

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS BOARD OF REGISTERED INTERIOR DESIGN PROFESSIONALS

**Open Minutes**

Illinois Board of Registered Interior Design Professionals

Date: March 2, 2023  
Convened: 11:03 am  
Adjourned: 12:02 pm  
Location: WEBEX

Members Present: Valerie Jardon, Chair  
Belinda O’Kelly, Vice-Chair  
Michelle Gillette-Murphy, Member

Member(s) Absent: Patricia Bailey, Member

Staff Present: Kyle Lazell, Design Licensing Manager

Guests Present: Matt Barusch, CIDQ

Open Session: The Meeting was called to order at 11:03 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**I. Board Member  
Announcements/Comments**

Ms. Jardon welcomed everyone and asked if anyone had announcements or correspondence.

Ms. Jardon mentioned that she attended the 2022 CIDQ conference and was part of a discussion regarding state fees and determined that the fees for Illinois are extremely low comparatively speaking.

**II. Guest  
Announcements/Comments**

Mr. Barusch commented he was glad to participate and hear about the progress of the proposed Rule amendments. He also provided CIDQ data for reference by the Board.

**III. Licensing Manager Report**

**A. Rules Update**

Mr. Lazell shared that the first notice for the proposed rules recently expired, and the department submitted them to JCAR for review and adoption. He mentioned that the only change made to the first notice version was changing the effective date for the new CE requirement from the 2023 renewal to the 2025 renewal cycle.

Ms. Gillette-Murphy suggested to contact the code official association to notify them of the rule changes pertaining to the new seal/signature requirement.

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- B. Board Member Update Mr. Lazell notified the Board that the Director's office is now working toward filling all vacancies and replacements of board positions and anticipates that a new member will be appointed to replace Ms. Bailey before the next scheduled meeting.
- C. 2022 year-in-review Mr. Lazell provided a report on the profession's activity in 2022.
- D. FY2024 Board Schedule Mr. Lazell mentioned that the FY2024 draft schedule has been sent to all members and reminded them that specific dates may change.
- IV. Review of Open Minutes** The Board reviewed the open minutes of the November 2, 2022, meeting. Motion was made, seconded (O'Kelly/Gillette-Murphy) to accept the open minutes as written. Motion passed with a quorum of members via roll call.
- V. Ongoing Business** None presented.
- VI. Sub-Committee Reports** No reports brought before the Board.
- VII. New Business** No new business brought before the Board.
- Motion to go into Closed Session:** Motion was made, seconded (O'Kelly/Gillette-Murphy) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:50 am. Motion passed with a quorum of members via roll call.
- VIII. Closed Session**
- A. Review of Closed Minutes A. Review of Closed Minutes  
The Board reviewed the closed minutes of the November 2, 2022, meeting.
- Moved back into Open Session:** Board Chair moved back into Open Session at 11:53 am.

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**XI. Motions:**

Motion to approve closed minutes:

Motion was made, seconded (O'Kelly/Gillette-Murphy) to accept the closed minutes as presented. Motion passed with a quorum of members via roll call.

Motion to keep closed minutes closed:

Motion was made, seconded (O'Kelly/Gillette-Murphy) to keep the closed minutes closed. Motion passed with a quorum of members via roll call.

**X. Reminders**

Mr. Lazell reminded the Board the next scheduled meeting is set for July 5, 2023.

**XI. Adjournment**

The Board Chair adjourned the meeting at 12:02 pm.