

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: November 14, 2024

Convened: 9:05 am

Adjourned: 11:12 am

Location: Springfield/Chicago/WEBEX

Members Present: Michelle Gillette-Murphy, Chair
Kimberly Kurtenbach, Vice-Chair
Kimshasa Baldwin, Member
Norman Lach, Member
Belinda O'Kelly, Member

Member(s) Absent: Robert Anderson, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Ron Almiron, DPR General Counsel
Roy Cepero, DPR Design Investigator
Gwendolyn Payton, DPR General Counsel

Guests Present: Dustin Goffron, IL Architect

Open Session: The Meeting was called to order at 9:05 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Comments

Ms. Gillette-Murphy welcomed everyone and asked if any member had comments to share.

Mr. Lach presented a report on the NCARB Region 4 Educator Symposium at IIT. Amongst other topics, he noted that 2-year programs were discussed.

Ms. O'Kelly commented there appears to be a disconnect between licensed architects and educators.

Ms. Gillette-Murphy shared about the value of architectural education.

She also shared she attended the NCARB Board Chair/MBE meeting in Fargo, ND. Topics discussed included competency standards, pathways to practice, legislative/regulatory issues and onboard training for new members.

Additionally, Ms. Gillette-Murphy mentioned she attended the CIDQ Annual meeting in Chicago. It was the 50 anniversary meeting and

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she was glad grateful to attend, noting they are a very professional group.

II. Guest Comments

None presented.

III. Licensing Manager Report

A. Rules Update

Mr. Lazell shared that DPR will be submitting Rule amendments to reflect the changes made in the statute based on SB3767, along with the other changes noted during the past year.

IV. Review of Open Minutes

The Board reviewed the open minutes of the September 19, 2024, meeting. Motion was made, seconded (O'Kelly/Baldwin) to accept the open minutes as presented. Motion passed with a quorum of members.

V. Ongoing Business

No ongoing business discussed.

VI. Report from Subcommittees

A. Complaint Review Subcommittee

Ms. Kurtenbach shared the Complaint Statistics based on recommendations from the September 2024 meetings for each profession:

Architect: Opened 1, Closed 2, Referred to prosecutions 0
SE: Opened 3, Closed 2, Referred to prosecutions 1
PE: Opened 8, Closed 10, Referred to prosecutions 0
LS: Opened 0, Closed 4, Referred to prosecutions 1

Complaints currently under investigation:

Architect – 22
SE – 9
PE – 21
LS – 7

Cases currently being prosecuted:

Architect - 25
Land Surveyor - 5
Professional Engineer -20

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Structural Engineer - 8

B. NCARB information review committee
Ms. O’Kelly shared a report of recent NCARB emails & events.

VII. New Business

A. Election of Officers
Mr. Lazell shared the Statutory Board officer term and duty requirements.

Call for nominations for Board Chair.

Ms. Kurtenbach nominated Ms. Gillette-Murphy to be re-appointed for Chair. Ms. Gillette-Murphy accepted the nomination. Motion was made, seconded (Kurtenbach/O’Kelly) to close the nominations for Chair. The Board Members present constituted a quorum of the Board. Ms. Gillette-Murphy was re-elected as Board Chair for 2025.

Call for nominations for Board Vice-Chair.

Ms. Gillette-Murphy nominated Ms. Kurtenbach to be re-appointed for Vice-Chair. Ms. Kurtenbach accepted the nomination. Motion was made, seconded (O’Kelly/Baldwin) to close the nominations for Vice-Chair. The Board Members present constituted a quorum of the Board. Ms. Kurtenbach was elected as Board Vice-Chair for 2025.

B. Audits
Mr. Lazell provided an overview of the auditing process for continuing education.

Motion to move into Closed Session:
Motion was made, seconded (Kurtenbach/Lach) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:47 am. Motion passed with a quorum of members.

VIII. Closed Session:
A. Review of Closed Minutes
The Board reviewed the closed minutes of the September 19, 2024, meeting.

B. Review of applications
The Board reviewed no applications at this meeting.

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Moved back into Open Session:

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 11:05 am.

IX. Motions & Reminders

Accept Recommendations:

Motion was made, seconded (Kurtenbach/Baldwin) to accept the recommendations made in closed session. Motion passed with a quorum of members.

Review closed minutes & keep closed minutes closed:

Motion was made, seconded (Kurtenbach/Baldwin) to approve the closed minutes of the September 19, 2024, meeting as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

Reminders:

Mr. Lazell reminded the Board the next scheduled meeting is January 23, 2024. He also reminded the members to turn in their travel vouchers.

X. Adjournment

Motion was made, seconded (Lach/O'Kelly) to adjourn the meeting. Motion passed with a quorum of members.

Meeting adjourned at 11:12 am.