

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

**Open Minutes**

Illinois Land Surveyors Licensing Board

Date: May 31, 2024  
Convened: 10:01 am  
Adjourned: 11:29 am  
Location: Springfield/Chicago/WEBEX

Members Present: Kim Lyons, Chair  
Gale E. Hake, Vice-Chair  
James W. Abbitt Jr., Member  
Michael Filipski, Member  
Rebecca Popeck, Member

Member(s) Absent: Derek Twente, Member

Staff Present: Kyle Lazell, Design Licensing Manager  
Ron Almiron, IDFPR General Counsel  
Gwendolyn Payton, IDFPR General Counsel  
Roy Cepero, IDFPR Design Professions Investigator

Guests Present: Ryan Roth, IPLSA  
Kim Robinson, IPLSA

Open Session: The Meeting was called to order at 10:01 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**1. Board Member comments**

Ms. Lyons welcomed everyone and asked if there were any Board comments.

No comments shared.

**2. Guest comments**

Ms. Robinson commented on the revised prevailing wage decision and how certain items are not considered construction work and not land surveying.

**3. Licensing Manager Report**

A. Legislative Update  
1. HB 5608

HB 5608  
Mr. Lazell shared that this bill stalled in committee and no further action will happen this legislative session.

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2. SB 3767

SB 3767

Mr. Lazell shared that the bill has been passed in both the House and Senate and will be sent to the Governor for signature. The effective date is January 1, 2025, and he will work on drafting Rule changes based on these changes.

B. Rules Update

Mr. Lazell shared that the results of the fiscal analysis concluded that fee increases were necessary for the profession to be fiscally sound and shared the necessary applicable fee increases, noting that the increases would ensure the profession is fiscally sound until around 2042.

He also stated that in addition to the in-depth internal fiscal analysis, the Department performed a comparative study of other states' licensing fees across the country and determined that the proposed fee increases are right in the middle of the field.

He further commented, the application and renewal fees have remained stagnant for over 20 years, although the Department has implemented multiple technology advancements over the years to streamline the review of applications. Additionally, the Department added staff to increase productivity, maintain membership in NCEES by paying yearly dues, implemented/maintain an online application & renewal system, realized a loss of revenue for processing certain change requests for professional design firms, are all just a few reasons why the fee increases are necessary.

4. Review of Open Minutes

The Board reviewed the minutes of the March 26, 2024, meeting. Motion was made, seconded (Abbitt/Filipski) to accept the minutes of the meeting as presented. Motion passed with a quorum of members.

5. Ongoing Business

*None presented.*

6. Report from  
Subcommittees

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A. Complaint Review Subcommittee Mr. Filipski shared the Complaint Statistics based on recommendations from the March 2024 meetings for each profession:

Architect: Opened 9, Closed 4, Referred to prosecutions 0  
SE: Opened 2, Closed 1, Referred to prosecutions 0  
PE: Opened 10, Closed 5, Referred to prosecutions 0  
LS: Opened 2, Closed 0, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 25  
SE – 10  
PE – 33  
LS – 6

Cases currently being prosecuted:

Architect - 28  
Land Surveyor - 4  
Professional Engineer -19  
Structural Engineer – 6

Mr. Lazell shared that Megan Pipolo has been appointed to serve as the IDFPD prosecuting attorney for design professions.

B. Jurisdictional Exam Subcommittee No new actions reported.

## 7. New Business

A. NCEES Central Zone Meeting – report Ms. Lyons shared a report. Items of note; exam volumes were up since 2020, discussion of the UK MRA, profession competencies, CBT for the PLSS exam in 2027, and encouragement of licensure within each jurisdiction by developing programs to waive fees.

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**Motion to move into Closed Session:** Motion was made, seconded (Filipski/Hake) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:06 am. Motion passed with a quorum of members.

- 8. Closed Session:**
- A. Review of Closed Minutes  
The Board reviewed the closed minutes of the March 26, 2024, meeting.
  - B. Application Review/Discussion  
The Board discussed no applications pursuant to Sections 1270.5, 1270.10, 1270.30 and 1270.65 of the Rules for the Administration of the Illinois Land Surveyors Act of 1989.

Moved back into Open Session: Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 11:30 am.

**9. Motions & Reminders:**

- A. Review of closed minutes and keep the closed minutes closed.  
Motion was made, seconded (Hake/Filipski) to approve the closed meeting minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

- B. Reminders  
Mr. Lazell reminded the Board that the next meeting is scheduled to be on July 25, 2024. He also reminded the members to send in their travel vouchers for reimbursement.

**10. Adjournment** Motion was made, seconded (Hake/Filipski) to adjourn the meeting. Motion passed with a quorum of members. Meeting adjourned at 11:35 am.

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