



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Real Estate

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

**Illinois Department of Financial & Professional Regulation  
Division of Real Estate  
Real Estate Appraisal Administration and Disciplinary Board  
("The Real Estate Appraisal Board")**

## **Open Minutes**

Date: April 11, 2023

Call to Order: 10:01 a.m. – Patricia McGarr – Chairperson

Location: Illinois Department of Financial and Professional Regulation (IDFPR)/Division of Real Estate (DRE)  
Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Doug Anderson, Sara Chambers, Gail Lissner, Cecelia Marlow, Patricia McGarr, Jonathan Michie, Mike Morris, Ken Mrozek, Christopher Posey, Brian Weaver (Non-Voting)

Board Member Absent: Katie McNally

Staff Members Present: Laurie Murphy – Director of the Division of Real Estate, Ericka Johnson – Deputy Director of the Division of Real Estate, Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Hector Rodriguez – Chief of Investigations, Brett Sidenbender – Investigations Staff, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction – (Brian Weaver was NOT in Closed Session), Jennifer Rossiter Moreno – Division of Real Estate Operations Manager, Mary Crocker – Appraisal Education, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present:

Jim Blaydes, Melissa Cannata, Scott DiBiasio, TJ McCarthy,  
Brianna Mrozek, Randy Neff, Edward Williams

TOPIC	DISCUSSION	ACTION
<b>Call to Order</b>	<p>Chairperson Patricia McGarr called the meeting to order and read a mandatory statement regarding the Open Meetings Act. <i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p>Attendance Taken: Doug Anderson – present Sara Chambers - present Gail Lissner – present Cecelia Marlow – present Patricia McGarr - present Jonathan Michie – present Mike Morris - present Ken Mrozek – present Christopher Posey - present</p>	<p>The meeting was called to order at 10:01 a.m.</p>
<b>Review and Approval of Board Minutes</b>	<p>The Board reviewed the Open Minutes from the March 14, 2023, Appraisal Board meeting.</p> <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes Jonathan Michie – yes</p>	<p>A motion was made by Morris seconded by Lissner to approve the Open Minutes as presented from the March 14, 2023, Appraisal Board meeting. The motion carried by roll call vote.</p>

	<p>Mike Morris - yes Ken Mrozek – yes Christopher Posey – yes</p> <p>Laurie Murphy, Director of the Division of Real Estate, informed the Board that the Governor has re-appointed Gail Lissner to another full term on the Appraisal Board. The Director also announced that Christopher Posey has been appointed by the Governor for a four-year term to the Appraisal Board.</p> <p>Ericka Johnson, Deputy Director of the Real Estate, welcomed Chris Posey to the Board. Ms. Johnson announced that McKissock has accepted an invitation to present their PAREA program to the Appraisal Board.</p>	
<b>Public Comments</b>	<p>Scott Dibiasio discussed the value proposition of the Appraisal Institute’s PAREA program. Mr. Dibiasio explained there will be significant incentives offered, as well as discounts, package pricing, grants, and scholarships.</p> <p>There was additional discussion regarding the PAREA program.</p>	
<b>Licensing and Education Report</b>	<p>The Licensing Report for activity conducted in March 2023 was available in SharePoint for the Board to review. A copy of the report is attached to and made a part of these minutes.</p> <p>Jeremy Reed mentioned that our division is in the last few weeks of the Real Estate Managing Broker renewal cycle.</p> <p>Mr. Reed explained that the beginning date for registration in connection with the AMC National Registry is coming up. Mr. Reed explained the registration period will extend from May through June.</p> <p>Mary Crocker reported that since the last Board meeting, the following have been approved:</p> <ul style="list-style-type: none"> <li>5 Education Courses</li> <li>0 log audits</li> <li>0 Out of State CE request</li> </ul>	

	0 Non-Student Activity 2 Endorsement Applications 4 Application Review	
<b>Investigations Report</b>	<p>The 2022 Investigations Report through the month of March 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p> <p>Hector Rodriguez introduced the new real estate Investigator, Brett Sidenbender, to the Board.</p>	
<b>Prosecutions Report</b>	<p>The 2022 Prosecutions Report through the month of March 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p>	
<b>Formal Hearing Schedule</b>	<p>There are no Formal Hearings scheduled.</p>	
<b>Education Course Approval</b>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  Patricia McGarr - yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes  Christopher Posey - yes</p> <p>Courses reviewed and approved by Sara Chambers:</p> <p>American Society of Appraisers (CE) FAQ's – Residential Appraising, 2 hours</p> <p>American Society of Appraisers (CE) Developing and Supporting Residential Appraisal Adjustments, 4 hours</p> <p>Chicago Chapter of the Appraisal Institute (CE) ICAP Annual Seminar, 7 hours</p>	<p>A motion was made by Mrozek and seconded by Michie to recommend approval of the five Appraisal education courses reviewed by the Board members and presented by Mary Crocker. The motion carried by roll call vote.</p>

