

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Open Minutes

Illinois Land Surveyors Licensing Board

Date: November 21, 2024
Convened: 10:06 am
Adjourned: 11:26 am
Location: Springfield/Chicago/WEBEX

Members Present: Kim Lyons, Chair
Gale E. Hake, Vice-Chair
James W. Abbitt Jr., Member
Rebecca Popeck, Member
Derek Twente, Member

Member(s) Absent: Michael Filipski, Member

Staff Present: Kyle Lazell, Design Licensing Manager
Ann Erickson, IDFPR General Counsel
Roy Cepero, IDFPR Design Professions Investigator

Guests Present: Kim Robinson, IPLSA

Open Session: The Meeting was called to order at 10:06 am.
Roll Call: The Board Members present constituted a quorum of the Board.

1. Board Member comments

Ms. Lyons welcomed everyone and asked if there were any Board comments.

Mr. Hake mentioned he attended the NCEES State of the Council meeting, noting they shared a summary from the 2024 Annual Meeting and that NCEES continues to be fiscally sound with a set amount in reserve. Additionally, the FS & PS examinee numbers continue to increase year over year and additional info about the PLSS exam was given.

2. Guest comments

Ms. Robinson stated that IPLSA is providing several PDHs online to assist licensees with the renewal.

3. Licensing Manager Report

A. Rules Update

Mr. Lazell shared that the draft Rule amendment packet will be sent to the Governor's office for approval. He shared that he hopes the amendments will be in place by late Spring or early Summer.

4. Review of Open Minutes

The Board reviewed the minutes of the September 26, 2024, meeting. Motion was made, seconded (Hake/Twente) to accept the minutes of the meeting as presented. Motion passed with a quorum of members.

5. Ongoing Business

Ms. Popeck shared a summary of her findings regarding the request from Idaho State University their Geomatics degree be reviewed for acceptance as an approved degree.

She noted that generally, it would not meet the requirements as there are only 14 of the required 15 hours in math and it does not satisfy the current basic sciences requirement.

Mr. Lazell said he would share the Board assessment with the school.

6. Report from Subcommittees

A. Complaint Review Subcommittee

Ms. Popeck shared the Complaint Statistics based on recommendations from the September 2024 meetings for each profession:

Architect: Opened 1, Closed 2, Referred to prosecutions 0

SE: Opened 3, Closed 2, Referred to prosecutions 1

PE: Opened 8, Closed 10, Referred to prosecutions 0

LS: Opened 0, Closed 4, Referred to prosecutions 1

Complaints currently under investigation:

Architect – 22

SE – 9

PE – 21

LS – 7

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

Cases currently being prosecuted:

Architect - 25

Land Surveyor - 5

Professional Engineer - 20

Structural Engineer - 8

B. Jurisdictional Exam
Subcommittee

No new actions reported.

7. New Business

A. Election of Officers

Mr. Lazell shared the Statutory Board officer term and duty requirements.

Call for nominations for Board Chair.

Mr. Abbitt nominated Mr. Hake to be appointed as Chair. Mr. Hake accepted the nomination. Motion was made, seconded (Abbitt/Popeck) to close the nominations for Chair. The Board Members present constituted a quorum of the Board. Mr. Hake was elected as Board Chair for 2025.

Call for nominations for Board Vice-Chair.

Mr. Abbitt nominated Ms. Popeck to be appointed for Vice-Chair. Ms. Popeck accepted the nomination. Motion was made, seconded (Hake/Abbitt) to close the nominations for Vice-Chair. The Board Members present constituted a quorum of the Board. Ms. Popeck was elected as Board Vice-Chair for 2025.

Motion to move into Closed Session:

8. Closed Session:

Motion was made, seconded (Abbitt/Twente) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:52 am. Motion passed with a quorum of members via roll call.

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS LAND SURVEYORS LICENSING BOARD

A. Review of Closed Minutes

The Board reviewed the closed minutes of the September 26, 2024, meeting.

B. Application Review/Discussion

One application was presented to the Board for review, pursuant to Sections 1270.5, 1270.10, 1270.30 and 1270.65 of the Rules for the Administration of the Illinois Land Surveyors Act of 1989.

Moved back into Open Session:

Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 11:21 am.

9. Motions & Reminders:

A. Accept Recommendations.

Motion was made, seconded (Hake/Abbitt) to accept the recommendations made in closed session. Motion passed with a quorum of members.

B. Review of closed minutes and keep the closed minutes closed.

Motion was made, seconded (Abbitt/Twente) to approve the September 26, 2024, closed meeting minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

C. Reminders

Mr. Lazell reminded the Board that the next meeting is scheduled to be on February 5, 2025, and reminded the members to send in their travel vouchers for reimbursement.

10. Adjournment

Motion was made, seconded (Hake/Popeck) to adjourn the meeting. Motion passed with a quorum of members.

Meeting adjourned at 11:26 am.