



# IDFPR

Illinois Department of  
Financial and Professional Regulation

Division of Real Estate

[idfpr.illinois.gov](http://idfpr.illinois.gov)

**JB PRITZKER**  
Governor

**MARIO TRETO, JR.**  
Secretary

**LAURIE MURPHY**  
Director

**Illinois Department of Financial & Professional Regulation  
Division of Real Estate  
Real Estate Appraisal Administration and Disciplinary Board  
("The Real Estate Appraisal Board")**

## Open Minutes

Date: August 13, 2024

Call to Order: 9:59 a.m. – Jonathan Michie – Chairperson

Location: Illinois Department of Financial and Professional Regulation "IDFPR" /Division of Real Estate "DRE"  
555 West Monroe Street, 5<sup>th</sup> Floor, Conference Room 5C5  
Chicago, Illinois 60661  
And  
Via Interactive Video Conference at IDFPR  
320 West Washington Street, 3<sup>rd</sup> Floor, Conference Room 376  
Springfield, Illinois 62786

Board Members Present: Doug Anderson, Gail Lissner, Cecelia Marlow, Jonathan Michie, Faiq Mihlar, Ken Mrozek, Christopher Posey, Brian Weaver (Non-Voting)

Board Members Not Present: Patricia McGarr

Staff Members Present: Laurie Murphy – Director of the Division of Real Estate, Jeremy Reed – Deputy Director of the Division of Real Estate, Adrienne Levatino – Associate General Counsel, Nathaniel Chandler - Chief of Licensing and Education, Brian Weaver – Appraisal Coordinator, Home Inspection and Auction, Merle Shearer – Chief of Prosecutions, James Farrelly – Staff Attorney, Jennifer Rossiter Moreno – Operations Manager, Mary Crocker – Division of Real Estate Licensing and Education, Deb Malinowski – Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Jim Blaydes, Melissa Cannata, Scott Dibiasio, Rich deVerdier

TOPIC	DISCUSSION	ACTION
<p><b>Call to Order</b></p>	<p>Chairperson Jonathan Michie opened the meeting.</p> <p style="text-align: center;">Attendance Taken:            Douglas Anderson - present            Gail Lissner - present            Cecelia Marlow – present            Jonathan Michie - present            Faiq Mihlar – present            Ken Mrozek – present            Christopher Posey – present</p> <p>Director, Laurie Murphy, congratulated Jonathan Michie and Christopher Posey on their election as Chairperson and Vice-Chairperson, respectively, of the Appraisal Board for the coming year.</p> <p>Director Murphy also asked the Board if they would be interested in having Scott Reuter, Director of Valuations from Freddie Mac, attend a Board meeting to discuss trends in appraisal quality and updates in the modernization of the appraisal industry. The Board agreed to have Scott Reuter attend a meeting.</p>	<p>The meeting was called to order at 9:59 a.m.</p>
<p><b>Review and Approval of Board Minutes</b></p>	<p>The Board reviewed the Open Minutes from the July 9, 2024, Appraisal Board meetings.</p>	<p>A motion was made by Anderson and seconded by Mihlar to approve the Open Minutes as presented from the July 9, 2024, Appraisal Board meeting. The motion carried unanimously.</p>
<p><b>Public Comments</b></p>	<p>There were no public comments.</p>	
<p><b>Licensing and Education Report</b></p>	<p>The Licensing Report for activity conducted in July 2024 was available in SharePoint for the Board to review. A copy of the report is attached to and made a part of these minutes.</p>	

	<p>Mary Crocker reported that since the last Board meeting, the following have been approved:</p> <ul style="list-style-type: none"> <li>2 Education Courses</li> <li>0 log audits</li> <li>0 Out of State CE request</li> <li>0 Non-Student Activity</li> <li>2 Endorsement Applications</li> <li>2 Application Reviews</li> </ul>	
<b>Investigations Report</b>	<p>The Investigations Report through the month of July 2024 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes. James Farrelly, Staff Attorney, provided the Investigations report to the Board.</p>	
<b>Prosecutions Report</b>	<p>The Prosecutions Report through the month of July 2024 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p>	
<b>Appraisal Education Course Approval</b>	<p>Appraisal courses reviewed and approved by Douglas Anderson:</p> <ul style="list-style-type: none"> <li>Appraiser eLearning (CE) 2024 Appraisal Summit Day 1, 7 hours</li> <li>Appraiser eLearning (CE) 2024 Appraisal Summit Day 2, 7 hours</li> </ul>	<p>A motion was made by Lissner and seconded by Mrozek to recommend approval of the 2 Appraisal Education applications reviewed by the Board members and presented by Mary Crocker. The motion carried unanimously.</p>
<b>Formal Hearing Schedule</b>	<p>There is a formal hearing scheduled for November 14, 2024.</p>	
<b>Old Business</b>	<p>Adrienne Levatino informed the Board that the Appraisal Rules are scheduled to be on the JCAR agenda on September 10, 2024.</p>	

