

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
DIVISION OF PROFESSIONAL REGULATION
ILLINOIS ARCHITECTURE LICENSING BOARD

Open Minutes	Illinois Architecture Licensing Board
Date:	November 12, 2025
Convened:	9:06 am
Adjourned:	10:54 am
Location:	Springfield/Chicago/WEBEX
Members Present:	Michelle Gillette-Murphy, Chair Kimberly Kurtenbach, Vice-Chair Robert Anderson, Member Norman Lach, Member Belinda O'Kelly, Member
Member(s) Absent:	Kimshasa Baldwin, Member Robert Lyons, Public Member
Staff Present:	Kyle Lazell, Design Licensing Manager Ronald Almiron, DPR General Counsel Roy Cepero, DPR Design Professions Investigator
Guests Present:	None.
Open Session:	The Meeting was called to order at 9:06 am. Roll Call: The Board Members present constituted a quorum of the Board.
I. Board Member Comments	Ms. Gillette-Murphy welcomed everyone and asked if any member had comments to share. Ms. O'Kelly noted she attended the recent AIA-IL state conference, noting it was a good meeting with interesting topics. Mr. Lach reminded the members about the AIA-IL Southern Illinois event.
II. Guest Comments	None.
III. Licensing Manager Report	Nothing to report.

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IV. Review of Open Minutes	<p>The Board reviewed the open minutes of the September 17, 2025, meeting. Motion was made, seconded (O'Kelly/Anderson) to accept the open minutes as presented. Motion passed with a quorum of members.</p>
V. Ongoing Business	<p><i>No discussion at this time.</i></p>
VI. Report from Ad Hoc Groups	
A. Complaint Review	<p>Mr. Lazell shared the Complaint Statistics based on recommendations from the September 2025 meetings for each profession:</p> <p>Architect: Opened 9, Closed 4, Referred to prosecutions 1 SE: Opened 1, Closed 1, Referred to prosecutions 0 PE: Opened 8, Closed 4, Referred to prosecutions 2 LS: Opened 1, Closed 0, Referred to prosecutions 1</p> <p>Complaints currently under investigation: Architect – 20 SE – 8 PE – 33 LS – 6</p> <p>Cases currently being prosecuted: Architect - 31 Land Surveyor - 6 Professional Engineer - 21 Structural Engineer - 10</p>
B. NCARB information review	<p>Ms. O'Kelly shared a report, noting a new group that has been formed – Women in Architecture.</p> <p>Ms. Kurtenbach noted she attended the women in architecture group introductory meeting, saying it's just getting started and there should be more discussion in the coming months.</p>

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C. Continuing Education	No update to provide today.
VII. New Business	
A. Election of Officers	<p>Mr. Lazell shared the Statutory Board officer term and duty requirements.</p> <p>Call for nominations for Board Chair.</p> <p>Ms. Gillette-Murphy nominated Ms. Kurtenbach to be elected for Chair. Ms. Kurtenbach accepted the nomination. Motion was made, seconded (O'Kelly/Anderson) to close the nominations for Chair. The Board members present constituted a quorum of the Board. Ms. Kurtenbach was elected as Board Chair for 2026.</p> <p>Call for nominations for Board Vice-Chair.</p> <p>Ms. Gillette-Murphy nominated Ms. O'Kelly to be elected for Vice-Chair. Ms. O'Kelly accepted the nomination. Motion was made, seconded (Anderson/Kurtenbach) to close the nominations for Vice-Chair. The Board members present constituted a quorum of the Board.</p> <p>Ms. O'Kelly was elected as Board Vice-Chair for 2026.</p>
B. 2026 NCARB Regional Meeting Delegates	<p>Mr. Lazell shared that the 2026 Regional Meeting will be held on March 20 & 21, 2026 in Oklahoma City, OK and asked for the delegate names of who will be attending.</p> <p>Ms. Kurtenbach and Ms. O'Kelly will be the two licensed members attending.</p> <p>Mr. Lazell stated he would check with Mr. Lyons to see if he was interested in attending as a public member.</p>
C. NCARB South Africa MRA	<p>Mr. Lazell noted that he reviewed the specifics of this MRA and felt it was in line with the previous MRAs that Illinois began accepting. He asked for a report from Mr. Almiron.</p> <p>Mr. Almiron said he forgot to review the MRA but will have a summary for Board discussion at the next meeting.</p>
D. Seal & Signature Safety	<p>Mr. Lazell provided context to the request for the review of the proposed language by the Structural Engineer Board to be added to</p>

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	<p>the Rules to combat fraudulent usage of seals and signatures.</p> <p>The Board discussed and will provide feedback to Mr. Lazell before the next meeting.</p>
E. General Discussion	<p>None presented.</p>
Motion to move into Closed Session:	<p>Motion was made, seconded (Lach/Anderson) to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 10:48 am. Motion passed with a quorum of members voting yes via roll call.</p>
VIII. Closed Session:	<p>A. Review of Closed Minutes</p> <p>The Board reviewed the closed minutes of the September 17, 2025, meeting.</p> <p>B. Review of applications</p> <p>The Board reviewed no applications at today's meeting, pursuant to Sections 1150.30, 1150.60 and 1150.105 of the Rules for the Administration of the Illinois Architectural Practice Act of 1989.</p>
Moved back into Open Session:	<p>The Board Chair adjourned the Closed Session and moved the meeting back into Open Session at 10:51 am.</p>
IX. Motions & Reminders	
Review closed minutes & keep closed minutes closed:	<p>Motion was made, seconded (Kurtenbach/Anderson) to approve the closed minutes as amended and keep the closed minutes closed. Motion passed with a quorum of members.</p>
Reminders:	<p>Mr. Lazell reminded the Board the next scheduled meeting is January 21, 2026. He also reminded the members to turn in their travel vouchers.</p>
X. Adjournment	<p>Motion was made, seconded (O'Kelly/Lach) to adjourn the meeting. Motion passed with a quorum of members.</p> <p>Meeting adjourned at 10:54 am.</p>