	<p>McKissock (QE) Residential Report Writing and Case Studies, 15 hours</p> <p>McKissock (QE) Residential Appraiser Site Valuation and Cost Approach, 15 hours</p>	
<b>Old Business</b>	<p>Adrienne Levatino reminded the Board that the Governor has expressed his intent to cease the issuance of Disaster Proclamations effective May 11. Ms. Levatino said since the current Disaster Proclamation ends April 30, and the Appraisal Board meeting is scheduled for May 9, we will need to wait and see if the June meeting will held be remotely or in-person.</p>	
<b>New Business</b>	<p>There was no New Business to discuss.</p>	
<b>Motion to go into Closed Session</b>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  Patricia McGarr - yes  Katie McNally - yes  Jonathan Michie – yes  Mike Morris - yes  Ken Mrozek – yes  Christopher Posey - yes</p>	<p>A motion was made by Lissner and seconded by Anderson to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:37 a.m. The motion carried by roll call vote.</p> <p><b>Brian Weaver exited the meeting for Closed Session.</b></p>
<b>Closed Session:</b>	<p>The March 14, 2023, closed minutes were reviewed by the Board.</p> <p>The Board deliberated on pending enforcement actions.</p>	
<b>Motion to go into Open Session</b>	<p>Roll Call Vote Taken:  Doug Anderson – yes  Sara Chambers - yes  Gail Lissner – yes  Cecelia Marlow – yes  Patricia McGarr - yes  Katie McNally - yes  Mike Morris - yes</p>	<p>A motion was made by Michie and seconded by Lissner to go into Open Session at 11:00 a.m. The motion carried by roll call vote.</p> <p><b>Brian Weaver re-joined the Board meeting in Open Session.</b></p>

<p><b>Approval of March 14, 2023, Closed Minutes</b></p>	<p>Ken Mrozek – yes Christopher Posey – yes</p> <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p>	<p>A motion was made by Morris and seconded by Lissner to approve the Appraisal Board Closed Minutes from March 14, 2023. The motion carried by roll call vote.</p>
<p><b>Ratify Actions Taken in Closed Session</b></p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes Katie McNally - yes Jonathan Michie – yes Mike Morris – yes Ken Mrozek – yes Christopher Posey - yes</p>	<p>A motion was made by Mrozek and seconded by Chambers to ratify the Board’s actions taken in Closed Session which includes Ken Mrozek authorizing the Department to affix their electronic signature on two Consent to Administrative Supervision Orders presented in Closed Session.</p>
<p><b>Closed Minutes Remain Closed</b></p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p>	<p>A motion was made by Posey and seconded by Anderson that minutes of the Closed Sessions of the Appraisal Board remain closed. The motion carried by roll call vote.</p>
<p><b>Recommendations</b></p> <p><b>The Board signed no Findings of Fact, Conclusions of Law,</b></p>	<p>There were no cases for deliberation.</p>	

<p><b>and Recommendation to the Director</b></p> <p><b>Orders</b></p>	<p>Two Consent to Administrative Supervision Orders were reviewed and discussed in Closed Session.</p> <p>The Board received a report of the final actions by the Director of the following Consent Order previously signed by the Board: 2021-02825 Pedro Alarcon</p>	<p>The Board concurred in two Consent to Administrative Supervision Orders.</p>
<p><b>Adjournment</b></p>	<p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes Katie McNally - yes Jonathan Michie – yes Mike Morris - yes Ken Mrozek – yes Christopher Posey - yes</p> <p>The next meeting is scheduled for May 9, 2023.</p>	<p>A motion was made by Chambers and seconded by Lissner to adjourn the meeting at 11:04 a.m. The motion carried by roll call vote.</p>

# Licensing Report

Prepared by Jeremy N Reed

April 2023

## Filtered By

- Board = APPRAISAL
- START DATE = 04/01/2023
- END DATE = 04/30/2023

5/2/2023 at 1:29:55 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	7	6	0	1	1,433
555	Licensed Appraiser Education Provider	0	0	0	0	0	20
556	Certified Residential Real Estate Appraiser	0	1	2	0	2	1,859
557	Associate Real Estate Trainee Appraiser	0	9	7	0	2	468
558	Appraisal Management Company	0	0	1	0	0	132
572	Temporary Practice Real Estate Appraiser	0	3	3	0	0	37
573	Licensed Appraiser Pre-Lic Course	0	0	0	0	0	117
575	Licensed Appraiser CE Course	0	3	10	0	0	450
<b>Totals</b>		0	23	29	0	5	4,516

4/1/2023 through 4/30/2023  
Delivery Method: ALL

Client: Illinois Real Estate Appraiser Program(ILRAP)

Test Program: Certified General Appraiser Examination - AC

Exam Type: Certified General Appraiser Examination - AC

	Total Tested	Pass	%	Fail	%	Absent	%	Total
Repeater	3	1	33.3%	2	66.7%	0	0.0%	3
Total	3	1	33.3%	2	66.7%	0	0.0%	3

Test Program: Certified Residential Appraiser Examination - AR

Exam Type: Certified Residential Appraiser Examination - AR

	Total Tested	Pass	%	Fail	%	Absent	%	Total
First Time	3	1	33.3%	2	66.7%	0	0.0%	3
Repeater	3	0	0.0%	3	100.0%	0	0.0%	3
Total	6	1	16.7%	5	83.3%	0	0.0%	6





April 2023  
Investigations Report

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## APRIL

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