

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS LAND SURVEYORS LICENSING BOARD

**Open Minutes**

Illinois Land Surveyors Licensing Board

Date: July 25, 2024  
Convened: 10:03 am  
Adjourned: 12:11 pm  
Location: Springfield/Chicago/WEBEX

Members Present: Kim Lyons, Chair  
Gale E. Hake, Vice-Chair  
Michael Filipski, Member  
Rebecca Popeck, Member  
Derek Twente, Member

Member(s) Absent: James W. Abbitt Jr., Member

Staff Present: Kyle Lazell, Design Licensing Manager  
Ron Almiron, IDFPR General Counsel  
Roy Cepero, IDFPR Design Professions Investigator

Guests Present: None.

Open Session: The Meeting was called to order at 10:03 am.  
Roll Call: The Board Members present constituted a quorum of the Board.

**1. Board Member comments** Kim welcomed everyone and asked if there were any Board comments.

Michael commented about the legal changes regarding prevailing wages.

**2. Guest comments** *No guests present.*

**3. Licensing Manager Report**

A. Rules Update

Kyle stated that he received an email from IPLSA regarding the draft rules, indicating they had a question about resident surveyors and the requirement to be a resident surveyor.

The Board discussed and provided revised wording in the draft Rules.

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- B. FOIA protocol Ron provided information on a case relevant to FOIA requests.
- 4. Review of Open Minutes** The Board reviewed the minutes of the May 31, 2024, meeting. Motion was made, seconded (Filipski/Hake) to accept the minutes of the meeting as presented. Motion passed with a quorum of members.
- 5. Ongoing Business** *None presented.*
- 6. Report from Subcommittees**
- A. Complaint Review Subcommittee
- Gale shared the Complaint Statistics based on recommendations from the May 2024 meetings for each profession:
- Architect: Opened 5, Closed 2, Referred to prosecutions 0  
SE: Opened 0, Closed 0, Referred to prosecutions 2  
PE: Opened 4, Closed 5, Referred to prosecutions 2  
LS: Opened 3, Closed 1, Referred to prosecutions 0
- Complaints currently under investigation:  
Architect – 19  
SE – 8  
PE – 23  
LS – 11
- Cases currently being prosecuted:  
Architect - 27  
Land Surveyor - 4  
Professional Engineer -20  
Structural Engineer - 8
- B. Jurisdictional Exam Subcommittee No new actions reported.

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**7. New Business**

A. Review of motions and consent agenda items for the NCEES Annual Business Meeting

The board discussed the motions, highlighting the NZ Motion 1 regarding ETAC/ABET programs being accepted as an approved program for professional engineering.

Gale also shared that he attended the June NCEES State of the Council webinar.

**Motion to move into Closed Session:**

Motion was made, seconded (Popeck/Filipski) to move into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:24 am. Motion passed with a quorum of members.

**8. Closed Session:**

A. Review of Closed Minutes

The Board reviewed the closed minutes of the May 31, 2024, meeting.

B. Application Review/Discussion

The Board discussed one application pursuant to Sections 1270.5, 1270.10, 1270.30 and 1270.65 of the Rules for the Administration of the Illinois Land Surveyors Act of 1989.

Moved back into Open Session:

Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 12:07 pm.

**9. Motions & Reminders:**

A. Approve Recommendations.

Motion was made, seconded (Filipski/Popeck) to approve the closed meeting minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

B. Review of closed minutes and keep the closed minutes closed.

Motion was made, seconded (Filipski/Popeck) to approve the closed meeting minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

C. Reminders

Kyle reminded the Board that the next meeting is scheduled to be on September 26, 2024, and reminded the members to send in their travel vouchers for reimbursement.

**10. Adjournment**

Motion was made, seconded (Popeck/Filipski) to adjourn the meeting. Motion passed with a quorum of members. Meeting adjourned at 12:11 pm.