

**Illinois Department of Financial and Professional Regulation
Division of Professional Regulation**

Illinois Roofing Advisory Board

February 13, 2024

Time: 11:08 a.m.

Adjourn: 12:52 p.m. (Kaiser/McMillin)

Location:

Conference Call/Web-Ex
Room 5H1 Chicago office
Room 376 Springfield office

Board Members Present:

Rod Petrick, Chairman
Mitch Kaiser, Member
Doug Sutton, Jr, Member
Brian Cronin, Member
Michael McMillin, Member
Anthony Roque, Vice-Chairman
Travis Gorman, Public Member

Staff Present:

Jim Koehl, Board Liaison
Ron Almiron, Legal Counsel
Ann Erickson, Legal Counsel
Gwen Payton, Legal Counsel

Guests:

Ron Rodgers, Psychometrician, CTS

Topics:

Discussion:

Action:

Roll Call

Approve Minutes

November 14, 2023 minutes

McMillin/Cronin moved to approve the November 14, 2023 minutes.
Motion carried.

New Business

Roofing Examination

Dr Rodgers provided a Web-Ex PowerPoint on the roofing exam. He went over the subject matter of the exam noting the NCRA safety manual updates will be reflected in the exam content. Candidates do well for those who know the NCRA manual.

New Business

Definition of Waterproofing

Chairman Petrick noted that waterproofing is in line with the NCRA manual.

For metal roofing, not with a pole barn, only with overlay scenario, need a roofing license.

Chairman Petrick noted that the roofing lobbyist is working on language in a Bill for waterproofing.

Legislation

Ron Almiron noted that HB 4791 was filed on February 6, 2024 to amend the definition of roofing to include photovoltaics, integrated shingles and coatings over occupied spaces.

Closed Session

Deliberate cases

Kaiser/Roque moved to go into closed session pursuant to Section 2(c)(4) and (15) of the Open Meetings Act. Motion carried.

Subsequent to the motion a roll call was held and the following members voted unanimously to close the session.

Sutton-yes
Kaiser-yes
Petrick-yes
McMillin-yes
Cronin-yes
Roque-yes
Gorman-yes

Those voting yes constituted a majority of the quorum of the members of the Board.

Closed Session (cont)

The session closed at
12:11 p.m.

Deliberations were held in closed session on cases presented to the Board.

Kaiser/Roque moved to
come out of closed session
at 12:37 p.m.
Motion carried.

Open Session

Cases Deliberated in Closed Session

Piper Roofing 21-07736

Kaiser/Roque moved to
Indefinitely suspend 104-012962
For minimum of one year and
to revoke acceptance of
105-006335 as qualifying party.
Motion carried.

Apex Roofing Inc 22-07397

Kaiser/McMillin moved to
revoke 104-016356 and to
revoke acceptance of
105-7936 as qualifying party.
Motion carried.

Goodman Exteriors LLC 22-07930

Kaiser/Cronin moved to
revoke 104-019382 and to
revoke acceptance of
105-9943 as qualifying party.
Motion carried.

Motion to keep closed minutes closed (Cronin/Gorman). Motion carried.

Motion to approve the closed minutes of November 14, 2023 (Gorman/Sutton). Motion carried.

Board Chairman Time

Chairman Petrick noted if any
Members are having SharePoint
issues to e-mail Jim Koehl.

Election of Officers

McMillin/Cronin moved to elect Anthony Roque as Chairman and to elect Rod Petrick as Vice-Chairman. Motion carried.

Board Liaison Time

Next meeting

The next scheduled meeting may be in April subject to business.

Trainings

Jim Koehl reminded the Board to complete their annual trainings.

Adjournment

Kaiser/McMillin moved to adjourn the meeting at 12:52 p.m.

Motion carried.

Exceptions and Comments

Deliberations-Let it be noted for the record that the Director's decision regarding disciplinary matters is withheld from the minutes and rendered at the time the Board presents their Findings of Fact, Conclusions of Law and Recommendations.
