of Cannabis Facilities and Valuation, 14 hours</p> <p>Courses reviewed and approved by John McMahon:</p> <p>Appraisal Institute (CE) 2020-2022 7 Hours Equivalent USPAP Update, 7 hours, Asynchronous</p> <p>McKissock (CE) Live Webinar – The Fundamentals of Appraising Luxury Homes, 4 hours</p> <p>McKissock (CE) Live Webinar – New Construction Essentials: Luxury Homes, 3 hours</p> <p>Course reviewed and approved by Doug Anderson:</p> <p>Appraisal Institute (CE) Measure It Right – Using the ANSI Z765 2021 Standard for Resident Online</p> <p>Courses reviewed and approved by John Michie:</p> <p>McKissock (QE) Live Webinar – Basic Appraisal Procedures, 30 hours</p> <p>McKissock (QE) Live Webinar – Basic Appraisal Principles, 30 hours</p>	
Old Business	<p>There was discussion regarding the new USPAP update and how these requirements may affect licensed appraisers in Illinois.</p>	

New Business	There was discussion regarding the issue of published studies related to racial bias in appraisals.	
Motion to go into Closed Session	Roll Call Vote Taken: Sara Chambers – yes Gail Lissner – yes Cecelia Marlow – yes John McMahon - yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes	A motion was made by Morris and seconded by Lissner to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:36 a.m. The motion carried by roll call vote.
Closed Session:	The February 8, 2022, closed minutes were reviewed by the Board. The Board deliberated on pending enforcement actions.	
Motion to go into Open Session	Roll Call Vote Taken: Sara Chambers – yes Gail Lissner – yes Cecelia Marlow – yes John McMahon - yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes	A motion was made by Mrozek and seconded by Morris to go into Open Session at 10:41 a.m. The motion carried by roll call vote.
Approval of February 8, 2022, Closed Minutes	Roll Call Vote Taken: Sara Chambers – yes Gail Lissner – yes Cecelia Marlow -yes John McMahon – yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes	A motion was made by Lissner and seconded by Chambers to approve the Appraisal Board Closed Minutes from February 8, 2022. The motion carried by roll call vote.

<p>Recommendations</p> <p>The Board signed no Findings of Fact, Conclusions of Law and Recommendation to the Director</p> <p>Orders</p>	<p>Roll Call Vote Taken: Sara Chambers – yes Gail Lissner – yes Cecelia Marlow -yes John McMahon – yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes</p> <p>There were no cases for deliberation.</p> <p>There were no Consent Orders.</p> <p>The Board received a report of the final actions by the Director of the following Consent Order previously signed by the Board: 2020-02616 Lawrence Walsh</p>	<p>A motion was made by Lissner seconded by Chambers to ratify the Board’s actions taken in Closed Session. The motion carried by roll call vote.</p>
<p>Adjournment</p>	<p>Roll Call Vote Taken: Sara Chambers – yes Gail Lissner – yes Cecelia Marlow -yes John McMahon – yes Katie McNally – yes Jonathan Michie - yes Mike Morris - yes Ken Mrozek – yes</p> <p>The next meeting is scheduled for April 12, 2022.</p>	<p>A motion was made by Lissner and seconded by Chambers to adjourn the meeting at 10:59 a.m. The motion carried by roll call vote.</p>

Licensing Report

Prepared by Jeremy N Reed

February 2022

Filtered By

- Board = APPRAISAL
- START DATE = 02/01/2022
- END DATE = 02/28/2022

3/1/2022 at 2:19:10 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	3	3	0	12	1,312
555	Licensed Appraiser Education Provider	0	0	0	0	0	20
556	Certified Residential Real Estate Appraiser	0	1	1	0	3	1,781
557	Associate Real Estate Trainee Appraiser	1	16	7	0	6	344
558	Appraisal Management Company	0	0	0	0	0	158
572	Temporary Practice Real Estate Appraiser	0	3	3	0	0	44
573	Licensed Appraiser Pre-Lic Course	0	0	3	0	0	120
575	Licensed Appraiser CE Course	0	7	8	0	0	393
Totals		1	30	25	0	21	4,172

1/1/2022 through 3/1/2022
Delivery Method: ALL

Illinois Real Estate Appraiser Program(ILRAP)

Test Program: Certified General Appraiser Examination - AC

Exam Type: Certified General Appraiser Examination - AC

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	2	2	100.0%	0	0.0%	1	33.3%	3
Repeater	2	0	0.0%	2	100.0%	0	0.0%	2
Total	4	2	50.0%	2	50.0%	1	20.0%	5

Test Program: Certified Residential Appraiser Examination - AR

Exam Type: Certified Residential Appraiser Examination - AR

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	6	5	83.3%	1	16.7%	1	14.3%	7
Repeater	2	0	0.0%	2	100.0%	0	0.0%	2
Total	8	5	62.5%	3	37.5%	1	11.1%	9

February 2022
Investigations Report

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FEBRUARY

FEBRUARY

	Pending /Open Cases	AP cases less than 3 months	AP cases over 3 months	AP cases over 6 months	AP cases over 9 months	AP cases over 12 months	AP cases over 24 months	Formal Complaints Filed	Informal Conferences held	New Cases Rec'd	CLOSED	CLOSED Admin	CLOSED Admin Warn Letter	Closed CE with memo	CLOSED Formal Order	CLOSED: Consent Order	CLOSED: Non-Disc Order / CAS	IL Inc Tax	Child Support	Motion for Rehearing filed
JANUARY	19	6	9	0	0	3	1	1	3	2	4	0	0	0	0	1	2	1	0	0
FEBRUARY	16	6	6	1	0	2	1	0	2	5	8	1	0	0	0	1	4	2	0	0
MARCH											0									
APRIL											0									
MAY											0									
JUNE											0									
JULY											0									
AUGUST											0									
SEPTEMBER											0									
OCTOBER											0									
NOVEMBER											0									
DECEMBER											0									
TOTAL								1	5	7	12	1	0	0	0	2	6	3	0	0

[illegible]