<b>New Business</b>	<p>Brian Weaver informed the Board that the Department is starting to receive appraisal complaints involving property data collectors. There was discussion regarding this issue.</p> <p>Ken Mrozek asked if there are any updates on filling the available Appraisal Board member positions. Adrienne Levatino explained that the Department is working both on filling these vacant positions and reappointments. Jennifer Rossiter Moreno explained anyone may go to the Governor’s website and complete a board member application or they may contact Jennifer Rossiter Moreno.</p>	
<b>Motion to go into Closed Session</b>	<p>Roll Call Vote Taken:  Douglas Anderson - yes  Gail Lissner - yes  Cecelia Marlow - yes  Jonathan Michie - yes  Faiq Mihlar - yes  Ken Mrozek – yes  Christopher Posey – yes</p>	<p>A motion was made by Anderson and seconded by Mihlar to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:20 a.m. The motion carried by roll call vote.</p>
<b>Closed Session:</b>	<p>The closed minutes from the July 9, 2024, meeting was reviewed by the Board.</p> <p>There were no pending enforcement actions for the Board to consider.</p>	
<p><b>Motion to go into Open Session</b></p> <p><b>Approval of July 9, 2024, Closed Minutes</b></p> <p><b>Closed Minutes Remain Closed</b></p>		<p>A motion was made by Lissner and seconded by Mihlar to go into Open Session at 10:24 a.m. The motion carried unanimously.</p> <p>A motion was made by Mihlar and seconded by Anderson to approve the Appraisal Board Closed Minutes from July 9, 2024. The motion carried unanimously.</p> <p>A motion was made by Mrozek and seconded by Mihlar that minutes of</p>

<p><b>Recommendations</b></p> <p><b>The Board signed one Finding of Fact, Conclusions of Law, and Recommendation to the Director</b></p> <p><b>Orders</b></p>	<p>There were no cases for deliberation.</p> <p>There were no Consent Orders for the Board to review in Closed Session.</p>	<p>the Closed Sessions of the Appraisal Board remain closed. The motion carried unanimously.</p>
<p><b>Adjournment</b></p>	<p>The next meeting is scheduled for September 10, 2024.</p>	<p>A motion was made by Anderson and seconded by Lissner to adjourn the meeting at 10:25 a.m. The motion carried.</p>

# Licensing Report

Prepared by Nathaniel Chandler

# July 2024

**Filtered By**

- Board = APPRAISAL
- START DATE = 07/01/2024
- END DATE = 07/31/2024

8/1/2024 at 12:17:08 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	5	3	0	0	1,383
555	Licensed Appraiser Education Provider	0	0	0	0	0	17
556	Certified Residential Real Estate Appraiser	0	1	0	0	0	1,709
557	Associate Real Estate Trainee Appraiser	6	5	3	0	1	348
558	Appraisal Management Company	0	1	0	0	0	135
572	Temporary Practice Real Estate Appraiser	0	4	2	0	0	29
573	Licensed Appraiser Pre-Lic Course	0	0	0	0	0	101
575	Licensed Appraiser CE Course	0	5	4	0	0	384
<b>Totals</b>		6	21	12	0	1	4,106

### Portion Statistics Cumulative Illinois Real Estate Appraiser Program

From: 7/1/2024 To: 7/31/2024

		Pass		Fail		Total
		N	%	N	%	
Certified General Appraiser Examination	First Time	1	100.00	0	0.00	1
	Repeat	1	100.00	0	0.00	1
	<b>Total</b>	2	100.00	0	0.00	2
Certified Residential Appraiser Examination	First Time	0	0.00	0	0.00	0
	Repeat	1	33.33	2	66.67	3
	<b>Total</b>	1	33.33	2	66.67	3





**APPRAISAL PROSECUTION REPORT 2024**

**July**

	Pending /Open Cases	AP cases less than 2 months	AP cases over 3 months	AP cases over 6 months	AP cases over 9 months	AP cases over 12 months	AP cases over 24 months	Formal Complaints Filed	Informal Conferences held	New Cases Rec'd	CLOSED	CLOSED Admin	CLOSED Admin Warn Letter	Closed CE with memo	CLOSED Formal Order	CLOSED: Consent Order	CLOSED: Non-Disc Order / CAS	IL Inc Tax	Motion for Rehearing filed
<b>JANUARY</b>	12	1	4	2	2	3	0	1	2	1	6	1	0	0	2	0	3	0	0
<b>FEBRUARY</b>	11	2	1	3	0	5	0	2	0	2	3	0	1	0	0	0	2	0	0
<b>MARCH</b>	10	4	0	3	0	3	0	0	0	2	3	0	1	0	0	2	0	0	0
<b>APRIL</b>	10	4	1	3	0	2	0	1	0	4	4	3	0	0	0	1	0	0	0
<b>MAY</b>	13	9	1	2	0	1	0	1	1	5	2	0	0	0	0	1	0	0	1
<b>JUNE</b>	11	7	2	0	1	1	0	0	0	2	4	0	0	0	0	2	2	0	0
<b>JULY</b>	12	4	5	1	1	1	0	0	0	3	2	0	0	0	1	0	0	1	0
<b>AUGUST</b>											0								
<b>SEPTEMBER</b>											0								
<b>OCTOBER</b>											0								
<b>NOVEMBER</b>											0								
<b>DECEMBER</b>											0								
<b>TOTAL</b>								5	3	19	24	4	2	0	3	6	7	1	1

NEW CASES		RECEIVED								July
investigations	applicant w/criminal	CE	applicant sister discipline	tax	child support	petition for hearing	reopen	USPAP	petition for restoration	TOTAL
1	0	0	0	1	0	0	1	0	0	3