

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes	Illinois Architecture Licensing Board
Date:	November 12, 2025
Convened:	9:06 am
Adjourned:	10:54 am
Location:	Springfield/Chicago/WEBEX
Members Present:	Michelle Gillette-Murphy, Chair Kimberly Kurtenbach, Vice-Chair Robert Anderson, Member Norman Lach, Member Belinda O'Kelly, Member
Member(s) Absent:	Kimshasa Baldwin, Member Robert Lyons, Public Member
Staff Present:	Kyle Lazell, Design Licensing Manager Ronald Almiron, DPR General Counsel Roy Cepero, DPR Design Professions Investigator
Guests Present:	None.
Open Session:	The Meeting was called to order at 9:06 am. Roll Call: The Board Members present constituted a quorum of the Board.
I. Board Member Comments	Ms. Gillette-Murphy welcomed everyone and asked if any member had comments to share. Ms. O'Kelly noted she attended the recent AIA-IL state conference, noting it was a good meeting with interesting topics. Mr. Lach reminded the members about the AIA-IL Southern Illinois event.
II. Guest Comments	None.
III. Licensing Manager Report	Nothing to report.

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IV. Review of Open Minutes	The Board reviewed the open minutes of the September 17, 2025, meeting. Motion was made, seconded (O'Kelly/Anderson) to accept the open minutes as presented. Motion passed with a quorum of members.
V. Ongoing Business	<i>No discussion at this time.</i>
VI. Report from Ad Hoc Groups	
A. Complaint Review	<p>Mr. Lazell shared the Complaint Statistics based on recommendations from the September 2025 meetings for each profession:</p> <p>Architect: Opened 9, Closed 4, Referred to prosecutions 1 SE: Opened 1, Closed 1, Referred to prosecutions 0 PE: Opened 8, Closed 4, Referred to prosecutions 2 LS: Opened 1, Closed 0, Referred to prosecutions 1</p> <p>Complaints currently under investigation: Architect – 20 SE – 8 PE – 33 LS – 6</p> <p>Cases currently being prosecuted: Architect - 31 Land Surveyor - 6 Professional Engineer - 21 Structural Engineer - 10</p>
B. NCARB information review	<p>Ms. O'Kelly shared a report, noting a new group that has been formed – Women in Architecture.</p> <p>Ms. Kurtenbach noted she attended the women in architecture group introductory meeting, saying it's just getting started and there should be more discussion in the coming months.</p>

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C. Continuing Education	No update to provide today.
VII. New Business	
A. Election of Officers	<p>Mr. Lazell shared the Statutory Board officer term and duty requirements.</p> <p>Call for nominations for Board Chair.</p> <p>Ms. Gillette-Murphy nominated Ms. Kurtenbach to be elected for Chair. Ms. Kurtenbach accepted the nomination. Motion was made, seconded (O'Kelly/Anderson) to close the nominations for Chair. The Board members present constituted a quorum of the Board. Ms. Kurtenbach was elected as Board Chair for 2026.</p> <p>Call for nominations for Board Vice-Chair.</p> <p>Ms. Gillette-Murphy nominated Ms. O'Kelly to be elected for Vice-Chair. Ms. O'Kelly accepted the nomination. Motion was made, seconded (Anderson/Kurtenbach) to close the nominations for Vice-Chair. The Board members present constituted a quorum of the Board. Ms. O'Kelly was elected as Board Vice-Chair for 2026.</p>
B. 2026 NCARB Regional Meeting Delegates	<p>Mr. Lazell shared that the 2026 Regional Meeting will be held on March 20 & 21, 2026 in Oklahoma City, OK and asked for the delegate names of who will be attending.</p> <p>Ms. Kurtenbach and Ms. O'Kelly will be the two licensed members attending.</p> <p>Mr. Lazell stated he would check with Mr. Lyons to see if he was interested in attending as a public member.</p>
C. NCARB South Africa MRA	<p>Mr. Lazell noted that he reviewed the specifics of this MRA and felt it was in line with the previous MRAs that Illinois began accepting. He asked for a report from Mr. Almiron.</p> <p>Mr. Almiron said he forgot to review the MRA but will have a summary for Board discussion at the next meeting.</p>
D. Seal & Signature Safety	Mr. Lazell provided context to the request for the review of the proposed language by the Structural Engineer Board to be added to

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	<p>the Rules to combat fraudulent usage of seals and signatures.</p> <p>The Board discussed and will provide feedback to Mr. Lazell before the next meeting.</p>
E. General Discussion	None presented.
Motion to move into Closed Session:	Motion was made, seconded (Lach/Anderson) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:48 am. Motion passed with a quorum of members voting yes via roll call.
VIII. Closed Session:	<p>A. Review of Closed Minutes The Board reviewed the closed minutes of the September 17, 2025, meeting.</p> <p>B. Review of applications The Board reviewed no applications at today's meeting, pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.</p>
Moved back into Open Session:	The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:51 am.
IX. Motions & Reminders	
Review closed minutes & keep closed minutes closed:	Motion was made, seconded (Kurtenbach/Anderson) to approve the closed minutes as amended and keep the closed minutes closed. Motion passed with a quorum of members.
Reminders:	Mr. Lazell reminded the Board the next scheduled meeting is January 21, 2026. He also reminded the members to turn in their travel vouchers.
X. Adjournment	<p>Motion was made, seconded (O'Kelly/Lach) to adjourn the meeting. Motion passed with a quorum of members.</p> <p>Meeting adjourned at 10:54 am.</p>