

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Roofing Advisory Board

August 1, 2023

Time: 11:06 a.m.

Adjourn: 12:53 p.m. (Kaiser/McMillin)

Location:

WebEx Conference Call

Board Members Present:

Rod Petrick, Chairman
Mitch Kaiser, Member
Doug Sutton, Jr, Member
Brian Cronin, Member
Michael McMillin, Member

Board Members Absent:

Anthony Roque, Vice-Chairman
Travis Gorman, Public Member

Staff Present:

Jim Koehl, Board Liaison
Ron Almiron, Legal Counsel

Topics:

Discussion:

Action:

Roll Call

Approve Minutes

March 28, 2023 minutes

Kaiser/McMillin moved to approve the March 28, 2023 minutes.
Motion carried.

Old Business

Roofing Examination

Mr Koehl read the summary provided by Dr Rodgers on the roofing exam. The Board noted that Dr Rodgers needs to provide three to four dates to choose from for the Review Panel by August 11, 2023.

Reviewed Dr Rodgers Exam Performance data sheet which summarizes exam stats.

New Business

Purpose Clause

Ron Almiron provided some information on purpose clause language for entities with PLLC.

He noted that the purpose clause needs to be specific to the type of roofing being performed when a PLLC. Either noting limited roofing services or unlimited roofing services which applies to PLLC formed with the Illinois Secretary of State after 2018.

Closed Session

Deliberate cases

Kaiser/McMillin moved to go into closed session pursuant to Section 2(c)(4) and (15) of the Open Meetings Act. Motion carried.

Subsequent to the motion a roll call was held and the following members voted unanimously to close the session.

Sutton-yes
Kaiser-yes
Petrick-yes
McMillin-yes
Cronin-yes

Those voting yes constituted a majority of the quorum of the members of the Board.

The session closed at 11:53 a.m.

Deliberations were held in closed session on cases presented to the Board.

Kaiser/McMillin moved to come out of closed session at 12:32 p.m.
Motion carried.

Open Session

Cases Deliberated in Closed Session

Triton Roofing	17-00735	Petrick/Kaiser moved to revoke 104-017000 with a \$7,500 fine and to revoke acceptance of 105-005316 as qualifying party with a \$7,500 fine. Motion carried.
Frank Hollingshead	21-2842	Kaiser/Sutton moved to impose a Civil Penalty of \$10,000 due in 60 days. Motion carried.
Fuller Remodeling LLC	21-9850	Kaiser/McMillin moved to impose a Civil Penalty of \$10,000 each on entity and David Fuller. Motion carried.
Handyman Construction	22-1819	Kaiser/Sutton moved to revoke 104-14349 with a \$10,000 fine and to revoke acceptance of 105-173 as qualifying party with a \$10,000 fine. Motion carried.
Sam Stevens	22-2629	Sutton/Kaiser moved to impose a Civil Penalty of \$10,000 due in 60 days. Motion carried.
Tom Slama	22-4963	Kaiser/McMillin moved to impose a Civil Penalty of \$10,000 due in 60 days. Motion carried.

Motion to keep closed minutes closed (McMillin/Kaiser). Motion carried.

Motion to approve the closed minutes of March 28, 2023 (Kaiser/Cronin). Motion carried.

Board Chairman Time

Chairman Petrick noted that Dr Rodgers provide an update on the dates for the Review Panel by August 11, 2023 so Mr Koehl can notify the Chair and Mr Almiron.

Board Liaison Time

Next meeting

The next scheduled meeting is
November 14, 2023.

State ID's

Mr Koehl let the Board know to
make sure State ID's were current.

Adjournment

Kaiser/McMillin moved to
adjourn the meeting at 12:53 p.m.

Motion carried.

Exceptions and Comments

Deliberations-Let it be noted for the record that the Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Board presents their Findings of Fact, Conclusions of Law and Recommendations.
