



JB PRITZKER
Governor

MARIO TRETOR, JR
Secretary

CAMILLE LINDSAY
Director

BUSINESS MEETING NOTICE

To: REGISTERED LANDSCAPE ARCHITECTURE REGISTRATION BOARD

Susan L B Jacobson, Chair
Patricia King, Vice-Chair
Neil Brumleve, Member
Clifton Caldwell, Public Member
Robert Reuland, Member

From: Kyle Lazell, Executive

Today's Date: October 22, 2024

RE: BUSINESS MEETING – October 29, 2024

Meeting Time: 1:00 pm

The Illinois Landscape Architecture Registration Board will convene for a general business meeting on **October 29, 2024 at 1:00 pm** and will be held at the Department's **Chicago office in Room 5C5** on the 5th Floor of 555 W. Monroe in Chicago, Illinois, and the Department's **Springfield office in Room 258** on the 2nd Floor of 320 West Washington Street in Springfield, Illinois.

Members of the Board; to ensure the presence of a quorum, I request you advise me three (3) days in advance of the meeting date if you are unable to attend. My email address is kyle.lazell@illinois.gov.

This meeting will be conducted using video conference systems via [WebEx](#) in both the Chicago and Springfield offices. Board members will be required to attend the Board meeting in person at either the Springfield office or Chicago office depending on their proximity to either location. A combined total of the Board members in attendance at both offices will determine quorum for the meeting.

Individuals from the general public interested in participating in the Open Session of this meeting are strongly encouraged to join via [WebEx](#) and entering the meeting number (access code) 2868 164 3109 or by dialing **312-535-8110** then when prompted, enter the meeting number shown above.

In an effort to provide ease of access to the general public that would like to attend the board meeting in person, please email your Full Name, Board Meeting Name and Meeting Date to fpr.boards@illinois.gov or simply bring a photo ID with you at the time of the board meeting.

This meeting shall be accessible to disabled individuals in compliance with Executive Order #5 and pertinent state laws upon notification of anticipated attendance. Disabled persons planning to attend and needing special accommodations should contact me at least five (5) days before the meeting and inform me of their anticipated attendance.

The agenda is herewith attached.

REGISTERED LANDSCAPE ARCHITECTURE REGISTRATION BOARD

The Illinois Landscape Architecture Registration Board will convene for a general business meeting on October 29, 2024 at 1:00 pm and will be held at the Department's Chicago office in Room 5C5 on the 5th Floor of 555 W. Monroe in Chicago, Illinois, and the Department's Springfield office in Room 258 on the 2nd Floor of 320 West Washington Street in Springfield, Illinois.

Agenda

Call to Order/Roll Call

- 1. Board Member Comments**
- 2. Guest Comments**
- 3. Board Liaison Report**
 - A. Rules Update
 - B. New Licensing System
 - C. Online Payments
- 4. Review of Open Minutes**
- 5. New Business**
- 6. Motions & Reminders**
 - A. Reminders
 1. Next Meeting
 2. Travel Voucher
- 7. Adjournment**