

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes

Illinois Architecture Licensing Board

Date: January 23, 2025
Convened: 9:07 am
Adjourned: 12:12 pm
Location: Springfield/Chicago/WEBEX

Members Present: Michelle Gillette-Murphy, Chair
Kimberly Kurtenbach, Vice-Chair
Robert Anderson, Member
Kimshasa Baldwin, Member
Norman Lach, Member
Belinda O'Kelly, Member

Member(s) Absent: None.

Staff Present: Kyle Lazell, Design Licensing Manager
Ron Almiron, DPR General Counsel

Guests Present: Eric Kliner, AIA-IL
Dustin Goffron, IL Architect

Open Session: The Meeting was called to order at 9:07 am.
Roll Call: The Board Members present constituted a quorum of the Board.

I. Board Member Comments

Ms. Gillette-Murphy welcomed everyone and asked if any member had comments to share.

None presented.

II. Guest Comments

Mr. Kliner shared that AIA-IL will be monitoring the Spring legislative session and they hope to launch a new website soon.

III. Licensing Manager Report

A. Legislative Update

Mr. Lazell informed the Board that the statute was amended as of January 1, 2025, because of the changes made in SB 3767. He also noted that there are several bills that have been filed that will amend the Open Meetings Act – one of which would allow members to attend meetings virtually.

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B. Rules Update Mr. Lazell shared that the pending Rule packet should be approved by the Governor's office soon and then will be submitted to the IL SOS for publication in the next available IL Register for the required 45-day public notice period.

C. 2024 Year in Review Mr. Lazell provided a report for 2024 statistics of applications received, licenses issued and current number of licensees.

IV. Review of Open Minutes The Board reviewed the open minutes of the November 14, 2024, meeting. Motion was made, seconded (Kurtenbach/Lach) to accept the open minutes as presented. Motion passed with a quorum of members.

V. Ongoing Business Ms. Baldwin presented CE audits as topic for continued discussion. The Board discussed and determined that a sub-committee was necessary.

Motion was made, seconded (Baldwin/Anderson) to create a sub-committee to research & investigate the issues pertaining to CE Audits. Motion passed with a quorum of members.

VI. Report from Subcommittees

A. Complaint Review Subcommittee Ms. O'Kelly shared the Complaint Statistics based on recommendations from the November 2024 meetings for each profession:

Architect: Opened 4, Closed 3, Referred to prosecutions 0
SE: Opened 2, Closed 1, Referred to prosecutions 1
PE: Opened 9, Closed 5, Referred to prosecutions 0
LS: Opened 0, Closed 4, Referred to prosecutions 0

Complaints currently under investigation:

Architect – 23

SE – 9

PE – 25

LS – 3

Cases currently being prosecuted: **NO STATS SHARED**

Architect -

Land Surveyor -

Professional Engineer -

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Structural Engineer -

B. NCARB information
review committee

Ms. Kurtenbach shared a report of recent NCARB emails & events.

VII. New Business

A. NCARB Regional Meeting

Mr. Lazell shared the Regional meeting is Feb 28 – March 1st in Philadelphia, PA and requested the names of the funded delegates from the Board.

- Ms. Gillette-Murphy & Ms. Kurtenbach will be attending as the IL delegates.

B. Warehouse Safety Task
Force Report

Ms. Gillette-Murphy provided remarks about the final report that was published regarding the destruction that occurred at the Amazon, Inc. warehouse.

**Motion to move into Closed
Session:**

Motion was made, seconded (O'Kelly/Baldwin) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:05 am. Motion passed with a quorum of members via roll call.

VIII. Closed Session:

A. Review of Closed Minutes

The Board reviewed the closed minutes of the November 14, 2024, meeting.

B. Review of applications

The Board reviewed 3 applications, pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.

**Moved back into Open
Session:**

The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 12:08 pm.

IX. Motions & Reminders

Accept Recommendations:

Motion was made, seconded (O'Kelly/Anderson) to accept the recommendations made in closed session. Motion passed with a quorum of members.

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Review closed minutes &
keep closed minutes closed:

Motion was made, seconded (Baldwin/O'Kelly) to approve the closed minutes as presented and to keep the closed minutes closed. Motion passed with a quorum of members.

Reminders:

Mr. Lazell reminded the Board the next scheduled meeting is March 20, 2025. He also reminded the members to turn in their travel vouchers.

X. Adjournment

Motion was made, seconded (O'Kelly/Anderson) to adjourn the meeting. Motion passed with a quorum of members.

Meeting adjourned at 12:12 pm.