



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Real Estate

idfrp.illinois.gov

JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

LAURIE MURPHY
Director

**Illinois Department of Financial & Professional Regulation
Division of Real Estate
Real Estate Appraisal Administration and Disciplinary Board
("The Real Estate Appraisal Board")**

Open Minutes

Date: July 9, 2024

Call to Order: 10:02 a.m. – Gail Lissner – Chairperson

Location: Illinois Department of Financial and Professional Regulation "IDFPR" /Division of Real Estate "DRE"
555 West Monroe Street, 5th Floor, Conference Room 5C5
Chicago, Illinois 60661
And
Via Interactive Video Conference at IDFPR
320 West Washington Street, 3rd Floor, Conference Room 376
Springfield, Illinois 62786

Board Members Present: Gail Lissner, Patricia McGarr, Jonathan Michie, Faiq Mihlar, Ken Mrozek, Christopher Posey, Brian Weaver (Non-Voting)

Board Members Not Present: Doug Anderson

Board Member Present via WebEx: Cecelia Marlow

Staff Members Present: Jeremy Reed – Deputy Director of the Division of Real Estate, Adrienne Levatino – Associate General Counsel, Nathaniel Chandler - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Merle Shearer – Chief of Prosecutions, Hector Rodriguez – Chief of Investigations, Daniel Kazlauski – Staff Attorney, Devlin Gordon – Investigator, Jennifer Rossiter Moreno – Operations Manager, Mary Crocker – Division of Real Estate Licensing and Education, Deb Malinowski – Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Jim Blaydes, Melissa Cannata, Scott Dibiasio, Rich deVerdier, TJ McCarthy, Herb Meyer, Randy Neff, Fred Nickl, Sarah Walsh

TOPIC	DISCUSSION	ACTION
Call to Order	<p>Chairperson Gail Lissner opened the meeting.</p> <p style="text-align: center;">Attendance Taken: Gail Lissner - present Cecelia Marlow – present via WebEx Patricia McGarr – present Jonathan Michie - present Faiq Mihlar – present Ken Mrozek – present Christopher Posey – present</p>	<p>The meeting was called to order at 10:02 a.m.</p>
Review and Approval of Board Minutes	<p>The Board reviewed the Open Minutes from the June 11, 2024, Appraisal Board meetings.</p>	<p>A motion was made by Posey and seconded by McGarr to approve the Open Minutes as presented from the June 11, 2024, Appraisal Board meeting. The motion carried.</p>
Public Comments	<p>Members of the public introduced themselves. Herb Meyer asked when the new Appraisal rules will be adopted. Adrienne Levatino responded that the rules are in Second Notice, and they should be adopted in the next couple of weeks.</p>	
Licensing and Education Report	<p>The Licensing Report for activity conducted in June 2024 was available in SharePoint for the Board to review. A copy of the report is attached to and made a part of these minutes.</p> <p>Nathaniel Chandler informed the Board that the AMC annual report deadline was June 30, 2024, and at this time, 106 of the 135 registered AMCs, have submitted their reports.</p> <p>Nathaniel Chandler also explained that earlier this month, the Department started an ePay program which allows online payments to be submitted with paper applications and emailed to the Department. Nathaniel Chandler explained this ePay process does not replace</p>	

	<p>the online services portal and any transaction that can be done on the online portal should be. Nathaniel Chandler said this is an option for those using a paper application to be able to pay and email the Department the application form which is a much more efficient process than sending through the mail. Note: All the real estate forms available on the IDFPR website have been updated to include the instructions for this new online payment option and the payment may be completed through the ePay website: IDFPR Online Payments for Paper Applications (illinois.gov) and the application may then be emailed to FPR.RealEstate@illinois.gov for processing.</p> <p>Mary Crocker reported that since the last Board meeting, the following have been approved:</p> <ul style="list-style-type: none"> 5 Education Courses 2 log audits 4 Out of State CE request 0 Non-Student Activity 7 Endorsement Applications 0 Application Reviews 	
<p>Investigations Report</p>	<p>The Investigations Report through the month of June 2024 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p>	
<p>Prosecutions Report</p>	<p>The Prosecutions Report through the month of June 2024 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p>	
<p>Appraisal Education Course Approval</p>	<p>Appraisal course reviewed and approved by Christopher Posey:</p>	<p>A motion was made by Posey and seconded by Mrozek to recommend approval of the 5 Appraisal Education applications reviewed by the Board members and presented by Mary Crocker. The motion carried.</p>

	<p>ASFMRA (CE) Data Analytics for Appraisers, 8 hours.</p> <p>Appraisal courses reviewed and approved by Ken Mrozek:</p> <p>Appraiser eLearning (CE) Scan to Sketch – Practical Application of Mobile Appraising, 7 hours.</p> <p>Chicago Chapter (CE) 2024 ICAP Seminar, 7 hours.</p> <p>Appraisal courses reviewed and approved by Jonathan Michie:</p> <p>McKissock (CE) Cracking the Code – Demystifying Desktop and Hybrid Appraisals, LW 3 hours.</p> <p>McKissock (CE) Cracking the Code – Demystifying Desktop and Hybrid Appraisals, Classroom, 3 hours.</p>	
Formal Hearing Schedule	There was a formal hearing scheduled for November 14, 2024.	
Old Business	Brian Weaver explained Fannie Mae has gotten more detailed in their appraisal complaints they are sending to the Department.	
New Business	<p>Jennifer Rossiter Moreno informed the Board that on July 25, 2024, there is a business rally in Round Lake, IL and the Department will be presenting the “How to Become an Appraiser” series at this rally.</p> <p>The Board discussed nominations for the position of Chairperson of the Appraisal Board.</p> <p>The Board discussed nominations for the position of Vice Chairperson of the Appraisal Board.</p>	

		<p>A motion was made by Posey and seconded by McGarr to elect Jonathan Michie Chairperson of the Real Estate Appraisal Board. The motion carried.</p> <p>A motion was made by McGarr and seconded by Mrozek to elect Christopher Posey Vice Chairperson of the Real Estate Appraisal Board. The motion carried.</p>
Motion to go into Closed Session	<p>Roll Call Vote Taken: Gail Lissner - yes Cecelia Marlow - yes Patricia McGarr – yes Jonathan Michie - yes Faiq Mihlar - yes Ken Mrozek – yes Christopher Posey – yes</p>	<p>A motion was made by Mrozek and seconded by Lissner to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:22 a.m. The motion carried by roll call vote.</p>
Closed Session:	<p>The closed minutes from the June 11, 2024, meeting was reviewed by the Board.</p> <p>There were no pending enforcement actions for the Board to consider.</p>	
<p>Motion to go into Open Session</p> <p>Approval of June 11, 2024, Closed Minutes</p> <p>Closed Minutes Remain Closed</p>		<p>A motion was made by McGarr and seconded by Mihlar to go into Open Session at 10:49 a.m. The motion carried.</p> <p>A motion was made by Posey and seconded by Michie to approve the Appraisal Board Closed Minutes from June 11, 2024. The motion carried.</p> <p>A motion was made by Lissner and seconded by Mihlar that minutes of the Closed Sessions of the Appraisal Board remain closed. The motion carried.</p>

<p>Recommendations</p> <p>The Board signed one Finding of Fact, Conclusions of Law, and Recommendation to the Director</p> <p>Orders</p>	<p>There were no cases for deliberation.</p> <p>There were no Consent Orders for the Board to review in Closed Session.</p>	
<p>Adjournment</p>	<p>The next meeting is scheduled for August 13, 2024.</p>	<p>A motion was made by Posey and seconded by Michie to adjourn the meeting at 10:31 a.m. The motion carried.</p>

Licensing Report

Prepared by Nathaniel Chandler

June 2024

Filtered By

- Board = APPRAISAL
- START DATE = 06/01/2024
- END DATE = 06/30/2024

7/2/2024 at 1:10:55 PM

Profession	ProfessionDescription	Sponsor_Chg	Applications	Initial_lic	Transitions	Renewals	Active_Licenses
553	Certified General Real Estate Appraiser	0	3	7	0	2	1,382
555	Licensed Appraiser Education Provider	0	0	0	0	0	17
556	Certified Residential Real Estate Appraiser	0	2	4	0	1	1,710
557	Associate Real Estate Trainee Appraiser	0	3	4	0	1	344
558	Appraisal Management Company	0	0	0	0	0	136
572	Temporary Practice Real Estate Appraiser	0	7	7	0	0	35
573	Licensed Appraiser Pre-Lic Course	0	0	0	0	0	101
575	Licensed Appraiser CE Course	0	6	8	0	0	380
Totals		0	21	30	0	4	4,105

**Portion Statistics Cumulative
Illinois Real Estate Appraiser Program**

From: 6/1/2024 To: 6/30/2024

		Pass		Fail		Total
		N	%	N	%	N
Certified General Appraiser Examination	First Time	0	0.00	0	0.00	0
	Repeat	0	0.00	2	100.00	2
	Total	0	0.00	2	100.00	2
Certified Residential Appraiser Examination	First Time	0	0.00	1	100.00	1
	Repeat	0	0.00	1	100.00	1
	Total	0	0.00	2	100.00	2



